



# Successor Agency Oversight Board Meeting

(Dissolution of the City of Shasta Lake Redevelopment Agency)

## AGENDA

Shasta Lake City Council Chambers  
(located in Shasta Lake Law Enforcement Center)  
4488 Red Bluff Street  
Shasta Lake, CA 96019

Monday, May 14, 2012 at 2:00 P.M.

Agenda packets are available for public review at City Hall, 1650 Stanton Drive, Shasta Lake, CA during normal business hours of 7:00 a.m. to 4:00 p.m. weekdays, excluding holidays.

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (530) 275-7407. Notification 48 hours prior to the meeting is requested to enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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*The City of Shasta Lake is the Successor Agency to the Shasta Lake Redevelopment Agency*

### 1.0 CALL TO ORDER 2:00 PM

Call to order (please place cell phones and pagers on silent)  
While it is not required, we request that members of the public fill out a speaker request form on the table at the back of the room and hand it to the Secretary.  
Statement for the record of Board members present

### 2.0 COMMUNICATIONS

#### **Public Comment Period:**

- 2.1 This time is set aside for citizens to address the Board on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the regular agenda, please address the Board after that item is open for public comment. Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the Board. Persons wishing to address the Board should fill out a Speaker Request Form prior to the beginning of the meeting and submit it to the City Clerk. Forms are available from the City Clerk, 1650 Stanton Drive, Shasta Lake, on the City's website, or at the back of the meeting hall. If you have documents to present to members of the Board to review, please provide a minimum of seven copies.

### 3.0 REGULAR AGENDA (Business Session)

- 3.1 Approval of the minutes of the April 9, 2012 meeting. **Page 1**
- 3.2 Discussion and possible action for amendments to the Oversight Board Rules of Procedure. **Page 3**
- 3.3 Discussion and possible approval of an Amended Recognized Obligation Payment Schedule for the period ending June 30, 2012. **Page 12**

#### **4.0 REPORTS AND INFORMATIONAL ITEMS**

4.1 Staff Comments/Reports

4.2 Board Comments/Reports

#### **7.0 ADJOURNMENT**

This meeting is open to the public.



3.1

SUCCESSOR AGENCY OVERSIGHT BOARD  
FOR FORMER CITY OF SHASTA LAKE  
REDEVELOPMENT AGENCY  
MEETING MINUTES

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MINUTES OF THE SUCCESSOR AGENCY OVERSIGHT BOARD MEETING  
HELD MONDAY, APRIL 9, AT 2:00 PM AT THE  
CITY OF SHASTA LAKE LAW ENFORCEMENT/CITY COUNCIL CHAMBERS BUILDING  
4488 RED BLUFF ST, SHASTA LAKE, CALIFORNIA

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**1.0 CALL TO ORDER – 2:00 P.M.**

City Manager Carol Martin called the meeting to order at 2:05 p.m.

Board Members present: Farr, Lugo, Hillman, Morgan

Board Members absent: Hartman, Lawson

Successor Agency had not been notified of Board Member Rodrigue's appointment as of the date of this meeting.

**Motion/Vote**

By motion made/seconded (Lugo/Morgan) Board Member Farr was appointed Chair for a one year period.

By motion made/seconded (Farr/Lugo) Board Member Morgan was appointed Vice Chair for a one year period.

**2.0 COMMUNICATIONS:**

**PUBLIC COMMENT:** None

**3.0 REGULAR AGENDA:**

Item 3.5 was moved to the beginning of the agenda.

3.5 Staff Presentation – Purpose of Oversight Board and overview of former Redevelopment Agency.

Jim Simon of RSG, Inc. gave a report.

3.1 Designation of contact person for the Department of Finance inquiries.

**Motion/Vote**

By motion made/seconded (Farr/Morgan), and carried, Assistant City Manager, John Duckett was designated as the contact for Department of Finance inquiries.

- 3.2 Consideration of Resolution establishing the date, time and location for meetings of the Oversight Board of the Successor Agency to the City of Shasta Lake Redevelopment Agency (Oversight Board).

**Motion/Vote**

By motion made/seconded (Morgan/Lugo), and carried, Resolution SAOB 12-01 was approved setting the regular meeting dates as the 2<sup>nd</sup> Monday of the month at 2:00 pm in the City Council Chambers at 4488 Red Bluff Street.

- 3.3 Consideration of a Resolution adopting bylaws and a Resolution adopting Rules of Procedure of the Oversight Board.

**Motion/Vote**

By motion made/seconded (Lugo/Morgan), and carried, Resolution SAOB 12-02 was approved. By motion made/seconded (Morgan/Lugo), and carried, Resolution SAOB 12-03 was approved.

- 3.4 Consideration of a Resolution adopting Property Disposition Procedures of the Oversight Board.

This item was pulled for more information and will be placed on a future agenda.

- 3.6 Consideration of Recognized Obligation Payment Schedules (ROPS) for the periods of February 2, 2012 to June 30, 2012 and July 1, 2012 to December 31, 2012.

**Motion/Vote**

By motion made/seconded (Lugo/Morgan), and carried, the ROPS were approved as submitted.

- 3.7 Consideration of the Successor Agency Administrative Budgets for the period ending June 30, 2012 and December 31, 2012.

**Motion/Vote**

By motion made/seconded (Morgan/Hillman), and carried, the Budgets were approved as submitted.

- 4.0 **BOARD/STAFF REPORTS AND COMMENTS:** None

5.0 **ADJOURNMENT**

With no further business to come before the Board, Chairman Farr adjourned the meeting at 3:25 pm.

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**TONI M. COATES, CMC**  
**City Clerk/Oversight Board Secretary**



**AGENDA ITEM 3.2  
REDEVELOPMENT OVERSIGHT BOARD**

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**TO:** Oversight Board of the Redevelopment Successor Agency

**FROM:** Carol Martin, City Manager

**DATE:** May 7, 2012

**SUBJECT:** Consideration of a Resolution Amending the Rules of Procedure of the Oversight Board

**FILE:**

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**RECOMMENDATION:**

Staff recommends that the Oversight Board adopt a resolution amending for clarification the rules of procedure for the Oversight Board meetings.

**BACKGROUND:**

On April 9, 2012, the Oversight Board voted 4-0 to approve Rules of Procedure to govern the operation of the Oversight Board meetings. During the discussion, the Board Chair raised many questions regarding inconsistencies between existing City policy and practices and the Oversight Board, as well as a desire to simplify the language to be more direct. After reviewing the Rules as adopted, staff has prepared amended rules to clarify and provide better consistency applicable to the practices of the City of Shasta Lake and the needs of the Oversight Board.

**DISCUSSION:**

The proposed Amended Rules of Procedure are attached to the accompanying resolution and show the insertions and deletions from the original April 9 version to the proposed Amended version.

**FISCAL IMPLICATIONS:**

None with this action.

**Attachments:**

Proposed Amended Rules of Procedure of the Oversight Board

RESOLUTION NO. \_\_\_\_\_

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**A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE SHASTA LAKE REDEVELOPMENT AGENCY AMENDING ITS RULES OF PROCEDURE FOR MEETINGS AND RELATED FUNCTIONS, ACTIVITIES AND REGARDING TIMES AND LOCATION OF REGULAR MEETINGS**

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**WHEREAS**, the Oversight Board of the Successor Agency to the Shasta Lake Redevelopment Agency ("Oversight Board") has been established to direct the Successor Agency to the Shasta Lake Redevelopment Agency to take certain actions to wind down the affairs of the former redevelopment agency in accordance with the California Health and Safety Code; and

**WHEREAS**, on April 9, 2012, the Oversight Board adopted by Resolution No. SAOB 12-03, Rules of Procedure for the general operation of the Oversight Board, including but not limited to the conduct of meetings and approval of contracts in accordance with the California Health and Safety Code; and

**WHEREAS**, staff has made several clarifications to the adopted Rules of Procedure in response to Boardmember comments and has prepared the attached Amended Rules of Procedure for the Oversight Board's consideration.

**NOW, THEREFORE, BE IT RESOLVED**, by the Oversight Board of the Successor Agency to the Shasta Lake Redevelopment Agency, as follows:

**SECTION 1.** The above recitals are true and correct and are adopted as the findings of the Oversight Board.

**SECTION 2.** The Amended Rules of Procedure of the Oversight Board are hereby approved in the form attached herewith as Attachment "A".

**PASSED, APPROVED and ADOPTED** at a regular meeting of the Oversight Board of the Successor Agency to the Shasta Lake Redevelopment Agency held on this \_\_\_ day of \_\_\_\_\_ 2012, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
**LARRY FARR, Chair**  
Successor Agency Oversight Board

**ATTEST:**

\_\_\_\_\_  
TONI M. COATES, Secretary

**EXHIBIT "A"**

**AMENDED RULES OF PROCEDURE OF  
THE OVERSIGHT BOARD OF THE  
SUCCESSOR AGENCY TO THE  
SHASTA LAKE REDEVELOPMENT AGENCY**

(See following document)

**RULES OF PROCEDURE OF THE  
OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE  
SHASTA LAKE REDEVELOPMENT AGENCY**

AS AMENDED MAY 14, 2012

**ARTICLE I – MEETINGS**

Section 1. Regular Meetings

Regular meetings of the Oversight Board shall be held on the second Monday of each month at 2:00 pm. The meetings will be held in the City Council Chambers, Shasta Lake, California, or at such other locations as the Oversight Board may from time to time designate by resolution or in the notice of call of any special meeting. In the event a day of meeting shall be a legal holiday, said meeting shall be held on the next business day unless otherwise determined by the Oversight Board.

Section 2. Special Meetings

The Chairperson of the Oversight Board may, when he or she deems it necessary, and shall, upon the written request of four members of the Oversight Board, call a special meeting of the Oversight Board for the purpose of transacting the business designated in the call. The means and method for calling such special meeting shall be as set forth in the Ralph M. Brown Act, California Government Code Section 54950 et seq., as it now exists or may hereafter be amended (the "Brown Act").

Section 3. Adjourned Meetings

The board members may adjourn any meeting to a time and place specified in the order of adjournment. When an order of adjournment of any meeting fails to state an hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings. In adjourning any meeting, there shall be compliance with all procedures of the Brown Act.

Section 4. Quorum

Four (4) board members of the Oversight Board shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other purposes, but a smaller number may adjourn from time to time until a quorum is obtained. Every official act of the Oversight Board shall be adopted by a majority of the full board except in situations where the law calls for a vote of greater than a majority. A "majority vote" shall mean a majority of the full Board (i.e. four affirmative votes).

Section 5. Order of Business

(a) Agenda. The order of business of each meeting shall be as contained in the Agenda prepared by the Oversight Board Secretary. The Agenda shall be a listing by topic of the subjects which shall be taken up for consideration in the following order:

Call to Order  
Statement for the Record of Board members present  
Public Comment

Presentations  
Consent Calendar  
Business Session  
Study Session  
Reports and Informational Items  
Chair and Board members' Reports  
Adjournment

All resolutions shall be in writing and shall be assigned a consecutive number after adopted, reference to which shall be inscribed in the minutes and an approved copy of each resolution filed in the official book of resolutions of the Oversight Board.

(b) Preparation of Agenda: The staff of the Successor Agency shall be responsible for the preparation of the Agenda. The Oversight Board, by a majority vote, may direct a matter to be placed upon a future agenda.

(c) Delivery of Agenda: The Agenda and related staff reports will ordinarily be delivered to the board members via e-mail on the Thursday preceding the meeting to which it pertains. The Agenda and staff reports shall also be available to the general public at the time it is delivered to the board members.

(d) Approval of Minutes: The approval of Minutes will be placed on the Consent Calendar.

(e) Public Comment: Public Comment shall be pursuant to Government Code 54954.3. In order to assure that the intent of Government Code 54954.3 is carried out, three (3) minutes is the amount of time allocated for each individual speaker or more if approved by the Chairperson.

(f) Consent Agenda: Items of routine nature, and noncontroversial, shall be placed on the consent agenda. All items may be approved by one blanket motion upon unanimous consent. Prior to review of the consent agenda, any board member may request that any item be withdrawn from the consent agenda for separate consideration.

(g) Call to Order: The meeting of the Oversight Board shall be called to order by the Chairperson, or in his/her/their absence, by the Vice Chairperson. ~~The person calling meetings to order shall be referred to as the "Presiding OfficerChairperson."~~ In the absence of both the Chairperson and the Vice Chairperson, the meeting shall be called to order by the secretary to the Oversight Board and the Board shall select a Temporary Chairperson, ~~who shall serve as the Presiding Officer for the meeting.~~

(h) Participation of ~~Presiding OfficerChairperson~~: The ~~Presiding OfficerChairperson~~ may move, second, and debate, subject only to such limitations of debate as are imposed on all board members, and he or she shall not be deprived of any of the rights and privileges of a board member by reason of his or her acting as ~~Presiding OfficerChairperson~~. However, the ~~Presiding OfficerChairperson~~ is primarily responsible for the conduct of the meeting. If he or she desires to personally engage in extended debate on questions before the Oversight Board, he or she should consider temporarily turning his or her role as ~~Presiding OfficerChairperson~~ over to another board member.

(i) Question to be Stated: The ~~Presiding Officer~~Chairperson shall verbally restate each question immediately prior to calling for the vote. Following the vote, the ~~Presiding Officer~~Chairperson shall verbally announce whether the question carried or was defeated. The ~~Presiding Officer~~Chairperson may also publicly state the effect of the vote for the benefit of the audience before proceeding to the next item of business.

(j) Maintenance of Order: The ~~Presiding Officer~~Chairperson is responsible for the maintenance of order and decorum at all times. No person is allowed to speak who has not first been recognized by the ~~Presiding Officer~~Chairperson. All questions and remarks shall be addressed to the ~~Presiding Officer~~Chairperson.

## Section 6. Rules, Decorum and Order

(a) Points of Order: The ~~Presiding Officer~~Chairperson shall determine all Points of Order subject to the right of any member to appeal to the Oversight Board. If any appeal is taken, the question shall be, "Shall the decision of the ~~Presiding Officer~~Chairperson be sustained?" in which event a majority vote shall govern and conclusively determine such question of order.

(b) Decorum and Order - Board members:

(i) Any board member desiring to speak shall address the ~~Presiding Officer~~Chairperson and, upon recognition by the ~~Presiding Officer~~Chairperson, shall confine himself or herself to the question under debate.

(ii) A board member, once recognized, shall not be interrupted while speaking unless called to order by the ~~Presiding Officer~~Chairperson; unless a Point of Order is raised by another board member; or unless the speaker chooses to yield to questions from another board member.

(iii) Board members should accord the utmost courtesy to each other, to city or Oversight Board employees, and to the public appearing before the Oversight Board and should refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities.

(iv) Except where specifically authorized by Oversight Board action, no board member shall make any public statement that indicates that he or she is representing the Oversight Board.

(c) Decorum and Order Employees: Members of the administrative staff of the Oversight Board shall observe the same rules of procedure and decorum applicable to board members. The Executive Officer shall ensure that all Oversight Board employees observe such decorum. Any staff members, including the Executive Officer, desiring to address the Oversight Board or members of the public shall first be recognized by the ~~Presiding Officer~~Chairperson. All remarks shall be addressed to the ~~Presiding Officer~~Chairperson and not to anyone individual board member or member of the public.

(d) Decorum and Order - Public: Members of the public attending Oversight Board meetings shall observe the same rules of order and decorum applicable to the Oversight Board. Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar

demonstrations shall not be permitted by the ~~Presiding Officer~~Chairperson, who may ~~direct the sergeant of arms to~~ remove such offenders from the room.

(e) Conflict of Interest: All board members are subject to the provisions of California Law, such as Chapter 7, Title 9, of the California Government Code, relative to conflicts of interest, and to conflicts of interest codes adopted by the Oversight Board.

(f) Dissents and Protests: Any board member shall have the right to express dissent from or protest to any action of the Oversight Board and have the reason entered in the minutes. If such dissent or protest is desired to be entered in the minutes, this should be made clear by language such as, "I would like the minutes to show that I am opposed to this action for the following reasons ... "

(g) Procedures In Absence of Rules: In the absence of a rule herein to govern a point or procedure, Robert's Rules of Order, Newly Revised, shall be used as a guide.

(h) Rulings of ~~Presiding Officer~~Chairperson Final Unless Overruled: In presiding over Oversight Board meetings, the ~~Presiding Officer~~Chairperson shall decide all questions of interpretation of these rules, points of order or other questions of procedure requiring rulings. Any such decision or ruling shall be final unless overridden or suspended by a majority vote of the board members present and voting.

#### Section 7. Addressing the Oversight Board

(a) Manner of Addressing the Oversight Board: Any member of the public desiring to address the Oversight Board shall proceed to the podium and wait to be recognized by the ~~Presiding Officer~~Chairperson. ~~After being recognized, he shall state his name and address for the record. While not required, it is requested that each speaker state their name and address for the record.~~ All remarks and questions shall be addressed to the ~~Presiding Officer~~Chairperson and not to any individual board member, staff member or other person. No person shall enter into any discussion without being recognized by the ~~Presiding Officer~~Chairperson.

(b) Time Limitation: For time limitation applicable to public comment, see Article III, Section (5). This limitation shall not apply to any staff presentation.

~~(c) Addressing the Oversight Board After Motion Is Made: After a motion has been made, no member of the public shall address the Oversight Board without first securing permission by a majority vote of the Oversight Board.~~

#### Section 8. Motions

(a) Processing of Motions: When a motion is made and seconded, it shall be stated by the ~~Presiding Officer~~Chairperson before debate. A motion so stated shall not be withdrawn by the mover without the consent of the person seconding it.

(b) Division of Question: If the question contains two or more divisional propositions, the ~~Presiding Officer~~Chairperson may, and upon request of a board member shall (unless appealed), divide the same.

#### Section 9. Voting Procedure

(a) Voting Procedure: In acting upon every motion, the vote shall be taken by roll call or by voice vote. The vote on each motion shall then be entered in full upon the record. If the vote is by roll call, the order of voting shall be alphabetical with the Chairperson voting last. The Secretary shall call the names of all members seated when a roll call vote is ordered or required. Members shall respond 'aye,' 'no' or 'abstain.' Any action or motion of the board shall require four (4) affirmative votes. Any member may change his or her vote before the next order of business.

(b) Failure to Vote: A board member who abstains due to reasons of conflict shall, for purpose of the item under consideration, be considered as if absent. A board member abstaining for reasons other than conflict shall be counted as present for purposes of a quorum and such abstentions are counted with the majority. A board member who leaves the dais solely to avoid participating in a specific item shall, in absence of a conflict, be counted as if they were present but abstaining and such abstentions are also counted with the majority.

(c) Reconsideration: Any board member who voted with the majority may move a reconsideration of any action at the same meeting. If the motion to reconsider passes, then the original item may be reconsidered at that time or agendaized for the next meeting which meets any applicable noticing requirements.

~~After a motion for reconsideration has once been acted upon, no other motion for reconsideration thereof shall be made without unanimous consent of the Oversight Board.~~

## Section 10. Resolutions

(a) Definitions: The Actions of the Oversight Board will take one of three forms: "resolution," "minute order," and "motion" (thereafter recorded by minute entry). Resolutions, in addition to being referenced in the minutes, will be recorded by a separate document, numbered in sequence and preserved in a separate set of books. Such "resolutions" are used for various reasons, such as when specifically required by law, when needed as a separate evidentiary document to be transmitted to another governmental agency, or where the frequency of future reference back to its contents warrants a separate document (with the additional "whereas" explanatory material it often recites) to facilitate such future reference and research. A "minute order" as used locally denotes an Oversight Board action which is recorded simply by an item entry in the minutes of the meeting at which it was accomplished, and no separate document is made to memorialize it. However, sequential numbering shall be assigned to each motion to facilitate indexing.

## Section 11. Minutes

(a) Minutes will be prepared by the Secretary as the legislative history of the Oversight Board. Minutes will be prepared as action minutes only.

# **ARTICLE II – MISCELLANEOUS**

## Section 1. Amendments to Bylaws and Rules of Procedure

The Bylaws and Rules of Procedure of the Oversight Board may be amended by the Oversight Board at any regular or special meeting by a vote of the majority of the Oversight Board

members, provided that no such amendment shall be adopted unless at least seven days' written notice thereof has been previously given to all board members of the Oversight Board. Such notice shall identify the section or sections of the Bylaws and Rules of Procedure proposed to be amended. Existing and proposed language shall be shown by highlighting the text and deletions shall be indicated by a strikethrough.

## Section 2. Rules Directory

To the extent not required by State laws, these rules of procedure shall be considered directory only; and compliance herewith shall not be considered mandatory or jurisdictional.



**AGENDA ITEM 3.3  
REDEVELOPMENT OVERSIGHT BOARD**

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**TO: Oversight Board of the Redevelopment Successor Agency**

**FROM: Carol Martin, City Manager**

**DATE: May 7, 2012**

**SUBJECT: Consideration of an Amended Recognized Obligation Payment Schedule for the period ending June 30, 2012**

**FILE:**

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**RECOMMENDATION:**

Staff recommends that the Oversight Board approve the amended Recognized Obligation Payment Schedules (ROPS) for the period of January 1, 2012 to June 30, 2012.

**BACKGROUND:**

On April 9, 2012, the Oversight Board voted 4-0 to approve two Recognized Obligation Payment Schedules (ROPS) for the Successor Agency of the City of Shasta Lake. These ROPS were for the periods of February 1-June 30, 2012 and July 1 – December 31, 2012.

Following Oversight Board approval, these schedules were submitted to the Department of Finance (“DOF”) and State Controller’s Office in accordance with the provisions of Section 34177(l)(2)(C) of the Health and Safety Code. On April 24, 2012, the DOF contacted the City Finance Director and requested that the first ROPS be modified to cover the month of January 2012 (despite the fact that the Successor Agency did not have jurisdiction over payments at that point in time and many legal experts have indicated that the ROPS should begin in February, not January. However, the DOF has informed the City that without this modification, they would not approve the ROPS, so the Successor Agency have little choice but to comply with this request by modifying the ROPS accordingly.

Approval of the ROPS is a responsibility of the Oversight Board, and staff has been advised by the DOF and its consultants that the Oversight Board should be asked to amend this first ROPS for the period ending June 30, 2012.

## **DISCUSSION:**

Items listed on the ROPS are considered enforceable obligations of the former Redevelopment Agency that must now be paid off by the Successor Agency. The ROPS projects the dates and amounts of scheduled payments for each enforceable obligation for the following six-month fiscal period. Typically, these documents will be presented to the Oversight Board every six months for approval.

The January ROPS payment amounts total \$16,704 and reflect the expenditures as reported on the Redevelopment Agency's Enforceable Obligation Payment Schedule (EOPS). Specific January payment amounts and the purposes of these expenditures are detailed below:

- Line 4     Continuing Disclosure (RSG, Inc.): This payment is for contract services with a consulting firm to provide an annual report required by the 2006 Tax Allocation Bond Purchase Agreement wherein the Agency must report certain information about Project Area assessed values, largest taxpayers, property taxes and other material events. The cost for this was \$1,300. This obligation will continue as long as the Bonds are outstanding, or until June 2027.
- Line 7     Meade Street Senior Housing (Northern Valley Catholic Social Services): The Agency will be responsible for contributing \$1,900,000 to fund the Meade Street Senior Housing Project should Northern Valley Catholic Social Services obtain funding from the U.S. Department of Housing and Urban Development. Until that time, the Agency is responsible for managing the project and coordinating with Northern Valley Catholic Social Services. These project management costs are \$450 per month.
- Line 8     Contract for Legal Services (John Kenny, City Attorney): These are costs for legal counsel to the Redevelopment Agency, provided by the City Attorney. Following the Redevelopment Agency's dissolution on February 1, 2012, Mr. Kenny began providing similar services as legal counsel to the Successor Agency, and will continue to do so as long as the Successor Agency exists. The cost was \$1,100.
- Line 9     Contract for Economic Development Services (Economic Development Corporation of Shasta County): This cost is for the Redevelopment Agency's contract with the EDC for economic development programs implemented on behalf of the Redevelopment Agency and City by the EDC. The cost in January was \$2,100.
- Line 10    Contract for Business Development (Shasta Lake Chamber of Commerce): The Redevelopment Agency had a contract with the Shasta Lake Chamber of Commerce, an independent nonprofit organization not affiliated with the City, to provide for business and job creation programs within Shasta Lake and the Project Area. The cost in January was \$1,833.

- Line 12 Liability Insurance (Small Cities Org Risk Effort): This cost is for liability insurance needed for the Redevelopment Agency. The Successor Agency assumed this coverage and cost effective February 1, 2012. The cost to the Redevelopment Agency in the month of January was \$1,067.
- Line 14 Housing Monitoring Services (City of Shasta Lake): Pursuant to the California Health and Safety Code and the specific agreements and covenants associated with Redevelopment Agency affordable housing projects, Agency staff performs ongoing monitoring and certification of existing tenants and housing stock restricted to low and moderate income households. Failure to perform this duty would default on a contractual obligation of the Redevelopment Agency, who received 20 percent of the annual tax increment revenues for affordable housing purposes to fund this and other costs. While these operating revenues no longer are provided to the Successor Agency under the current provisions of the Dissolution Act (although there is some legal arguments posed by housing advocates to the contrary), the obligation to perform these duties remains, particularly as the relevant sections of the Health and Safety Code and covenants are not affected by dissolution of the Redevelopment Agency. The amount of this expense in January was \$7,715.
- Line 16 MOU for City Staff (City of Shasta Lake): The final item in the January ROPS is the cost for City of Shasta Lake employees providing services to the Redevelopment Agency under a collective bargaining agreement. The cost was \$1,139 in January 2012.

Aside from the inclusion of these January expenditures, the ROPS for the period ending June 30, 2012 is unchanged from the version approved by the Oversight Board on April 9, 2012.

### **FISCAL IMPLICATIONS:**

The June 30, 2012 ROPS was due to the DOF and State Controller's Office by April 15, 2012; the original ROPS without January payments was approved and transmitted by that deadline. While the amended ROPS would be approved after April 15, 2012, the implications of missing this particular deadline are muted by the fact that the Successor Agency has been informed by the County Auditor-Controller's office that there would be no distribution of property taxes for this ROPS regardless. It is the County's contention that the tax increment revenue paid to the former Redevelopment Agency through January 31, 2012 sufficiently met the financial and legal obligations of the County under the Dissolution Act. This position is similar to that of several other County Auditors around the state, and it is not yet known if there will be any legal or legislative remedies sought by successor agencies affected by this decision.

### **Attachments:**

Amended January 1, 2012 to June 30, 2012 Recognized Obligation Payment Schedule

**DRAFT RECOGNIZED OBLIGATION PAYMENT SCHEDULE**  
**January 2012 - June 2012**  
 Per AB 26 - Section 34177(l)

Footnote Number	Project Name / Debt Obligation	Payee	Revenue Source	Description	Total Outstanding Debt or Obligation	Projected Payment Dates	Obligation Expiration Date	Total Due During Fiscal Year	Projected Payments by month						
									Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Subtotal
1)	2006 Tax Allocation Bonds	Union Bank of California	Redevelopment Property Tax Trust Fund	Principal and interest payments due on bond	\$7,724,162	December 1st and June 1st	6/1/2027	\$486,668	-	-	-	-	-	355,834	\$355,834
2)	2006 TAB Bond Reserve	Union Bank of California	Redevelopment Property Tax Trust Fund	Bond reserve fund	\$488,580	February 1st	6/1/2027	\$488,580	-	488,580	-	-	-	-	\$488,580
3)	Fiscal Agent Fees	Union Bank of California	Redevelopment Property Tax Trust Fund	Bond Trustee fees that must be paid annually	\$30,000	June 1st	6/2/2027	\$3,000	-	-	-	-	-	3,000	\$3,000
4)	Continuing Disclosure	RSG, Inc.	Redevelopment Property Tax Trust Fund	Continuing disclosure is required by the Bond Agreement	\$13,000	December 1st	6/3/2027	\$1,300	1,300	-	-	-	-	-	\$1,300
5)	Knauf Fiber Glass Agreement	Knauf Fiber Glass GmbH	Redevelopment Property Tax Trust Fund	repaying a loan from Knauf for a City industrial park project	\$1,393,289	February 1st and June 1st	June 30th, 2014	\$310,117	-	155,058	-	-	-	155,058	\$310,117
6)	Law Enforcement Center	Lakmann Construction, Inc	Redevelopment Property Tax Trust Fund	Balance due on construction of the New Sheriff's Station	\$389,155	June 1st	June 30th, 2012	\$24,030	-	-	5,850	5,850	6,165	6,165	\$24,030
7)	Meade Street Senior Housing	Northern Valley Catholic Social Services	LMHF	Partnership for a low-income senior housing project	\$1,926,550	June 1st	12/31/2013	\$2,250	450	450	450	450	450	450	\$2,700
8)	Contract for Legal Services	John Kenny, City Attorney	Redevelopment Property Tax Trust Fund	General Legal Services	\$6,600	The 21st of every month	annual renewal	\$6,600	1,100	1,100	1,100	1,100	1,100	1,100	\$6,600
9)	Contract for Economic Development Services	Economic Development Corporation	Redevelopment Property Tax Trust Fund	Contract with EDC for economic development programs	\$75,000	1st of the month	annual renewal	\$75,000	2,100	2,100	2,100	2,100	2,100	2,100	\$12,600
10)	Contract for Business Development	Shasta Lake Chamber of Commerce	Redevelopment Property Tax Trust Fund	Contract with Chamber of Commerce for business and job	\$11,000	15th of the month	annual renewal	\$11,000	1,833	1,833	1,833	1,833	1,833	1,833	\$10,998
11)	Successor Agency Administrative	Successor Agency Employees	Administrative Cost Allowance and Redevelopment Property Tax Trust Fund	Cost of operating the Successor Agency	\$226,207	monthly expense	annual renewal	\$226,207	-	45,241	45,241	45,241	45,241	45,241	\$226,207
12)	Liability Insurance	Small Cities Org Risk Effort	Redevelopment Property Tax Trust Fund	Required liability insurance	\$20,613	monthly expense	annual renewal	\$12,803	1,067	1,067	1,067	1,067	1,067	1,067	\$6,402
13)	Successor Agency Support	RSG, Inc.	Redevelopment Property Tax Trust Fund	Services to perform certain admin duties	\$50,000	The 15th of every month	annual renewal	\$50,000	-	10,000	10,000	10,000	10,000	10,000	\$50,000
14)	Housing Monitoring Services	City of Shasta Lake Employees	Redevelopment Property Tax Trust Fund	Affordable Housing Monitoring as required by housing contracts	\$92,580	bi-weekly	4/19/2041	\$92,580	7,715	7,715	7,715	7,715	7,715	7,715	\$46,290
15)	Property Carry Costs	Commercial Center	Redevelopment Property Tax Trust Fund	Maintenance and operations of property owned by the Agency	\$13,000	end of month	annual renewal	\$13,000	-	-	10,000	-	-	3,000	\$13,000
16)	MOU for City Staff	City of Shasta Lake	Redevelopment Property Tax Trust Fund	Collective bargaining agreement for staff	\$13,668	bi-weekly	annual renewal	\$13,668	1,139	1,139	1,139	1,139	1,139	1,139	\$6,834
17)	HOME Program Repayment	State of California HCD HOME Program	Redevelopment Property Tax Trust Fund	Repayment to the State from City Downpayment Assistance	\$320,000	as invoiced	12/31/2012	\$320,000	-	-	-	-	-	320,000	\$320,000
<b>Total</b>					\$12,793,404			\$2,136,802	16,704	714,284	86,495	76,495	76,810	913,703	\$1,884,492