



CITY OF SHASTA LAKE

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# BUDGET

Adopted June 21, 2022



TWO-YEAR BUDGET  
FISCAL YEAR 2022-23  
FISCAL YEAR 2023-24





City of Shasta Lake, California



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City of Shasta Lake, California



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# Letter of Transmittal

## CITY MANAGER BUDGET MESSAGE

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### **Honorable Mayor and Members of the City Council:**

City Staff is pleased to submit the fiscal year 2022-23 & 2023-24 biennial budget for the City of Shasta Lake.

The past two years, the City of Shasta Lake, along with the entire state, the nation, and the world has seen unprecedented times with impacts associated from the COVID-19 pandemic. The initial shelter-in-place mandate and the extended stay-at-home order halted many activities, shutting down schools, businesses, and leisure travel. While the impact was swift and significant, Shasta Lake responded immediately and pivoted quickly to continue our high-quality services to our community. Shortly after the stay-at-home order was lifted, and realizing our community needed in-person services, the City quickly adjusted to re-open the facilities for City services. I want to first express my gratitude for the generous response and hard work from both our Council and our staff. We transitioned our operations in ways we could not have imagined before, including moving our public meetings both virtual and in-person, providing planning and permitting services remotely, and connecting with our community through frequent and enhanced communication channels. While we have resumed normal operations, most if not all the alternative operations remain in place as another customer service option.

Our City being a full-service utility provider, was facing another crisis of delinquent utility bills. The State ultimately placed a moratorium on disconnections due to non-payment. In response to COVID-19, the City of Shasta Lake launched the Emergency Utility Assistance (EUA) Program. The EUA program can grant payment(s) made on behalf of income-eligible household(s) to reduce utility payment delinquency due to the economic downturn during COVID-19. Utility Assistance for providers such as City of Shasta Lake (Electric, Water, Wastewater, and Garbage); PG&E; and/or Internet Bill (Internet only). The City can provide a “2:1” contribution, not to exceed \$2,500 to qualifying families impacted by COVID-19 for emergency utility (EUA) subsistence payments. The EUA Program launched in February 2021 resulted in assisting over 433 households, funding over \$580,000 in assistance and customer matching contributions of over \$218,000. The program was a complete success.

Within all the unknowns of COVID, the City (and project partners, K2 Development; Redding Rancheria, and Community Revitalization and Development Corp) received positive news from the State of California Strategic Growth Council (SGC) that the Shasta Lake Downtown Revitalization Project was awarded over \$16,500,000 towards the construction of a \$36,500,000 mixed-use development along the north and south sides of Shasta Dam Boulevard. This 52,918SF project includes 49 units of affordable housing and 7,500SF of commercial space. Funding will go directly toward transit, pedestrian, and bike improvements throughout downtown, connecting to the future Win-River Hotel Company commercial center project. This project will change the face of our downtown and serve as the beginning for additional investment in our great City. As a result of this project, we are especially proud of the local government, private, and tribal government partnership created.

The City is in a sound financial position, due to our fiscally prudent policies. The City was able to navigate the pandemic with limited financial impacts, while receiving grant funding to provide utility assistance. The City projects budgets of approximately \$65,000,000 in each of the next fiscal years. This includes capital improvements of \$15,000,000 & \$10,000,000 respectively in each of the next fiscal years. Additionally, the cost of power and water purchases, along with public safety continue to be rising expenditures for the City. Despite rising inflation, fuel cost and interest rates which may negatively impact the economy, we project the City revenue streams to remain relatively stable over the next fiscal years.

# CITY OF SHASTA LAKE BUDGET MESSAGE

## General Fund

The General Fund is the primary funding source for the vast majority of core services including public safety, general government, and parks and recreation. The expenditures for the upcoming fiscal years total \$10,700,000, and \$11,000,000 respectively, compared to prior FY of \$11,100,000.



Public Safety - \$4,200,000 (Law Enforcement, Animal Control and Code Enforcement)

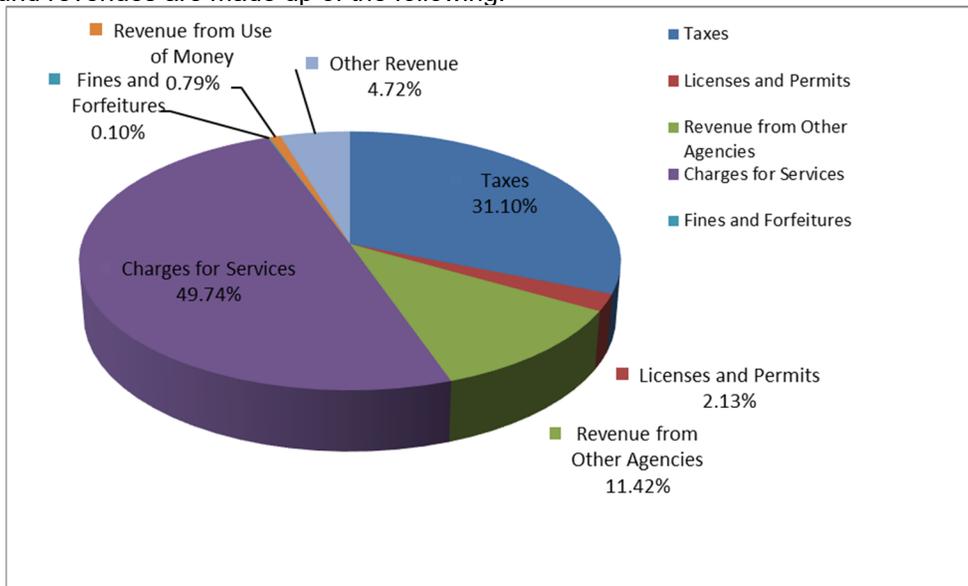


General Government - \$5,400,000 (City staff, appointed and elected officials, and financial operations)



Parks & Rec - \$450,000 (Operation and maintenance of parks and open space)

The General Fund revenues are made up of the following:

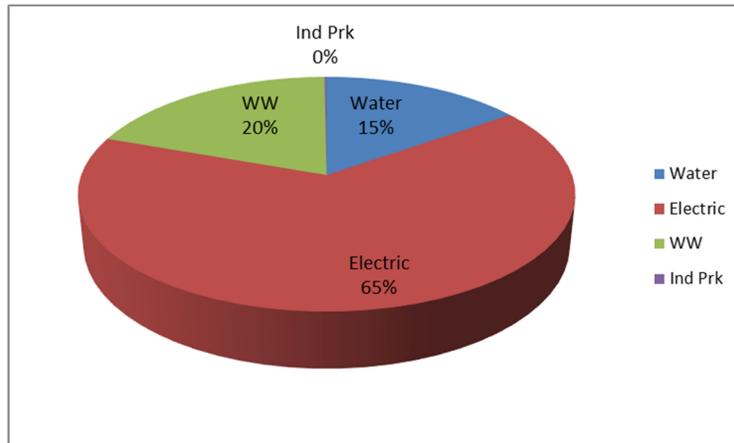


# CITY OF SHASTA LAKE BUDGET MESSAGE

## **Enterprise Funds**

Enterprise funds are self-supporting government funds that provide goods and services to the public for fee, that covers the costs of service for utilities. Under this two-year budget, the City's enterprise funds support a total of \$47,400,000 towards operational and capital needs.

- Water - \$7,200,000
- Electric - \$30,900,000
- Wastewater - \$9,200,000
- Industrial Park - \$79,000



## **Special Revenue Funds**

Special Revenue Funds are those funds where revenues are restricted for specific purposes. The follow are primary Special Revenue Funds of the City:

### Transportation-Trafficway

Revenue – Revenues fluctuate from year to year. SB-1: The Road Repair and Accountability Act revenues are estimated to be \$236,000. Highway User Tax (HUTA – Gas Tax) is estimated to be \$312,000  
Expenditures – Budgeted expenses include \$378,000 for the Moody Creek Bridge rehabilitation, \$75,000 for FY 22/23 for pavement striping, \$50,000 annually for street lighting, and \$500,000 for FY 22/23 street paving.

### Plant & Facility Connection Charges

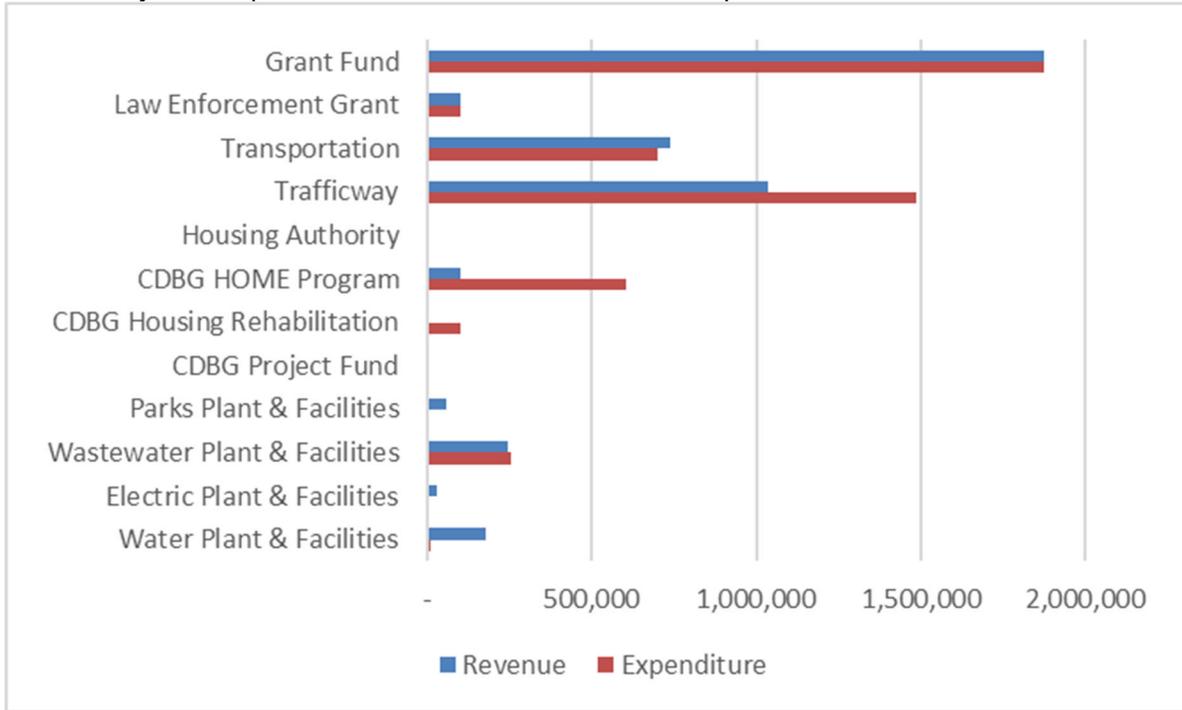
These funds are collected through new development and are utilized to construct or upgrade facilities. Expenditures in these funds are limited to funds available and revenue received in the current year. The City has four wholly separate funds related to water, electric, wastewater, and park services.  
Revenue – Conservative revenue projections have been made for all of the City's P&FCC funds.  
Transfers – Per the 2019 Wastewater Study, \$230,744 will be transferred to the Wastewater Fund from the Wastewater P&FCC Fund.

### CDBG Projects Funds

The CDBG program is a pass-through federal grant awarded from the State of California Housing and Community Development to grant small cities with a population under 50,000. This funding is released through a Notice of Funding Availability (NOFA), and is a competitive application process. CDBG funding may be used for projects such as; community service, infrastructure improvements, and housing for low income residents. Typical projects funded in the past include infrastructure improvements and construction of public facilities. The City will continue to apply for funding for projects based on the City Councils priorities including housing, streets, and public services.

# CITY OF SHASTA LAKE BUDGET MESSAGE

Here is a summary of the Special Revenue Funds' revenues and expenditures:



## Internal Service Funds

### Motor Pool

Revenue – The fund charges only for the services it provides.

Expenditures – The Motor Pool Fund's vehicle replacement budget for the next two years is proposed as follows:

### **Motor Pool Vehicle Replacements**

	<u>FY 2023</u>	<u>FY 2024</u>
F250 Utility Truck - Public Works	\$ 50,000	\$ -
(2) Pickup Trucks - WWTP, Deve	80,000	0
Forklift (Electric)	45,000	0
(1) Pickup Trucks - Development :	0	40,000
Vac-Con Truck	0	600,000
Police Vehicle Replacements	150,000	50,000
Subtotal	<u>325,000</u>	<u>690,000</u>

### Public Works

Revenue – The fund charges only for the services it provides.

Expenditures - All services provided by the Public Works Department are recovered from the individual funds utilizing services. These funds include the Wastewater Utility, Water Utility, Transportation, Trafficway, and General Fund.

# CITY OF SHASTA LAKE BUDGET MESSAGE

## Conclusion

In April 2022, the City Council held a public workshop to receive a presentation from staff on the last two-year goals, and to set the two-to-three-year goals for our City and our top priorities for Fiscal Year 2022-23 through Fiscal Year 2023-24. City Council identified six focus areas in 2005 (17 years later), these areas continue to be a priority of the City, and staff continues to work towards achieving these goals. A sign of a well-developed strategic plan is its ability to withstand the test of time and changing circumstances. The strategic plan has remained relevant and an important policy document to guide budget decisions. City Council remains dedicated to the following focus areas:



INFRASTRUCTURE



STREETS AND  
ROADS



ECONOMIC  
DEVELOPMENT



DOWNTOWN  
REVITALIZATION



HOUSING



PARKS

Not included in the 2005 plan, but Council has identified as priorities:



Finance



Human Resources



Public Safety

Information has been summarized regarding any significant changes in this two-year budget from previous year's budgets. Through the concerted efforts of a talented and dedicated staff it is with confidence that we present the City Council and Citizens of Shasta Lake with this 2022-23 & 2023-24 Biennial Budget. The budget is a "road map", laying out the course of City operations for the next two years. This project requires hours upon hours of staff time to develop the best plan, at the lowest cost, for the greatest benefit to the citizens of Shasta Lake. Many years of combined staff experience went into projecting the resources and expenditures required to meet the needs of the community, and the outcome is this budget which provides for essential core services and many other programs in the next biennium. We would like to acknowledge the time and effort of all staff members and department directors that contribute wholeheartedly to this task in addition to the daily operational workload. On behalf of the City staff and the community, we thank the City Council for their time and dedication to this important public process.

**COMPARATIVE FUND SUMMARY - ALL FUNDS (FY 2022-23)**

<b>Fund Category</b>	<b>Available Funds July 1, 2022</b>	<b>Estimated Revenue 2022-23</b>	<b>Operating Transfers In</b>	<b>Operating Transfers Out</b>	<b>Estimated Expenditures 2022-23</b>	<b>Estimated Restricted Available Funds June 30, 2023</b>	<b>Estimated Available Funds June 30, 2023</b>
<b>GENERAL FUND</b>	<b>\$ 4,405,783</b>	<b>\$ 9,355,568</b>	<b>\$ 427,830</b>	<b>\$ -</b>	<b>\$ 10,696,403</b>	<b>\$ 765,982</b>	<b>\$ 2,726,796</b>
<b>SPECIAL REVENUE FUNDS</b>							
Water Plant & Facilities	564,769	180,000	-	-	9,669	735,100	-
Electric Plant & Facilities	360,299	30,000	-	-	1,629	388,670	-
Wastewater Plant & Facilities	19,086	247,500	-	230,744	25,059	10,783	-
Parks Plant & Facilities	340,381	60,000	-	-	3,225	397,156	-
CDBG Project Fund	168,904	-	-	-	-	168,904	-
CDBG Housing Rehabilitation	314,901	-	-	-	100,000	214,901	-
CDBG HOME Program	1,023,925	100,000	-	-	603,000	520,925	-
Housing Authority	18,658	-	-	-	17,000	1,658	-
Trafficway	843,189	1,284,741	-	-	1,735,824	392,106	-
Transportation	594,496	740,000	-	-	698,953	635,543	-
Law Enforcement Grant	11,315	100,000	-	-	100,000	11,315	-
Grant Fund	1,374,038	1,873,457	-	-	1,873,457	1,374,038	-
	<u>5,633,961</u>	<u>4,615,698</u>	<u>-</u>	<u>230,744</u>	<u>5,167,816</u>	<u>4,851,099</u>	<u>-</u>
<b>DEBT SERVICE FUNDS</b>							
1995 Wastewater Treatment	3,119,738	250,000	-	-	228,370	3,141,368	-
Riddle Road Water Bond	36,921	3,750	-	-	3,150	37,521	-
	<u>3,156,659</u>	<u>253,750</u>	<u>-</u>	<u>-</u>	<u>231,520</u>	<u>3,178,889</u>	<u>-</u>
<b>ENTERPRISE FUNDS - DEPRECIATION/AMORTIZATION NOT INCLUDED</b>							
Water	5,264,096	4,120,012	-	-	6,668,790	-	2,715,318
Electric	23,076,325	27,618,989	-	-	30,068,877	1,193,502	19,432,935
Wastewater	5,700,107	3,664,719	230,744	-	8,421,578	627,586	546,406
Industrial Park	593,488	50,000	-	-	78,720	-	564,768
	<u>34,634,016</u>	<u>35,453,720</u>	<u>230,744</u>	<u>-</u>	<u>45,237,965</u>	<u>1,821,088</u>	<u>23,259,427</u>
<b>INTERNAL SERVICE FUNDS - DEPRECIATION NOT INCLUDED</b>							
Motor Pool	317,958	1,129,153	-	-	1,132,908	-	314,203
Community Facilities Dist.	82,052	70,000	-	-	67,255	84,797	-
Public Works	1,432,954	2,650,238	-	-	2,598,464	-	1,484,728
	<u>1,832,964</u>	<u>3,849,391</u>	<u>-</u>	<u>-</u>	<u>3,798,627</u>	<u>84,797</u>	<u>1,798,931</u>
<b>TOTAL ALL FUNDS</b>	<b>\$ 49,663,383</b>	<b>\$ 53,528,127</b>	<b>\$ 658,574</b>	<b>\$ 230,744</b>	<b>\$ 65,132,331</b>	<b>\$ 10,701,855</b>	<b>\$ 27,785,154</b>

**COMPARATIVE FUND SUMMARY - ALL FUNDS (FY 2023-24)**

<b>Fund Category</b>	<b>Available Funds July 1, 2023</b>	<b>Estimated Revenue 2023-24</b>	<b>Operating Transfers In</b>	<b>Operating Transfers Out</b>	<b>Estimated Expenditures 2023-24</b>	<b>Estimated Restricted Available Funds June 30, 2024</b>	<b>Estimated Available Funds June 30, 2024</b>
<b>GENERAL FUND</b>	<b>\$ 3,492,778</b>	<b>\$ 9,483,108</b>	<b>\$ 427,830</b>	<b>\$ -</b>	<b>\$ 11,021,768</b>	<b>\$ 765,982</b>	<b>\$ 1,615,966</b>
<b>SPECIAL REVENUE FUNDS</b>							
Water Plant & Facilities	735,100	180,000	-	-	9,216	905,884	-
Electric Plant & Facilities	388,670	30,000	-	-	1,553	417,117	-
Wastewater Plant & Facilities	10,783	247,500	-	230,744	23,884	3,655	-
Parks Plant & Facilities	397,156	60,000	-	-	3,073	454,083	-
CDBG Project Fund	168,904	-	-	-	-	168,904	-
CDBG Housing Rehabilitation	214,901	-	-	-	40,958	173,943	-
CDBG HOME Program	520,925	100,000	-	-	103,000	517,925	-
Housing Authority	1,658	-	-	-	1,658	(0)	-
Trafficway	392,106	2,501,846	-	-	2,856,392	37,560	-
Transportation	635,543	740,000	-	-	663,632	711,911	-
Law Enforcement Grant	11,315	100,000	-	-	100,000	11,315	-
Grant Fund	1,374,038	1,477,418	-	-	1,477,418	1,374,038	-
	<u>4,851,099</u>	<u>5,436,764</u>	<u>-</u>	<u>230,744</u>	<u>5,280,784</u>	<u>4,776,335</u>	<u>-</u>
<b>DEBT SERVICE FUNDS</b>							
1995 Wastewater Treatment	3,141,368	250,000	-	-	231,318	3,160,050	-
Riddle Road Water Bond	37,521	3,750	-	-	3,050	38,221	-
	<u>3,178,889</u>	<u>253,750</u>	<u>-</u>	<u>-</u>	<u>234,368</u>	<u>3,198,271</u>	<u>-</u>
<b>ENTERPRISE FUNDS - DEPRECIATION/AMORTIZATION NOT INCLUDED</b>							
Water	2,715,318	4,120,012	-	-	6,092,144	-	743,186
Electric	20,626,437	30,322,038	-	-	33,630,568	1,193,502	16,124,405
Wastewater	1,173,992	3,793,833	230,744	-	3,389,015	627,586	1,181,968
Industrial Park	564,768	50,000	-	-	81,175	-	533,593
	<u>25,080,515</u>	<u>38,285,883</u>	<u>230,744</u>	<u>-</u>	<u>43,192,902</u>	<u>1,821,088</u>	<u>18,583,152</u>
<b>INTERNAL SERVICE FUNDS - DEPRECIATION NOT INCLUDED</b>							
Motor Pool	314,203	1,516,872	-	-	1,521,012	-	310,063
Community Facilities Dist.	84,797	70,000	-	-	67,255	87,542	-
Public Works	1,484,728	2,666,220	-	-	2,616,798	-	1,534,150
	<u>1,883,728</u>	<u>4,253,092</u>	<u>-</u>	<u>-</u>	<u>4,205,065</u>	<u>87,542</u>	<u>1,844,213</u>
<b>TOTAL ALL FUNDS</b>	<b>\$ 38,487,009</b>	<b>\$ 57,712,597</b>	<b>\$ 658,574</b>	<b>\$ 230,744</b>	<b>\$ 63,934,887</b>	<b>\$ 10,649,218</b>	<b>\$ 22,043,332</b>



# TWO-YEAR BUDGET FISCAL YEARS 2022-23 AND 2023-24



## Water Department

### Program Description:

Administrative charges (510-310) for the Water System Utility includes expenses such as permits, insurance, depreciation, administrative fees, Motor Pool, and debt expense. Water Distribution (510-320) is responsible for providing clean safe drinking water to the City of Shasta Lake customers, along with providing adequate fire flows for residential, commercial and industrial use. Water Distribution installs and maintains distribution mains and service lines. Performs routine and emergency maintenance on valves/boxes, meters/boxes and fire hydrants. Water Supply and Treatment (510-330) administers the water conservation program, is responsible for obtaining an adequate supply of domestic water and treating the water to meet (as a minimum) State health standards. The Department is responsible for providing adequate capacity for future growth with infrastructure development and replacement. Capital outlay (01-09) provides for the funding of capital improvements and capital replacement of plant for the Water Treatment Plant and distribution facilities.

### Objectives:

- Provide safe and reliable drinking water for the City of Shasta Lake citizens.
- Meet all State and Federal drinking water guidelines.
- Maintain water conservation program.
- Work with Bureau of Reclamation (BOR) to upgrade Raw Water Pump Station and to find a resolution to Raw Water supply line failures.
- Secure new Potable Water Tank site.
- Continue service line replacement program to eliminate future failures.
- Continue fire hydrant replacement program to help maintain adequate fire flows.
- Assist the Public Works Department in planning new infrastructure.
- Abandon and demolish the old Toyon water treatment facility.
- Assist the Planning Technical Action committee in reviewing new development and their utility needs.
- Continue securing long-term and short-term water supply contracts.

### Budget Impacts:

- **Personnel:** 4 FTE
- **Operation and Maintenance:** N/A
- **Capital Outlay:** See Capital Outlay Budget (510-340)

**WATER ENTERPRISE FUND**

<b>FUND SUMMARY</b>	Council Approved FY 2022-23	Council Approved FY 2023-24
Available Funds, Beginning of Year	\$ 5,264,096	\$ 2,715,318
Estimated Revenues for Fiscal Year	4,120,012	4,120,012
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures for Fiscal Year*	6,668,790	6,092,144
Estimated Funds, End of Year	\$ 2,715,318	\$ 743,186

\*Add back depreciation

<b>REVENUE SUMMARY</b>	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Revenues from Other Agencies	\$ 80,795	\$ -	\$ -	\$ -	\$ -
Charges for Current Services	4,052,319	4,316,638	4,086,012	4,086,012	4,086,012
Revenue from Use of Money	121,595	(10,679)	25,000	25,000	25,000
Other Revenue	14,222	56,703	9,000	9,000	9,000
Total Revenues	<u>4,268,932</u>	<u>4,362,662</u>	<u>4,120,012</u>	<u>4,120,012</u>	<u>4,120,012</u>

<b>EXPENDITURE SUMMARY</b>	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Water Administration	1,283,788	904,095	1,507,093	1,508,658	1,666,763
Water Distribution	778,336	976,562	933,139	1,062,160	1,067,876
Water Treatment	963,575	988,960	1,197,206	1,622,972	1,667,505
Water Capital*	97,936	1,186,605	835,000	3,025,000	2,240,000
Total Expenditures	<u>\$ 3,123,634</u>	<u>\$ 4,056,222</u>	<u>\$ 4,472,438</u>	<u>\$ 7,218,790</u>	<u>\$ 6,642,144</u>

**REVENUE DETAIL  
WATER ENTERPRISE  
Fund 510**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Revenues from Other Agencies</b>					
510-000-4390 FEMA Proceeds	80,795	-	-	-	-
Subtotal	80,795	-	-	-	-
<b>Charges for Current Services</b>					
510-000-4402 Sales-Utility Services	\$ 4,025,743	\$ 4,295,916	\$ 4,053,512	\$ 4,053,512	\$ 4,053,512
510-000-4405 Excess Water Usage Penalty	-	-	-	-	-
510-000-4420 Service Connection Fee	26,576	20,721	32,500	32,500	32,500
Subtotal	4,052,319	4,316,638	4,086,012	4,086,012	4,086,012
<b>Revenue from Use of Money</b>					
510-000-4651 Interest On Investments	121,595	(10,679)	25,000	25,000	25,000
Subtotal	121,595	(10,679)	25,000	25,000	25,000
<b>Other Revenue</b>					
510-000-4710 Miscellaneous Revenue	14,222	56,703	9,000	9,000	9,000
Subtotal	14,222	56,703	9,000	9,000	9,000
<b>Total Revenues</b>	<b>\$ 4,268,932</b>	<b>\$ 4,362,662</b>	<b>\$ 4,120,012</b>	<b>\$ 4,120,012</b>	<b>\$ 4,120,012</b>

**EXPENDITURE DETAIL  
WATER ADMINISTRATION  
Fund 510  
Department 310**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Materials Supplies &amp; Services</b>					
5213 Permits & Fees	\$ 36,588	\$ 30,830	\$ 45,000	\$ 50,000	\$ 50,000
5365 Travel, Meetings, Dues	610	-	1,500	11,500	11,500
5390 Insurance-General	38,897	47,009	40,583	40,583	40,583
5400 Services - Consulting	1,283	1,925	35,000	30,000	30,000
5450 Bad Debt	17,492	-	7,500	7,500	7,500
Subtotal	94,870	79,763	129,583	139,583	139,583
<b>Internal Services</b>					
5510 Depreciation Expense*	555,988	-	550,000	550,000	550,000
5550 Administration Fee Allocation	505,443	520,606	536,224	527,870	686,058
5560 Motor Pool	21,947	29,313	26,509	26,509	26,509
Subtotal	1,083,378	549,919	1,112,733	1,104,379	1,262,567
*Depreciation is not a funded item.					
<b>Debt Service</b>					
5720 Interest Expense	105,540	103,498	88,684	83,267	77,687
5730 Debt Repayment-Principal	-	170,914	176,093	181,429	186,926
Subtotal	105,540	274,413	264,777	264,696	264,613
<b>Total Expenses</b>	<b>\$ 1,283,788</b>	<b>\$ 904,095</b>	<b>\$ 1,507,093</b>	<b>\$ 1,508,658</b>	<b>\$ 1,666,763</b>

**WATER DISTRIBUTION**  
**Fund 510**  
**Department 320**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Materials Supplies &amp; Services</b>					
5204 Office Supplies	\$ 535	\$ 135	\$ 1,000	\$ 1,000	\$ 1,000
5222 Distribution, Parts & Material	41,749	41,264	42,500	42,500	42,500
5312 Water Conservation Program	-	200	-	-	-
5323 Meter Program	26,729	1,746	32,000	10,000	10,000
5365 Travel, Meetings, Dues	3,512	1,765	4,000	4,000	4,000
5367 Training	2,375	212	5,500	5,500	5,500
5375 Maintenance Agreements	4,003	19,758	22,000	32,000	32,000
5376 Computer Services & Repair	3,133	-	3,500	3,500	3,500
5400 Services - Consulting	12,482	8,826	12,000	12,000	12,000
5826 Small Tools & Equipment	3,121	3,705	4,000	4,000	4,000
Subtotal	97,639	77,610	126,500	114,500	114,500
<b>Internal Services</b>					
5555 Labor Allocation	680,696	898,951	806,639	947,660	953,376
Subtotal	680,696	898,951	806,639	947,660	953,376
<b>Total Expenses</b>	<b>\$ 778,336</b>	<b>\$ 976,562</b>	<b>\$ 933,139</b>	<b>\$ 1,062,160</b>	<b>\$ 1,067,876</b>

**PERSONNEL SUMMARY**

Authorized Classifications:  
None

**WATER TREATMENT PLANT**  
**Fund 510**  
**Department 330**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ 305,197	\$ 360,735	\$ 374,119	\$ 419,678	\$ 429,830
Benefits	167,102	149,148	\$ 234,308	\$ 284,595	\$ 298,797
Subtotal	472,299	509,883	608,427	704,273	728,627
<b>Material, Supplies &amp; Services</b>					
5201 Water Purchases	278,854	273,432	310,000	600,000	620,000
5204 Office Supplies	5,254	1,261	1,000	1,000	1,000
5205 General Operating Supplies	1,689	2,756	3,000	3,000	3,000
5211 Chemicals	17,085	16,507	15,000	35,000	35,000
5214 Lab Supplies & Equipment	2,856	2,327	5,000	5,000	5,000
5215 C V Restoration Fund	32,015	15,770	35,000	35,000	35,000
5306 General Maintenance	12,315	15,033	20,000	20,000	20,000
5310 Utilities	47,005	52,465	50,000	50,000	50,000
5312 Water Conservation Program	12,362	6,798	15,000	20,000	20,000
5313 Lab Testing	10,245	16,148	18,000	18,000	18,000
5320 Telephone	1,665	1,466	1,500	1,500	1,500
5325 Generator Maintenance	-	8,599	8,500	8,500	8,500
5330 Alarms	563	811	500	1,000	1,000
5334 Maint., Equipment	50,725	33,667	35,000	35,000	35,000
5365 Travel, Meetings, Dues	2,380	2,643	8,500	8,500	8,500
5367 Training	925	3,539	5,000	5,000	5,000
5394 Safety	1,040	2,774	2,000	2,000	2,000
5400 Services - Consulting	3,256	10,422	18,000	18,000	18,000
5440 Services-Miscellaneous	9,691	10,383	10,000	20,000	20,000
5825 Equipment Rental Fees	-	208	1,000	1,000	1,000
5826 Small Tools & Equipment	1,351	2,071	1,500	1,500	1,500
Subtotal	491,276	479,077	563,500	889,000	909,000
<b>Internal Services</b>					
5555 Labor Allocation	-	-	25,279	29,699	29,878
Subtotal	-	-	25,279	29,699	29,878
<b>Total Expenses</b>	<b>\$ 963,575</b>	<b>\$ 988,960</b>	<b>\$ 1,197,206</b>	<b>\$ 1,622,972</b>	<b>\$ 1,667,505</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

Water Utility Specialist	-	-	-	1.00	1.00
Chief Water Treatment Plant Operator	-	-	-	1.00	1.00
Public Works Superintendent-Water	1.00	1.00	1.00	-	-
Senior Plant Operator	1.00	1.00	1.00	-	-
Plant Operator II	1.00	1.00	1.00	2.00	2.00
Plant Operator I	-	1.00	1.00	-	-
Total FTE	3.00	4.00	4.00	4.00	4.00

**WATER CAPITAL PROJECTS**

**Fund 510**

**Department 340**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Capital Outlay</b>					
5808 Portable Office Building	\$ -	\$ 32,331	\$ -	\$ -	\$ -
6101 Capital Project Reserve Alloc.	-	-	(302,000)	-	-
6102 Toyon Water Plan Demolition*	-	-	-	250,000	-
6103 Filter No 1 Rehab	-	414,891	-	-	-
6107 Storage Tank Maintenance	59,735	59,735	275,000	275,000	275,000
6108 Centimudi Tank	-	11,096	65,000	500,000	-
6113 Raw Water Pump - Filter Plant (Bor)	38,201	-	-	-	-
6170 Urban Water Management Plan Update	-	31,359	-	-	-
6171 Risk and Resilience Assessment	-	5,715	-	-	-
6172 PRV Replacement Project*	-	89,547	100,000	100,000	100,000
6173 Pancake Hill Water Improvements	-	296,513	-	-	-
6174 Onsite Chlorine Generation	-	200,579	-	-	-
6175 Water Age Modeling and Operations Review	-	-	150,000	150,000	-
6176 Backwash Separation Tank #2*	-	-	150,000	150,000	-
6177 Filter to Waste Study*	-	-	40,000	40,000	-
6178 BV Intertie PS Control Panel & SCADA Upg	-	-	50,000	50,000	-
6179 Emergency Response Plan Update	-	2,505	20,000	-	-
6180 Water Rate Study*	-	-	25,000	35,000	-
6181 Crack & Slurry Seal WTP Parking Lot & Roa	-	-	25,000	-	-
6213 Tank 4 SCADA Upgrade	-	6,346	-	-	-
6214 Water Improvements 2021	-	14,940	175,000	-	-
6216 SCADA Pack Placement	-	21,048	-	-	-
6218 Tank 5 Security Fence	-	-	25,000	-	-
6220 Tank 1 Security Fence	-	-	37,000	-	-
6237 Water Improvements 22-23 (Ranchera Wate	-	-	-	1,400,000	1,400,000
6238 WTP-Centrifuge Skid Unit	-	-	-	-	350,000
6239 WTP-UCMR5 Testing	-	-	-	-	10,000
6240 WTP-20" Mag Meter (Raw Water Line)	-	-	-	-	30,000
6241 WTP-Filter 2-Clarifier Beads	-	-	-	75,000	75,000
<b>Total</b>	<b>97,936</b>	<b>1,186,605</b>	<b>835,000</b>	<b>3,025,000</b>	<b>2,240,000</b>
<b>Total Capital Outlay</b>	<b>\$ 97,936</b>	<b>\$ 1,186,605</b>	<b>\$ 835,000</b>	<b>\$ 3,025,000</b>	<b>\$ 2,240,000</b>

\*These projects are capital project rollovers from previously budgeted years.

**PERSONNEL SUMMARY**

Authorized Classifications:

None

**TOTAL WATER ENTERPRISE**

<b>\$ 3,123,634</b>	<b>\$ 4,056,222</b>	<b>\$ 4,472,438</b>	<b>\$ 7,218,790</b>	<b>\$ 6,642,144</b>
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# TWO-YEAR BUDGET FISCAL YEARS 2022-23 AND 2023-24



## Electric Department

### Program Description:

Administrative charges (520-310) for the Electric System Utility include expenses such as insurance, depreciation, administrative fee, lease payments, debt service and the Public Benefit Program. Electric Operation (520-320) is responsible for providing electric utility service to customers in the City. The Department operates and maintains the distribution system, provides service to new customers, plans for future growth, and handles infrastructure replacements. Electric Resource Management is responsible for electric energy resource and plant management including the planning, scheduling, purchasing and sales of electric power for the City of Shasta Lake. Capital Outlay (520-340) is responsible for the funding of capital replacements of plant, facility improvements and additions, distribution system automation and SMART grid technology and long-term system development for the Electric Utility.

### Objectives:

- Coordinate and administer the Public Benefit Program including: energy efficient appliance rebates, weatherization assistance for homes or businesses, commercial lighting rebates, Gasket guy commercial refrigeration program funding, solar rebate program for homes and businesses, and community betterment projects. Monitor legislation for continuation of the Public Benefit Program.
- Joining the Northern California Power Agency (NCPA), which commits City to legislative and regulatory services.
- Develop an accurate distribution model with connectivity, loading and distances.
- Continuing improving distribution inspection program with software and accurate record keeping; replacing or upgrading deteriorated or damaged distribution facilities as a result of a good inspection program.
- Continue substation maintenance programs.
- Continue street lighting maintenance.
- Continue tree trimming and vegetation management program; right of way clearing, right of way spraying, tree trimming, dangerous tree removal, and substation spraying.
- Negotiate new long-term power arrangements.
- Continue implementing Renewable Portfolio Standard and looking for low cost effective resources to meet requirements.
- Monitor state/federal commissions and legislation for adverse impacts and develop appropriate responses.

### Budget Impacts:

- **Personnel:** 10 FTE
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** See Capital Outlay Budget (520-340)

**ELECTRIC ENTERPRISE FUND**

<b>FUND SUMMARY</b>	Council Approved FY 2022-23	Council Approved FY 2023-24
Available Funds, Beginning of Year	\$ 23,076,325	20,626,437
Estimated Revenues for Fiscal Year	\$ 27,618,989	30,322,038
Operating Transfers In		-
Operating Transfers Out	-	-
Estimated Expenditures For Fiscal Year*	30,068,877	33,630,568
Estimated Funds, End of Year	\$ 20,626,437	\$ 17,317,907

\*Add back depreciation.

<b>REVENUE SUMMARY</b>	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Revenues from Other Agencies	\$ 225,957	\$ -	\$ -	\$ -	\$ -
Charges for Current Services	23,818,266	22,707,131	22,064,529	27,520,989	30,224,038
Revenue from Use of Money	737,197	(26,987)	93,000	68,000	68,000
Other Revenue	519,473	242,733	30,000	30,000	30,000
Total Revenues	<u>25,300,894</u>	<u>22,922,877</u>	<u>22,187,529</u>	<u>27,618,989</u>	<u>30,322,038</u>

<b>EXPENDITURE SUMMARY</b>	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Electric Administration	4,627,701	3,354,739	4,508,017	4,975,004	5,134,803
Electric Distribution	3,209,685	3,479,030	3,368,022	4,147,524	4,208,372
Electric Resources	14,722,262	13,797,151	15,016,788	18,580,552	21,611,393
Electric Capital*	(10,311)	641,400	4,011,000	3,165,797	3,476,000
Total Expenditures	<u>\$ 22,549,336</u>	<u>\$ 21,272,320</u>	<u>\$ 26,903,827</u>	<u>\$ 30,868,877</u>	<u>\$ 34,430,568</u>

**REVENUE DETAIL  
ELECTRIC ENTERPRISE  
FUND 520**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Revenues from Other Agencies</b>					
520-000-4390 FEMA Proceeds	225,957	-	-	-	-
Subtotal	225,957	-	-	-	-
<b>Charges for Current Services</b>					
520-000-3101	- \$	- \$	- \$	- \$	- \$
520-000-4402 Sales-Utility Services	12,911,196	13,386,744	11,848,000	13,489,482	14,513,233
520-000-4404 Sales-Industrial	9,090,612	7,630,246	8,500,000	12,231,970	13,845,553
520-000-4415 Emission Allowance Sales	1,191,441	1,092,199	1,216,529	1,299,537	1,365,252
520-000-4420 Public Benefit	625,017	597,942	500,000	500,000	500,000
Subtotal	23,818,266	22,707,131	22,064,529	27,520,989	30,224,038
<b>Revenue from Use of Money</b>					
520-000-4651 Interest On Investments	727,600	(26,987)	60,000	35,000	35,000
520-000-4655 Interest Income	9,597	-	33,000	33,000	33,000
Subtotal	737,197	(26,987)	93,000	68,000	68,000
<b>Other Revenue</b>					
520-000-4710 Miscellaneous Revenue	519,473	199,536	30,000	30,000	30,000
520-000-4775 Capital Contributions	-	43,197	-	-	-
Subtotal	519,473	242,733	30,000	30,000	30,000
<b>Total Revenues</b>	<b>\$ 25,300,894</b>	<b>\$ 22,922,877</b>	<b>\$ 22,187,529</b>	<b>\$ 27,618,989</b>	<b>\$ 30,322,038</b>

**EXPENDITURE DETAIL**  
**ELECTRIC ADMINISTRATION**  
**Fund 520**  
**Department 310**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Materials Supplies &amp; Services</b>					
5400 Services - Consulting	\$ 2,472	\$ 28,894	\$ 25,000	\$ 25,000	\$ 25,000
5450 Bad Debt	45,616	-	50,000	50,000	50,000
5365 Travel, Meetings, Dues	181,889	157,181	245,000	265,000	265,000
5390 Insurance-General	105,862	149,181	163,374	171,543	171,543
5290 Public Benefit Program	246,025	234,635	400,000	400,000	400,000
5295 California Climate Credit	391,399	-	-	-	-
Subtotal	973,262	569,891	883,374	911,543	911,543
<b>Internal Services</b>					
5510 Depreciation Expense*	788,042	-	800,000	800,000	800,000
5550 Administration Fee Allocation	2,365,778	2,436,751	2,509,854	2,927,622	3,087,421
5560 Motor Pool	500,619	348,097	314,789	335,839	335,839
Subtotal	3,654,439	2,784,848	3,624,643	4,063,461	4,223,260

\*Depreciation is not a funded item.

<b>Total Expenses</b>	<b>\$ 4,627,701</b>	<b>\$ 3,354,739</b>	<b>\$ 4,508,017</b>	<b>\$ 4,975,004</b>	<b>\$ 5,134,803</b>
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**PERSONNEL SUMMARY**

Authorized Classifications:  
None

**ELECTRIC DISTRIBUTION**

**Fund 520**

**Department 320**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ 1,442,083	\$ 1,453,947	\$ 1,518,082	\$ 1,641,185	\$ 1,728,732
Benefits	819,134	544,306	\$ 829,440	\$ 937,379	\$ 993,680
Subtotal	2,261,217	1,998,253	2,347,522	2,578,564	2,722,412
<b>Material, Supplies &amp; Services</b>					
5310 Utilities	8,685	3,025	9,200	9,200	9,200
5320 Telephone	7,778	8,142	6,300	6,800	6,800
5330 Alarms	575	2,885	500	4,100	4,100
5205 General Operating Supplies	3,544	2,073	5,500	5,500	5,500
5207 Postage	32	309	500	500	500
5400 Services - Consulting	300	11,808	10,000	10,000	10,000
5326 Services - Janitorial	2,622	2,898	3,500	3,500	3,500
5440 Services-Miscellaneous	1,728	9,518	3,500	3,500	3,500
5361 Site Clean-Up	936	-	5,000	5,000	5,000
5365 Travel, Meetings, Dues	635	650	7,500	7,500	7,500
5367 Training	109	800	10,000	10,000	10,000
5825 Equipment Rental Fees	-	-	1,000	2,500	1,000
5826 Small Tools & Equipment	11,677	14,589	14,000	25,000	25,000
5375 Maintenance Agreements	526,831	775,203	472,500	593,000	600,500
5376 Computer Services & Repair	540	541	5,000	66,000	5,000
5394 Safety	23,536	26,751	18,000	21,000	18,000
5304 Operations	177,638	219,648	290,000	290,000	290,000
5317 Maintenance, Substation	126,495	355,774	111,000	433,360	433,360
5316 Building Maintenance	1,917	3,958	10,000	10,000	10,000
5323 Meter Program	47,259	42,204	32,500	57,500	32,500
5324 Transmission Rebuild	1,426	-	5,000	5,000	5,000
Subtotal	944,262	1,480,777	1,020,500	1,568,960	1,485,960
<b>Internal Services</b>					
5555 Labor Allocation	4,205	-	-	-	-
Subtotal	4,205	-	-	-	-
<b>Total Expenses</b>	<b>\$ 3,209,685</b>	<b>\$ 3,479,030</b>	<b>\$ 3,368,022</b>	<b>\$ 4,147,524</b>	<b>\$ 4,208,372</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

Electric Utilities Director	1.00	1.00	1.00	1.00	1.00
Electric Operations Manager	1.00	1.00	1.00	1.00	1.00
Asst. Electric Utilities Director	1.00	1.00	1.00	1.00	1.00
Electric Leadworker	2.00	2.00	2.00	2.00	2.00
Electric Lineman	3.00	3.00	3.00	3.00	3.00
Electric Troublemans	1.00	1.00	1.00	1.00	1.00
Line Staking Technician	1.00	1.00	1.00	1.00	1.00
Retired Annuitant-Fuel Reduction Coord	0.00	0.00	0.00	0.50	0.50
Total FTE	10.00	10.00	10.00	10.50	10.50

**ELECTRIC RESOURCE**  
**Fund 520**  
**Department 330**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Material, Supplies &amp; Services</b>					
5201 Power Purchase	\$ 5,474,373	\$ 4,623,437	\$ 4,940,000	\$ 5,652,537	\$ 7,180,144
5202 Purchase Power - Industrial Pass Through	8,310,032	7,255,867	6,497,500	7,654,050	9,769,968
5203 Distributed Generation Purchases	18,439	20,360	25,000	25,000	25,000
5205 General Operating Supplies	273	744,473	2,500	3,000	3,000
5208 Carbon Emission Purchase (Co2)	33,662	190,173	1,530,000	2,960,296	2,269,326
5212 Ca Energy Surcharge Tax	60,555	64,396	55,100	65,000	65,000
5215 Cvp Restoration Fund	117,094	188,985	350,000	350,000	350,000
5305 Transmission (COTP and CVP)	572,269	563,947	1,488,988	1,674,669	1,812,955
5320 Telephone	5,584	4,920	5,200	5,500	5,500
5365 Travel, Meetings, Dues	32,942	77,788	15,000	20,000	20,000
5376 Computer Services & Repair	2,142	2,897	7,500	20,500	10,500
5399 Carr Fire Expenses - FEMA	1,347	-	-	-	-
5400 Services - Consulting	80,822	59,561	100,000	150,000	100,000
5410 Keswick-Knauf WAPA Fiber Consulting	12,728	345	-	-	-
<b>Total Expenses</b>	<b>\$ 14,722,262</b>	<b>\$ 13,797,151</b>	<b>\$ 15,016,788</b>	<b>\$ 18,580,552</b>	<b>\$ 21,611,393</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

None

**ELECTRIC CAPITAL PROJECTS**  
**Fund 520**  
**Department 340**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Capital Outlay</b>					
5820 CVS Upgrade*	\$ -	\$ 450	\$ -	\$ 114,000	\$ -
6120 SGIP Substation Project	-	6,318	-	-	-
6121 Flanagan Control Systems*	-	-	1,000,000	-	1,000,000
6122 Keswick-Knauf Reconductoring*	-	29,763	-	-	1,000,000
6123 Relays In Knauf And CV Substations*	-	-	-	-	500,000
6124 Distribution System Replacements*	-	-	25,000	25,000	-
6125 Smart Meter Replacement (Public Benefit)*	-	590,961	-	332,797	-
6126 Interstate 5 URD Crossings*	-	-	200,000	-	200,000
6130 Distribution System Modernize*	(10,311)	784	-	17,000	-
6131 Knauf Battery Replacement	-	-	16,000	-	-
6132 Twin Lakes Entrance*	-	-	100,000	-	100,000
6133 Twin Lakes Secondary*	-	-	100,000	-	100,000
6182 Flanagan Structure Replacement*	-	-	-	1,483,000	-
6183 Keswick Fiber Replacement*	-	-	-	75,000	75,000
6184 Fault Indicators*	-	-	19,000	19,000	-
6185 Capacitor Bank Controls Update*	-	-	21,000	-	21,000
6186 Corp Yard - Slurry Seal	-	-	75,000	-	-
6187 Fuse Replacements (Wildfire Mitigation)	-	13,125	30,000	-	-
6225 Electric Building*	-	-	2,425,000	450,000	450,000
6231 Wildfire Mitigation Projects	-	-	-	250,000	30,000
6232 Wynne Price Lighting Upgrade	-	-	-	400,000	-
<b>Total Capital Outlay</b>	<b>\$ (10,311)</b>	<b>\$ 641,400</b>	<b>\$ 4,011,000</b>	<b>\$ 3,165,797</b>	<b>\$ 3,476,000</b>

\*These projects are capital project rollovers from previously budgeted years.

**PERSONNEL SUMMARY**

Authorized Classifications:  
None

<b>TOTAL ELECTRIC ENTERPRISE</b>	<b>\$ 22,549,336</b>	<b>\$ 21,272,320</b>	<b>\$ 26,903,827</b>	<b>\$ 30,868,877</b>	<b>\$ 34,430,568</b>
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**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Wastewater Department**

**Program Description:**

Administrative charges (03-01) for the Wastewater System Utility include expenses such as permits, insurance, depreciation, administrative fees, Motor Pool, and debt expense. Wastewater Treatment and Reclamation (03-02) is responsible for processing the City’s wastewater to meet state health standards and to provide reclaimed water for industrial and agriculture/landscaping uses. The Department includes the City’s reclamation plant and spays fields surrounding the plant as well as the 410 acre reclamation pond. Wastewater Collection (03-03) provides all types of maintenance, installation, operation, and repair of approximately forty miles of sewer lines. In addition, this department is responsible for the maintenance of seven pump stations located throughout the City. Capital Outlay (03-09) provides for the funding of capital improvements and capital replacement of materials and equipment at the Wastewater Treatment Plant and in the Wastewater Collection System.

**Objectives:**

- Provide clean waste water effluent to be discharged to Churn Creek year-round.
- Renew / negotiate NPDES permit for the treatment plant with State Water Quality Control Board.
- Ongoing equipment maintenance program.
- Ongoing sludge disposal program to properly dispose of sludge waste to landfill.
- Control room roof replacement.
- Continue implementation of the City’s State mandated Sewer System Management Plan.
- Continue the main line cleaning program in accordance with the SSMP.
- Continue main line and manhole inspection program in accordance with the SSMP.
- Infiltration and inflow reduction program.

**Budget Impacts:**

- **Personnel:** 4 FTE
- **Operation and Maintenance:** No significant changes
- **Capital Outlay:** See Capital Outlay (530-340)

**WASTEWATER ENTERPRISE FUND**

<b>FUND SUMMARY</b>	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	\$ 5,700,107	1,173,992
Estimated Revenues, for Fiscal Year	3,664,719	3,793,833
Operating Transfers In	230,744	230,744
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	8,421,578	3,389,015
Estimated Funds Available, End of Year	\$ 1,173,992	\$ 1,809,554

\*Add back depreciation

<b>REVENUE SUMMARY</b>	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Charges for Current Services	\$ 2,564	\$ -	\$ -	\$ -	-
Charges for Current Services	3,159,781	3,318,060	3,300,638	3,427,975	3,557,089
Revenue from Use of Money	67,868	(7,613)	6,000	6,000	6,000
Other Revenue	470,691	230,744	230,744	230,744	230,744
Total Revenues	<u>3,700,904</u>	<u>3,541,191</u>	<u>3,537,382</u>	<u>3,664,719</u>	<u>3,793,833</u>

<b>EXPENDITURE SUMMARY</b>	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Wastewater Administration	1,755,184	1,181,076	1,960,611	1,953,663	1,839,717
Wastewater Treatment	996,410	1,040,586	1,219,515	1,206,323	1,228,482
Wastewater Collection	821,975	877,836	811,652	911,592	915,816
Wastewater Capital	44,078	121,113	100,000	5,120,000	175,000
Total Expenditures	<u>\$ 3,617,646</u>	<u>\$ 3,220,611</u>	<u>\$ 4,091,778</u>	<u>\$ 9,191,578</u>	<u>\$ 4,159,015</u>

**REVENUE DETAIL  
WASTEWATER ENTERPRISE  
Fund 530**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Revenues from Other Agencies</b>					
530-000-4390 FEMA Proceeds	2,564	-	-	-	-
Subtotal	2,564	-	-	-	-
<b>Charges for Current Services</b>					
530-000-4402 Sales-Utility Services	\$ 3,157,580	\$ 3,317,361	\$ 3,293,138	\$ 3,420,475	\$ 3,549,589
530-000-4403 Sales-Reclaimed Water	280	-	6,000	6,000	6,000
530-000-4405 Wastewater - Liftstation Surcharge	2	-	-	-	-
530-000-4420 Service Connection Fee	1,919	700	1,500	1,500	1,500
Subtotal	3,159,781	3,318,060	3,300,638	3,427,975	3,557,089
<b>Revenue from Use of Money &amp; Property</b>					
530-000-4651 Interest On Investments	66,453	(8,733)	6,000	6,000	6,000
530-000-4652	-	-	-	-	-
530-000-4765 Pasture Rent	1,415	1,120	-	-	-
Subtotal	67,868	(7,613)	6,000	6,000	6,000
<b>Other Revenue</b>					
530-000-4701 Transfers In	461,488	230,744	230,744	230,744	230,744
530-000-4710 Miscellaneous Revenue	9,203	-	-	-	-
Subtotal	470,691	230,744	230,744	230,744	230,744
<b>Total Revenues</b>	<b>\$ 3,700,904</b>	<b>\$ 3,541,191</b>	<b>\$ 3,537,382</b>	<b>\$ 3,664,719</b>	<b>\$ 3,793,833</b>

**EXPENDITURE DETAIL  
WASTEWATER ADMINISTRATION  
Fund 530  
Department 310**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Materials Supplies &amp; Services</b>					
5205 General Operating Supplies	\$ 3,160	\$ -	\$ -	\$ -	\$ -
5213 Permits & Fees	22,632	10,033	-	-	-
5400 Services - Consulting	19,539	1,925	-	-	-
5450 Bad Debt	17,301	-	-	-	-
5390 Insurance-General	63,558	51,209	50,609	50,609	50,609
5971 Other Financing Uses	150,530	-	-	-	-
Subtotal	276,720	63,167	50,609	50,609	50,609
<b>Internal Services</b>					
5510 Depreciation Expense*	852,766	-	770,000	770,000	770,000
5550 Administration Fee Allocation	431,218	444,155	457,480	463,717	349,771
5560 Motor Pool	34,566	46,169	41,751	41,751	41,751
Subtotal	1,318,550	490,324	1,269,231	1,275,468	1,161,522
*Depreciation is not a funded item.					
<b>Debt Service</b>					
5720 Interest Expense	159,914	241,773	247,769	236,127	229,472
5730 Debt Repayment-Principal	-	385,813	393,002	391,459	398,114
Subtotal	159,914	627,586	640,771	627,586	627,586
<b>Total Expenses</b>	<b>\$ 1,755,184</b>	<b>\$ 1,181,076</b>	<b>\$ 1,960,611</b>	<b>\$ 1,953,663</b>	<b>\$ 1,839,717</b>

**PERSONNEL SUMMARY**

Authorized Classifications:  
None

**WASTEWATER COLLECTION SYSTEM  
Fund 530  
Department 320**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Material, Supplies &amp; Services</b>					
5204 Office Supplies	217	420	1,000	1,000	1,000
5213 Permits & Fees	4,528	3,515	5,000	5,000	5,000
5310 Utilities	133,822	56,818	95,000	95,000	95,000
5311 Maint., Collect Syst.	4,697	11,825	10,000	10,000	10,000
5314 Lift Station Maint	36,624	49,742	35,000	35,000	35,000
5316 Building Maintenance	413	-	-	-	-
5320 Telephone	2,883	359	2,300	2,000	2,000
5325 Generator Maintenance	3,678	1,285	24,500	20,000	20,000
5330 Alarms	-	90	3,600	3,600	3,600
5365 Travel, Meetings, Dues	-	-	2,500	2,500	2,500
5367 Training	802	91	4,000	4,000	4,000
5375 Maintenance Agreements	4,464	7,557	7,500	8,000	8,000
5400 Services - Consulting	5,277	1,139	20,000	20,000	20,000
5826 Small Tools & Equipment	2,283	491	5,000	5,000	5,000
Subtotal	199,688	133,332	215,400	211,100	211,100
<b>Internal Services</b>					
5555 Labor Allocation	622,287	744,504	596,252	700,492	704,716
Subtotal	622,287	744,504	596,252	700,492	704,716
<b>Total Expenses</b>	<b>\$ 821,975</b>	<b>\$ 877,836</b>	<b>\$ 811,652</b>	<b>\$ 911,592</b>	<b>\$ 915,816</b>

**PERSONNEL SUMMARY**

Authorized Classifications:  
None

**WASTEWATER TREATMENT FACILITY**  
**Fund 530**  
**Department 330**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ 376,794	\$ 387,196	\$ 402,896	\$ 412,352	\$ 420,808
Benefits	210,222	173,527	\$ 238,400	\$ 273,994	\$ 287,676
Subtotal	587,016	560,723	641,296	686,346	708,484
<b>Material, Supplies &amp; Services</b>					
5205 General Operating Supplies	2,479	3,579	2,500	2,500	2,500
5210 Janitorial Supplies	1,546	1,001	-	1,000	1,000
5211 Chemicals	60,466	35,381	75,000	25,000	25,000
5213 Permits & Fees	5,704	-	25,000	25,000	25,000
5214 Lab Supplies	12,803	10,369	15,000	15,000	15,000
5306 General Maintenance	5,693	10,899	7,000	10,000	10,000
5310 Utilities	194,516	276,693	270,000	250,000	250,000
5311 Discharge Permit Compliance	-	267	-	-	-
5313 Lab Testing	31,416	46,291	52,000	50,000	50,000
5320 Telephone	1,185	2,306	1,000	2,000	2,000
5325 Generator Maintenance	-	-	10,000	10,000	10,000
5326 Services - Janitorial	1,792	1,855	2,000	2,500	2,500
5330 Alarms	440	2,308	600	2,500	2,500
5335 Equipment Repair Maint	36,629	52,017	48,000	55,000	55,000
5361 Site Clean-Up	38,584	25,840	20,000	20,000	20,000
5365 Travel, Meetings, Dues	1,752	1,594	3,000	3,000	3,000
5376 Computer Services & Repair	-	1,294	6,000	5,000	5,000
5394 Safety	731	2,441	2,060	2,000	2,000
5400 Services - Consulting	13,659	2,334	30,000	30,000	30,000
5440 Services-Miscellaneous	-	3,375	5,000	5,000	5,000
5826 Small Tools & Equipment	-	18	1,100	1,000	1,000
Subtotal	409,394	479,863	575,260	516,500	516,500
<b>Internal Services</b>					
5555 Labor Allocation	-	-	2,959	3,477	3,498
Subtotal	-	-	2,959	3,477	3,498
<b>Total Expenses</b>	<b>\$ 996,410</b>	<b>\$ 1,040,586</b>	<b>\$ 1,219,515</b>	<b>\$ 1,206,323</b>	<b>\$ 1,228,482</b>

**PERSONNEL SUMMARY**

Authorized Classifications:					
Public Works Superintendent-WW	1.00	1.00	1.00	1.00	1.00
Senior Wastewater Treatment Operator	1.00	1.00	1.00	1.00	1.00
Wastewater Treatment Operator II	1.00	2.00	2.00	2.00	2.00
Total FTE	3.00	4.00	4.00	4.00	4.00

**WASTEWATER CAPITAL PROJECTS**

**Fund 530**

**Department 340**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Capital Outlay</b>					
6136 Capital Project Reserve Allocation	-	-	-	-	-
6143 WWTP Construction	-	9,900	-	-	-
6190 Infiltration and Inflow Study & Modeling*	-	64,950	100,000	-	-
6191 Force Main*	-	-	-	4,800,000	-
6192 WWTP Ongoing Engineering Services	44,078	4,930	-	-	-
6205 Title 22 Engineering Report	-	16,448	-	-	-
6206 Computers / Upgrades	-	24,885	-	-	-
6242 Lift Station 5 Manhole Modifications	-	-	-	100,000	-
6243 Infiltration and Inflow Grant Application	-	-	-	75,000	75,000
6244 WWTP-Arc Flash Study	-	-	-	40,000	-
6245 WWTP-Control Building Roof	-	-	-	75,000	-
6246 WWTP-Shade Structure for Filter/UV	-	-	-	-	100,000
6247 WWTP-Bar Screen Rehab	-	-	-	30,000	-
<b>Total Capital Outlay</b>	<b>\$ 44,078</b>	<b>\$ 121,113</b>	<b>\$ 100,000</b>	<b>\$ 5,120,000</b>	<b>\$ 175,000</b>

\*These projects are capital project rollovers from previously budgeted years.

**PERSONNEL SUMMARY**

Authorized Classifications:

None

<b>TOTAL WASTEWATER ENTERPRISE</b>	<b>\$ 3,617,646</b>	<b>\$ 3,220,611</b>	<b>\$ 4,091,778</b>	<b>\$ 9,191,578</b>	<b>\$ 4,159,015</b>
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**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Shasta Gateway Industrial Park**

**Program Description:**

This program manages the Shasta Gateway Industrial Park to increase the industrial base within the City by recruiting quality development, increasing the tax base, and providing employment opportunities for our community. This program is managed by the City Manager's office.

**Objectives:**

- None

**Budget Impacts:**

- **Personnel:** None
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** Capital Outlay Budget (540-340)

**INDUSTRIAL PARK ENTERPRISE FUND**

<b>FUND SUMMARY</b>	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	\$ 593,488	\$ 564,768
Estimated Revenues for Fiscal Year	50,000	50,000
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures for Fiscal Year	78,720	81,175
Estimated Funds Available, End of Year	\$ 564,768	\$ 533,593

<b>REVENUE SUMMARY</b>	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Other Revenue	\$ 178,849	\$ 74,799	\$ 50,000	\$ 50,000	\$ 50,000
Total Revenues	<u>178,849</u>	<u>74,799</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>

<b>EXPENDITURE SUMMARY</b>	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Industrial Administration	56,760	90,174	81,139	78,720	81,175
Total Expenditures	<u>\$ 56,760</u>	<u>\$ 90,174</u>	<u>\$ 81,139</u>	<u>\$ 78,720</u>	<u>\$ 81,175</u>

**REVENUE DETAIL  
INDUSTRIAL ENTERPRISE  
Fund 540**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Other Revenue</b>					
540-000-4750 Assessments	\$ 178,849	\$ 74,799	\$ 50,000	\$ 50,000	\$ 50,000
540-000-4751	-	-	-	-	-
Subtotal	178,849	74,799	50,000	50,000	50,000
<b>Total Revenues</b>	<b>\$ 178,849</b>	<b>\$ 74,799</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

**EXPENDITURE DETAIL  
INDUSTRIAL PARK  
Fund 540  
Department 310**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Materials Supplies &amp; Services</b>					
5310 Utilities	\$ 402	\$ 103	\$ -	\$ -	\$ -
5400 Services - Consulting	479	252	-	-	-
5440 Services-Miscellaneous	3,592	-	-	-	-
5363 Utilities-Agency Support	-	-	-	-	-
5390 Insurance-General	9,666	8,357	1,573	1,573	1,573
Subtotal	14,140	8,712	1,573	1,573	1,573
<b>Internal Services</b>					
5550 Administration Fee Allocation	6,614	6,812	7,016	6,697	6,383
Subtotal	6,614	6,812	7,016	6,697	6,383
<b>Debt Service</b>					
5720 Interest Expense	36,006	34,650	32,550	30,450	28,219
5730 Debt Repayment-Principal	-	40,000	40,000	40,000	45,000
Subtotal	36,006	74,650	72,550	70,450	73,219
<b>Total Expenses</b>	<b>\$ 56,760</b>	<b>\$ 90,174</b>	<b>\$ 81,139</b>	<b>\$ 78,720</b>	<b>\$ 81,175</b>

**PERSONNEL SUMMARY**  
Authorized Classifications:  
None

<b>TOTAL INDUSTRIAL PARK</b>	<b>\$ 56,760</b>	<b>\$ 90,174</b>	<b>\$ 81,139</b>	<b>\$ 78,720</b>	<b>\$ 81,175</b>
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## GENERAL FUND

FUND SUMMARY	Council	Council
	Approved FY 2022-23	Approved FY 2023-24
Funds Available, Beginning of Year	4,405,783	3,492,778
Estimated Revenues, for Fiscal Year	9,355,568	9,483,108
Operating Transfers In	427,830	427,830
Operating Transfers Out		
Estimated Expenditures, for Fiscal Year*	10,696,403	11,021,768
Estimated Funds Available, End of Year	\$ 3,492,778	\$ 2,381,948

\*Add back prior year budget rollovers

REVENUE SUMMARY	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Taxes	\$ 3,795,954	\$ 3,015,071	\$ 3,426,169	\$ 2,942,724	\$ 2,949,659
Licenses and Permits	308,509	289,923	275,900	217,600	201,600
Revenue from Other Agencies	1,052,793	1,296,828	2,303,005	1,150,500	1,082,500
Charges for Services	13,342,408	3,851,085	4,047,366	4,512,664	4,717,269
Fines and Forfeitures	6,904	5,390	9,250	9,250	9,250
Revenue from Use of Money	120,236	2,445	65,000	75,000	75,000
Other Revenue	31,863	29,123	447,830	447,830	447,830
Total Revenues	18,658,666	8,489,865	10,574,520	9,355,568	9,483,108

EXPENDITURE SUMMARY	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
City Council	31,600	28,942	41,839	41,886	41,886
City Manager	646,499	621,436	680,133	786,948	820,552
Customer Services	1,045,624	904,936	1,217,981	1,378,874	1,446,233
Finance Services	76,748	70,703	88,500	80,500	80,500
Development Services	550,720	685,146	836,699	767,325	810,971
Building Services	36,456	29,761	56,000	49,000	49,000
Central Services	940,072	1,648,331	993,208	1,072,250	1,092,183
Capital Outlay - General Government*	148,172	107,605	1,473,821	214,445	-
Capital Outlay - Public Ways & Facilities*	134,733	417,871	-	42,700	2,050
Animal Control	248,762	269,416	315,252	390,962	405,611
Parks	316,592	284,042	406,525	445,712	454,795
Public Safety Services	3,213,703	3,455,072	3,957,629	4,170,967	4,515,867
Public Services	67,740	126,806	310,625	249,657	264,651
Personnel & Labor Relations	9,039,274	781,833	737,538	1,005,177	1,037,469
Total Expenditures	\$ 16,496,694	\$ 9,431,899	\$ 11,115,750	\$ 10,696,403	\$ 11,021,768

**REVENUE DETAIL  
GENERAL FUND  
Fund 110**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Taxes</b>					
110-000-4101 Prop. Tax Secured - Current	\$ 802,461	\$ 850,965	\$ 820,000	\$ 885,000	\$ 885,000
110-000-4102 Prop Tax Unsecured-Curr	23,370	26,018	24,000	30,000	30,000
110-000-4104 Prior Year Tax-Unsecured	1,102	443	1,020	1,020	1,020
110-000-4105 Prop. Tax-Supplemental	35,965	30,234	11,639	11,639	11,639
110-000-4106 Property Tax - Post Rda Dissolution	754,134	388,205	430,000	283,065	290,000
110-000-4109 ERAF Backfill	150,695	-	151,000	-	-
110-000-4115 Documentary Transfer Tax	34,146	46,359	26,010	37,000	37,000
110-000-4120 Sales Tax	778,835	691,583	780,000	725,000	725,000
110-000-4125 Transient Occupancy Tax	7,505	7,699	7,500	30,000	30,000
110-000-4130 Franchise Tax	206,156	160,093	225,000	240,000	240,000
110-000-4160 Special Business Tax	1,001,583	813,473	950,000	700,000	700,000
Subtotal	3,795,954	3,015,071	3,426,169	2,942,724	2,949,659
<b>Licenses and Permits</b>					
110-000-4210 Business License	21,363	25,181	20,400	34,000	34,000
110-000-4220 Dog License	3,339	3,808	3,000	3,600	3,600
110-000-4230 Building Permit	137,226	137,822	120,000	100,000	100,000
110-000-4231 Planning/Environmental Review Permit Fee	35,227	28,397	32,500	14,000	14,000
110-000-4235 Cannabis Permit & Regulatory Fees	111,354	94,716	100,000	66,000	50,000
Subtotal	308,509	289,923	275,900	217,600	201,600
<b>Revenues from Other Agencies</b>					
110-000-4310 Home Owners Exemption	7,214	7,129	7,500	7,500	7,500
110-000-4320 Motor Vehicle In Lieu	937,646	981,923	960,000	1,050,000	1,075,000
110-000-4346 State Grant-SB2	48,870	45,514	60,000	14,000	-
110-000-4370 State Grant	46,944	130,679	30,000	79,000	-
110-000-4380 Grant-Other	11,819	131,583	1,245,505	-	-
110-000-4390 FEMA Proceeds	300	-	-	-	-
Subtotal	1,052,793	1,296,828	2,303,005	1,150,500	1,082,500
<b>Charges for Services</b>					
110-000-4430 Service Charge-Connection	7,940	8,620	10,000	10,000	10,000
110-000-4431 Restoration Of Service	7,909	-	8,000	15,000	15,000
110-000-4432 Field Notice Fee	97,923	81,660	80,000	80,000	80,000
110-000-4434 Return Check Fee	600	165	1,500	1,500	1,500
110-000-4435 Landlord Agreement Fee	20	-	-	-	-
110-000-4440 Plan Check Fee	44,629	2,462	50,000	-	-
110-000-4441 Public Works Plan Check Fee	5,000	200	-	-	-
110-000-4445 Building Inspection Fee	90	-	-	-	-
110-000-4446 Inspection Fee-Public Works	-	-	1,000	1,000	1,000
110-000-4447 Misc. Employee Services Transfer	44,661	28,923	50,000	50,000	50,000
110-000-4448 General Plan Maintenance Fee	28,603	20,056	25,000	12,000	12,000
110-000-4449 Information Technology Fee	27,795	19,495	25,000	12,000	12,000
110-000-4460 Park User Fee	1,597	2,435	3,000	3,000	3,000
110-000-4465 Animal Cont.-Redemption/Board	1,387	2,261	1,700	1,700	1,700
110-000-4466 Animal Cont.-Miscellaneous	2,601	6,006	3,000	3,000	3,000
110-000-4480 Cost Trans. In - Admin.	3,571,652	3,678,802	3,789,166	4,323,464	4,528,069
110-000-4770 Other Financing Sources	9,500,000	-	-	-	-
Subtotal	13,342,408	3,851,085	4,047,366	4,512,664	4,717,269

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Fines and Forfeitures</b>					
110-000-4510 Vehicle Code Fines	2,763	1,746	5,000	5,000	5,000
110-000-4511 Parking Citations	1,059	388	1,500	1,500	1,500
110-000-4520 Court Fines	2,902	3,113	2,500	2,500	2,500
110-000-4530 Citation-Animal Control	180	143	250	250	250
Subtotal	6,904	5,390	9,250	9,250	9,250
<b>Revenue from Use of Money &amp; Property</b>					
110-000-4651 Interest On Investments	121,038	(3,734)	55,000	55,000	55,000
110-000-4657 Principal - Recapture	420	5,460	-	-	-
110-000-4760 Rental Income	(1,222)	719	10,000	20,000	20,000
Subtotal	120,236	2,445	65,000	75,000	75,000
<b>Other Revenue</b>					
110-000-4701 Transfers In	-	-	427,830	427,830	427,830
110-000-4710 Miscellaneous Revenue	31,863	29,123	10,000	10,000	10,000
110-000-4755 Nuisance Abatement Collection	-	-	10,000	10,000	10,000
Subtotal	31,863	29,123	447,830	447,830	447,830
<b>Total Revenues</b>	<b>\$ 18,658,666</b>	<b>\$ 8,489,865</b>	<b>\$ 10,574,520</b>	<b>\$ 9,355,568</b>	<b>\$ 9,483,108</b>



# TWO-YEAR BUDGET FISCAL YEARS 2022-23 AND 2023-24



## City Council

### Program Description:

The City Council (110-101) provides elected authority, leadership and direction to the City programs. The Council has a number of official responsibilities including; setting City policy, establishing City-wide goals and objectives, providing a link to City government for citizens and business, meeting with and lobbying other government agencies and business groups and supervising the City Manager and City Attorney. The Mayor and Council also appoint and serve as liaisons to the many City and County boards and commissions. Among its many responsibilities are the adoption and execution of a balanced operating and capital budget and the analysis of community problems and issues. The Council holds regular meetings each month to conduct the business of the City and to hear from Shasta Lake citizens.

### Objectives:

- To supervise development and implementation of an operating budget for Fiscal Years 2022-2023 and 2023-2024.
- To analyze and address community problems and issues.
- Collaborate effectively to ensure public safety security for all and improve overall livability.
- To ensure safe, cost-effective and sustainable public services, facilities and utilities to meet the immediate and future needs of Shasta Lake.
- To provide high quality and effective city service and governance in a transparent, accessible and fiscally responsible manner.

### Budget Impacts:

- **Personnel:** 5 Council Members
- **Operations and Maintenance:** No significant change
- **Capital Outlay:** None

**EXPENDITURE DETAIL  
CITY COUNCIL  
Fund 110  
Department 101**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ 18,000	\$ 17,550	\$ 18,000	\$ 18,000	\$ 18,000
Benefits	10,269	11,054	16,039	16,086	16,086
Subtotal	28,269	28,604	34,039	34,086	34,086
<b>Materials Supplies &amp; Services</b>					
5205 General Operating Supplies	419	308	800	800	800
5365 Travel, Meetings, Dues	2,912	30	7,000	7,000	7,000
Subtotal	3,330	338	7,800	7,800	7,800
<b>City Council</b>	<b>\$ 31,600</b>	<b>\$ 28,942</b>	<b>\$ 41,839</b>	<b>\$ 41,886</b>	<b>\$ 41,886</b>

**PERSONNEL SUMMARY**  
Authorized Classifications:  
None

# TWO-YEAR BUDGET FISCAL YEARS 2022-23 AND 2023-24



## City Manager

### Program Description:

The City Manager's (110-102) function is to serve the City Council and Community as the City's Chief Executive Officer. The City Manager provides general oversight and direction to the City as a whole both in terms of planning for the City's long-term financial and organizational health and managing the day-to-day operation of one of Shasta Lake's largest employers. The City Manager is responsible for implementing and communicating to all employees the City Council's goals and policies and managing the organization consistent with the policies of the City Council. The Manager develops and implements an approved fiscal plan based on City Council adopted policies to allocate resources for coordinated program implementation. The City Manager's office also houses the City Clerk.

The City Clerk serves as Clerk of the Council, as well as Secretary for the Public Financing Agency, and Housing Authority. The City's Clerk maintains City records; compiles agendas; handles legal advertising and gives notice of public hearings/meetings; prepares minutes of City Council and various boards and commissions; processes and maintains record of official documents. The City Clerk serves as Notary Public and is the Filing Officer for Campaign Disclosure Forms and Statements of Economic Interest. Helps coordinate Municipal Elections, and provides administrative support to the City Council, City Manager, and Department Heads.

### Objectives:

- To assist and support City Council in implementing major goals and objectives through coordination and management of staff services.
- To deliver high quality and effective delivery of the full spectrum of city service and governance in a transparent, accessible and fiscally responsible manner.
- To prepare agenda packets and record/maintain proceeding of Council/Board meetings. Ensure that all meetings and actions are published or posted within proper time limits.
- To continue document imaging of City central file records and coordinate staff instruction.

### Budget Impacts:

- **Personnel:** 4 FTE
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** See Capital Outlay Budget (110-109)

**CITY MANAGER**  
**Fund 110**  
**Department 102**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ 433,336	\$ 433,412	\$ 405,088	\$ 447,553	\$ 464,534
Benefits	198,759	172,541	242,745	302,595	319,218
Subtotal	632,095	605,953	647,833	750,148	783,752
<b>Material, Supplies &amp; Services</b>					
5204 Office Supplies	-	939	-	-	-
5205 General Operating Supplies	1,985	3,277	2,000	2,500	2,500
5400 Services - Consulting	5,680	1,987	8,800	8,800	8,800
5421 Services - Election Expense	-	5,465	7,500	8,000	8,000
5365 Travel, Meetings, Dues	3,469	1,207	6,500	10,000	10,000
5367 Training	1,981	200	5,000	5,000	5,000
5368 Advertisement	1,288	2,408	2,500	2,500	2,500
Subtotal	14,404	15,483	32,300	36,800	36,800
<b>City Manager</b>	<b>\$ 646,499</b>	<b>\$ 621,436</b>	<b>\$ 680,133</b>	<b>\$ 786,948</b>	<b>\$ 820,552</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	-	0.50	-	-	-
Comm. & Economic Dev. Manager	1.00	-	-	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Total FTE	4.00	3.50	3.00	4.00	4.00

# TWO-YEAR BUDGET FISCAL YEARS 2022-23 AND 2023-24



## Finance and Customer Service

### Program Description:

The Customer Service and Finance Department (110-103 & 110-104) is a key support department providing services directly to the public and to all other departments and funds in the City of Shasta Lake. Like no other department, Finance serves and interacts with every fund and department, often down to the employee level. Finance is responsible for recording and reporting all financial transactions for the City, providing accurate annual statements, budgeting, accounting, payroll and benefit processing, performing internal auditing, internal service cost tracking, insurance coverage and handling of insurance claims, information technology, and human resources. Enterprise funds also benefit from utility billing and collection activities. The Department monitors revenues and expenditures as approved by the City Council. The Finance Department assists in the preparation of special reports and projects as may be required by the City Manager. Finance provides expertise to all City departments in recruiting and retaining a diverse workforce that is committed to providing quality service to our community. Through policy direction and training efforts, Finance helps reduce the risk of employment-related legal claims and work-related injuries. Finance is also responsible for a wide spectrum of information technology devices, computers/servers, telephones, and other IT project management. The City currently contracts out for technical support, data backup, security, and software updates.

The Department also serves as the primary receptionist/front counter for all of City Hall. The Customer Service front counter is the point of contact with the public for most administrative needs, utility billing payments and information, licensing, tax collections, and general information. Customer Service provides a variety of services for the City's water, electric, wastewater, and solid waste program customers. In fulfilling these services, the department is responsible for the timely and accurate reading of both water and electric meters. The repair and maintenance of the remote metering system, which includes electric and water meter wiring, shark-fin programming and deployment, monitoring for potential water leaks, power quality and outages through the Tantalus Network and responding appropriately to the situation. Dispatching field personnel to repair, initiate or terminate services; preparation, distribution and the collection of monthly utility bills; administering and collecting customer deposits; prompt response to customer inquiries and requests; resolving customer disputes; and pursuing delinquent accounts. Additionally, the Department handles all incoming cash to the City from both external and internal sources including property taxes, animal control fees, building and use permits and other miscellaneous revenues.

### Objectives:

- Coordinate the receipt of utility payments for City services and other miscellaneous charges and revenues.
- Provide excellent customer service to the public.
- Ensure all employees receive an annual performance evaluation.
- Comply with Governmental Accounting Standards board policies.
- Ensure annual financial audit and biennial and mid-year budgets are completed timely.

### Budget Impacts:

- **Personnel:** 9 FTE
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** See Capital Outlay Budget (110-109)

**CUSTOMER SERVICE**  
**Fund 110**  
**Department 103**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ 559,856	\$ 565,968	\$ 589,567	\$ 722,564	\$ 753,770
Benefits	264,968	270,224	406,914	565,310	601,463
Subtotal	824,824	836,192	996,481	1,287,874	1,355,233
<b>Material, Supplies &amp; Services</b>					
5204 Office Supplies	350	-	-	-	-
5205 General Operating Supplies	1,400	3,084	2,000	2,000	2,000
5207 Postage	35,708	35,383	35,000	40,000	40,000
5208 Services - Utility Billing	36,857	28,591	40,000	35,000	35,000
5365 Travel, Meetings, Dues	1,174	-	8,000	8,000	8,000
5367 Training	1,653	-	4,000	4,000	4,000
5375 Maintenance Agreements	5,310	-	-	-	-
5394 Safety	1,665	649	2,500	2,000	2,000
5440 Services-Miscellaneous	136,682	1,037	130,000	-	-
Subtotal	220,800	68,744	221,500	91,000	91,000
<b>Customer Service</b>	<b>\$ 1,045,624</b>	<b>\$ 904,936</b>	<b>\$ 1,217,981</b>	<b>\$ 1,378,874</b>	<b>\$ 1,446,233</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

Finance Director	1.00	1.00	1.00	1.00	1.00
Finance & Customer Service Manager	1.00	1.00	1.00	1.00	1.00
Utility Manager	-	-	-	1.00	1.00
Accounting Technician	3.00	3.00	3.00	3.00	3.00
Account Clerk -Part Time	0.48	0.48	-	-	-
Account Clerk II	1.00	1.00	2.00	2.00	2.00
Meter Reader/Warehouse	1.00	1.00	1.00	1.00	1.00
Total FTE	7.48	7.48	8.00	9.00	9.00

**FINANCE SERVICES**

**Fund 110**

**Department 104**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Material, Supplies &amp; Services</b>					
5204 Office Supplies	-	-	-	-	-
5205 General Operating Supplies	1,956	1,241	3,000	3,000	3,000
5400 Services - Consulting	6,300	8,714	10,000	10,000	10,000
5425 Payroll Service Charges	15,500	8,810	16,000	-	-
5324 Services - Auditing	45,274	46,405	50,000	55,000	55,000
5365 Travel, Meetings, Dues	5,067	2,151	5,000	8,000	8,000
5367 Training	2,651	3,382	4,500	4,500	4,500
Subtotal	76,748	70,703	88,500	80,500	80,500
<b>Finance Services</b>	<b>\$ 76,748</b>	<b>\$ 70,703</b>	<b>\$ 88,500</b>	<b>\$ 80,500</b>	<b>\$ 80,500</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

None

- - -



**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



**Development Services Department  
Building, Planning, and Code Enforcement**

**Program Description:**

Development Services (110-410) is responsible for current and long-range planning in the City. The Department reviews land use proposals (e.g., administrative and use permits, parcel and subdivision maps, property line adjustments, variances, design review applications, etc.) and ensures compliance with federal, state and local regulations, including the City's General Plan, Zoning Code, California Subdivision Map Act, California Environmental Quality Act and National Environmental Policy Act. The Division provides direction and leadership in implementing the goals, objectives, and policies of the City as adopted by the City Council.

Building provides enforcement of minimum standards to safeguard life, health, property and public welfare by regulating design, construction, quality of materials, use and occupancy of all structures within the City, and strives to implement these standards in a fair and consistent manner in compliance with federal, state and local regulations. The Department is responsible for Code Enforcement and the abatement of dangerous buildings, site conditions, and accumulations of junk and debris on private property.

**Objectives:**

- Provide professional land use planning services to the City Council and Planning Commission for discretionary project proposals, project environmental clearance (CEQA/NEPA), long range planning programs, and special projects.
- Provide additional staff support for Electric, Economic Development, Grant Administration, Building Division and Code Enforcement functions.
- Provide communication and direction regarding Permit Submittal Requirements.
- To ensure that construction meets all requirements of the California Building Code and related state and local codes.
- To keep accurate records of all building inspections.
- To provide quality and timely plan checks for all new construction.
- To accurately communicate building code requirements to property owners, tenants, applicants, engineers, etc.
- To complete the abatement of substandard buildings, both commercial and residential.

**Budget Impacts:**

- **Personnel:** 5 FTE / 1 PTE
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** See Capital Outlay Budget (110-109)

**DEVELOPMENT SERVICES**

Fund 110

Department 410

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ 344,038	\$ 442,782	\$ 511,529	\$ 446,483	\$ 471,296
Benefits	168,182	198,707	266,170	256,342	275,175
Subtotal	512,220	641,489	777,699	702,825	746,471
<b>Material, Supplies &amp; Services</b>					
5204 Office Supplies	210	439	2,500	2,000	2,000
5205 General Operating Supplies	2,286	3,597	3,000	3,000	3,000
5400 Services - Consulting	16,374	4,396	20,000	15,000	15,000
5405 Services - Consulting Regulation	11,404	28,323	20,000	32,000	32,000
5365 Travel, Meetings, Dues	2,009	2,027	6,000	5,000	5,000
5367 Training	4,778	1,942	5,000	5,000	5,000
5368 Advertisement	1,439	2,933	2,500	2,500	2,500
Subtotal	38,500	43,658	59,000	64,500	64,500
<b>Development Services</b>	<b>\$ 550,720</b>	<b>\$ 685,146</b>	<b>\$ 836,699</b>	<b>\$ 767,325</b>	<b>\$ 810,971</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

Assistant City Manager	0.50	0.50	-	-	-
Senior Planner	1.00	1.00	1.00	1.00	1.00
Development Services Technician I-II-III	1.00	1.00	1.00	1.00	1.00
Retired Annuitant - Planning Manager	0.50	0.50	0.50	0.50	0.50
Total FTE	3.00	3.00	2.50	2.50	2.50

**BUILDING SERVICES**

**Fund 110**

**Department 630**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Material, Supplies &amp; Services</b>					
5303 Building Abatement	27,819	26,434	40,000	35,000	35,000
5205 General Operating Supplies	3,211	746	4,000	4,000	4,000
5400 Services - Consulting	-	-	5,000	5,000	5,000
5365 Travel, Meetings, Dues	3,484	2,322	4,500	2,500	2,500
5367 Training	1,943	259	2,500	2,500	2,500
Subtotal	36,456	29,761	56,000	49,000	49,000
<b>Building Services</b>	<b>\$ 36,456</b>	<b>\$ 29,761</b>	<b>\$ 56,000</b>	<b>\$ 49,000</b>	<b>\$ 49,000</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

Development Services Technician I-II-III	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	-	-	-
Building Inspector & Code Enforc. Officer	-	-	1.00	1.00	1.00
Total FTE	3.00	3.00	3.00	3.00	3.00



**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Central Services**

**Program Description:**

This program includes a number of the expenditures that cover general programs of the government. The operating costs for City Hall, Community Center, City Attorney, and general overhead expenses are examples. Program expenditures may be requisitioned by several sources, but must be approved by the City Manager prior to completion. The program is administered and monitored by the Finance Department and City Manager Department.

**Objectives:**

- To operate and maintain the City’s website and ensure the availability of public information.
- To provide for participation in community promotions that encourages tourism and visitor activities.
- Coordinate with service clubs to ensure successful community events.
- To provide general overhead for shared City costs.

**Budget Impacts:**

- **Personnel:** Not applicable
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** See Capital Outlay Budget (110-109)

**CENTRAL SERVICES**  
**Fund 110**  
**Department 108**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	542	-	-	-	-
Subtotal	542	-	-	-	-
<b>Material, Supplies &amp; Services</b>					
5204 Office Supplies	6,325	14,978	12,500	12,500	12,500
5205 General Operating Supplies	5,759	21,456	5,000	5,000	5,000
5207 Postage	4,048	4,149	5,000	5,000	5,000
5210 Janitorial Supplies	4,361	3,388	4,000	4,000	4,000
5306 General Maintenance	1,896	4,804	5,000	5,000	5,000
5307 Utilities-Visitors Center	9,536	4,184	9,000	9,000	9,000
5308 Utilities-Community Center	9,785	1,132	9,000	9,000	9,000
5310 Utilities	29,793	39,233	45,000	45,000	45,000
5315 Public Info Program	8,753	10,931	10,000	10,000	10,000
5316 Building Maintenance	47,207	15,078	12,000	12,000	12,000
5317 Business Improvement Incentive Program	7,500	4,946	10,000	10,000	10,000
5319 Services - Legal	51,247	47,153	62,200	62,200	62,200
5320 Telephone	36,863	31,489	25,000	25,000	25,000
5324 Services - Internet	1,779	2,860	3,000	3,000	3,000
5325 Services - Computers	-	19,330	-	-	-
5326 Services - Janitorial	16,542	18,408	22,000	22,000	22,000
5327 Services - Visitors Ctr Janitorial	2,167	240	2,000	2,000	2,000
5328 Janitorial-Community Center	2,454	263	2,500	2,500	2,500
5330 Alarms	3,965	4,757	1,700	1,700	1,700
5361 Public Promotions	39,443	33,602	43,500	43,500	43,500
5363 Promotions-Other Agencies	46,693	35,580	45,000	45,000	45,000
5364 Promotions-Shasta EDC	-	-	-	27,500	27,500
5365 Travel, Meetings, Dues	11,342	7,849	11,500	11,500	11,500
5368 Advertisement	2,121	769	1,000	1,000	1,000
5375 Maintenance Agreements	165,532	180,082	200,000	210,000	220,000
5376 Computer Hardware & Repair	58,692	44,714	100,000	80,000	80,000
5380 Grant Expense-Cal Fire	46,294	136,820	30,000	-	-
5390 Insurance-General	65,452	75,611	28,508	85,000	95,000
5394 Safety	810	582	1,200	1,200	1,200
5400 Services - Consulting	8,906	10,908	15,000	12,500	12,500
5440 Services-Miscellaneous	67,501	58,158	70,000	75,000	75,000
5441 Services - Misc (CARES Act)	-	100,000	-	-	-
5442 SLFPD-Fire Prevention Officer	-	-	-	23,110	23,110
5450 Bad Debt	8,200	-	5,500	5,500	5,500
5560 Motor Pool	35,115	46,901	42,414	42,414	42,414
5825 Equipment Rental Fees	5,742	5,214	1,500	7,500	7,500
5826 Small Tools & Equipment	29	2,048	16,500	1,500	1,500
6203 Fuel Reduction Projects	6,450	-	10,000	25,000	25,000
Subtotal	818,302	987,618	866,522	942,124	962,124
<b>Debt Service</b>					
5720 Interest Expense	86,573	378,866	78,130	77,025	75,855
5730 Debt Repayment-Principal	32,000	280,000	34,000	36,000	37,000
Subtotal	118,573	658,866	112,130	113,025	112,855
<b>Internal Service Charge</b>					
5555 Labor Allocation	827	142	14,556	17,101	17,204
5556 Labor Allocation- Community	1,827	1,704	-	-	-
Subtotal	2,654	1,846	14,556	17,101	17,204
<b>Central Services</b>	<b>\$ 940,072</b>	<b>\$ 1,648,331</b>	<b>\$ 993,208</b>	<b>\$ 1,072,250</b>	<b>\$ 1,092,183</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

None.	-	-	-	-	-
	-	-	-	-	-

**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**General Fund – Capital Outlay Projects**

**Program Description:**

This program contains all capital outlay projects proposed for General Fund functions. In addition, special projects by their nature, objective or funding, warrant specific notice are also included in this account. The purpose for creating a special account is to ensure that the proposed expenditures are clearly identifiable and to provide a mechanism to ensure that there is performance accountability.

**Objectives:**

- Complete General Plan Update and Technical Studies
- Complete the American Rescue Plan Act (ARPA) identified projects for support for outside agencies and parks capital projects.
- Complete Shasta Lake Dog Park
- Complete Downtown Parking Lot Project
- Dedicate General Fund dollars towards street rehabilitation

**Budget Impacts:**

- **Personnel:** Not applicable
- **Operation and Maintenance:** Not applicable
- **Capital Outlay:** See Capital Outlay Budget (110-109 & 110-340)

**CAPITAL PROJECTS - GENERAL GOVERNMENT**

**Fund 110**

**Department 109**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Capital Outlay</b>					
5899 Land Acquisition	\$ 78,696	\$ -	\$ -	\$ -	\$ -
6193 Housing Element Update	57,020	-	-	-	-
6194 General Plan Update EIR	12,456	51,000	95,000	27,556	-
6195 Akrich Dog Park Conversion	-	-	110,000	-	-
6196 Locust & SR151 Parking Lot	-	4,979	140,000	155,000	-
6197 Street Paving Project TBD	-	-	1,001,215	-	-
6209 LHMP,GP Safety, Air Qual,& Noise Elements U	-	37,394	127,606	31,889	-
6210 Camera System Projects	-	14,232	-	-	-
<b>Total Capital Outlay</b>	<b>\$ 148,172</b>	<b>\$ 107,605</b>	<b>\$ 1,473,821</b>	<b>\$ 214,445</b>	<b>\$ -</b>

\*Capital project rollovers.

**PERSONNEL SUMMARY**

Authorized Classifications:

None

**CAPITAL PROJECTS - PUBLIC WAYS & FACILITIES**

**Fund 110**

**Department 340**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Capital Outlay</b>					
5803 City Hall Equipment & IT Equipment	\$ 26,658	\$ -	\$ -	\$ -	\$ -
5811 Gasb 45 Actuarial Valuation	1,100	6,150	-	7,700	2,050
6146 General Plan Technical Studies	35,854	1,142	-	35,000	-
6148 SGIP Sidewalk Project	71,121	-	-	-	-
6197 Street Paving Project TBD	-	398,785	-	-	-
6207 Pyrethroid Control Baseline Monitoring	-	11,794	-	-	-
<b>Total Capital Outlay</b>	<b>\$ 134,733</b>	<b>\$ 417,871</b>	<b>\$ -</b>	<b>\$ 42,700</b>	<b>\$ 2,050</b>

\*Capital project rollovers.

**PERSONNEL SUMMARY**

Authorized Classifications:

None

**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Animal Control**

**Program Description:**

The Animal Control Department carries out the California Health and Safety agenda for the public's health and animal welfare being. The Department is responsible for collecting stray animals, enforcing the City's Animal Control Ordinance, and ensuring animals are licensed and have requisite inoculations. Animal Control coordinates rabies clinics and spaying and neutering of animals. Additionally, the Department is responsible for issuing nuisance citations to local citizenry who do not abide by the City's ordinance in support of neighborly pet ownership.

**Objectives:**

- Provide animal control and shelter service consistent with the State's regulations and the City's desired level of service.
- Continue to enforce, educate, and issue citations on the cities and state's animal control laws, as well as parking citations.
- Coordinate with animal support groups for the placement of unwanted animals.
- Continue to provide low cost rabies clinic's to the public.
- Provide routine patrols and enforcement of City ordinances.
- Maintain City trash abatement program and various other assigned tasks using community service workers.

**Budget Impacts:**

- **Personnel:** 3 FTE
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** See Capital Outlay Budget (110-109 & 110-340)

**ANIMAL CONTROL SERVICES**

**Fund 110**

**Department 210**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ 160,942	\$ 170,361	\$ 153,420	\$ 170,195	\$ 178,885
Benefits	56,973	70,852	118,032	161,367	173,126
Subtotal	217,916	241,213	271,452	331,562	352,011
<b>Material, Supplies &amp; Services</b>					
5204 Office Supplies	365	644	1,200	1,200	1,200
5205 General Operating Supplies	14,004	12,755	12,000	15,800	15,800
5310 Utilities	7,420	6,127	11,500	11,500	11,500
5315 Public Info Program	-	-	1,000	1,300	1,500
5316 Building Maintenance	2,809	862	4,000	10,000	4,000
5320 Telephone	2,563	3,184	3,500	4,000	4,000
5330 Alarms	754	642	600	600	600
5365 Travel, Meetings, Dues	-	944	5,000	5,000	5,000
5394 Safety	1,257	1,307	1,000	1,200	1,200
5400 Services - Consulting	-	-	-	4,800	4,800
5430 Services-Rendering	-	30	-	-	-
5440 Services-Miscellaneous	1,674	1,709	4,000	4,000	4,000
Subtotal	30,847	28,204	43,800	59,400	53,600
<b>Animal Control Services</b>	<b>\$ 248,762</b>	<b>\$ 269,416</b>	<b>\$ 315,252</b>	<b>\$ 390,962</b>	<b>\$ 405,611</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

Animal Control Officer Supervisor	1.00	1.00	1.00	1.00	1.00
Animal Control Officer	1.00	2.00	2.00	2.00	2.00
Animal Control Officer-Part Time	0.88	0.88	-	-	-
Total FTE	2.88	3.88	3.00	3.00	3.00

**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Park/Recreation Department**

**Program Description:**

The Park/Recreation Department is responsible for the maintenance of all City park facilities, which include approximately forty-four acres of park grounds, tennis courts, Senior Community Center and City Hall. Recreation services include the administering summer programs. In partnership with the Gateway Unified School District, and the Shasta Lake Garden Project, the Park Department works to help beautify the City.

**Objectives:**

- Actively explore funding for park playground equipment replacement.
- Actively explore funding to update park master plan
- Work with Parks and Recreation Commission to complete the American Rescue Plan Act (ARPA) identified projects for support for parks capital projects, and any other identified parks needs
- Complete Per Capita Improvements in Bizz Johnson and Wynne Price Parks
- Administer annual summer programs.

**Budget Impacts:**

- **Personnel:** 2 FTE
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** See Capital Outlay Budget (110-510)

**PARK / RECREATION SERVICES**

**Fund 110**

**Department 510**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ 18,232	\$ 109,758	\$ 97,182	\$ 99,598	\$ 101,590
Benefits	8,633	44,707	83,684	102,081	108,509
Subtotal	26,865	154,465	180,866	201,679	210,099
<b>Material, Supplies &amp; Services</b>					
5205 General Operating Supplies	3,289	4,573	3,000	4,000	4,000
5306 General Maintenance	5,155	2,179	20,000	20,000	20,000
5310 Utilities	87,950	81,107	80,000	80,000	80,000
5317 Summer Camp Contract	9,445	1,705	20,000	20,000	20,000
5318 Redding Recreation Program	-	-	5,000	5,000	5,000
5320 Telephone	470	1	500	500	500
5350 Portable Toilet Rental	1,150	1,950	1,500	1,500	1,500
5440 Services-Miscellaneous	71,240	-	-	-	-
6204 Bathroom Pumping	-	-	2,000	3,000	3,000
Subtotal	178,699	91,515	132,000	134,000	134,000
<b>Internal Service Charges</b>					
5555 Labor Allocation	111,028	38,061	93,659	110,033	110,696
Subtotal	111,028	38,061	93,659	110,033	110,696
<b>Park Services</b>					
	\$ 316,592	\$ 284,042	\$ 406,525	\$ 445,712	\$ 454,795

**PERSONNEL SUMMARY**

Authorized Classifications:

Parks Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Total FTE	2.00	2.00	2.00	2.00	2.00

**PERSONNEL SUMMARY**

Authorized Classifications:

None

**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Public Safety Services**

**Program Description:**

The Contract services agreement between the City of Shasta Lake and the Shasta County Sheriff's Offices is a year-to-year agreement. The partnership encompasses law enforcement personnel, equipment, services which include traffic enforcement. The alliance with the community, staff, and the volunteer patrol has enculturated the members providing better community services. This Contract is overseen by the City Manager Department.

**Objectives:**

- To provide fair and ethical law enforcement services to this community. This has been continually provided through training and education of the patrol staff and law enforcement attendance at numerous community meetings so we can better serve the City of Shasta Lake.
- To provide traffic enforcement services in order to reduce DUI's, traffic injuries and related deaths. DUI checkpoints, saturated enforcement, radar units and a children's bicycle rodeo program will accomplish this. In addition supplements P.O.S.T. traffic training will be provided to field personnel.
- To organize and assist with quality of life issues in the City.
- To organize, supervise, and maintain a Citizens Volunteer Patrol (CVP).
- Assist the County in the purchase of a "All Hazard" rescue vehicle.

**Budget Impacts:**

- **Personnel:** N/A
- **Operation and Maintenance:** Services are contracted with Shasta County
- **Capital Outlay:** See Capital Outlay Budget (110-109)

**PUBLIC SAFETY SERVICES**  
**Fund 110**  
**Department 213**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Materials Supplies &amp; Services</b>					
5210	\$ 2,961	\$ 2,323	\$ -	\$ 2,500	\$ 2,500
5310	18,863	28,705	21,000	30,000	30,000
5323	2,973,220	3,198,363	3,632,768	3,837,606	4,221,367
5326	11,452	10,996	12,000	12,000	12,000
5440	13,297	8,066	13,000	10,000	10,000
5396	1,577	306	2,000	2,000	2,000
5316	42,333	6,160	30,000	30,000	30,000
5325	-	-	8,000	8,000	8,000
5560	150,000	200,153	200,000	200,000	200,000
6217	-	-	38,861	38,861	-
Subtotal	3,213,703	3,455,072	3,957,629	4,170,967	4,515,867
<b>Public Safety</b>	<b>\$ 3,213,703</b>	<b>\$ 3,455,072</b>	<b>\$ 3,957,629</b>	<b>\$ 4,170,967</b>	<b>\$ 4,515,867</b>

**PERSONNEL SUMMARY**

Authorized Classifications:  
None

**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Public Services**

**Program Description:**

Under the direction of the City Engineer, the Public Services program is dedicated to the efficient design, construction, operation, and maintenance of public works systems and programs that protect and enhance the quality of life of the citizens of Shasta Lake.

**Objectives:**

- Update and publish City construction standards.
- Administer the design, construction and maintenance of all Public Works and capital improvement projects.
- Oversee planning and implementation of infrastructure improvements.
- Publish Capital Improvement Program on an annual basis.

**Budget Impacts:**

- **Personnel:** N/A
- **Operation and Maintenance:** No Significant Change
- **Capital Outlay:** See Capital Outlay Budget (110-340)

**PUBLIC SERVICES**  
**Fund 110**  
**Department 314**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ 36,645	\$ 91,557	\$ 65,453	\$ 173,278	\$ 183,466
Benefits	16,075	34,064	36,846	61,379	66,185
Subtotal	52,720	125,621	102,299	234,657	249,651
<b>Material, Supplies &amp; Services</b>					
5204 Office Supplies	477	104	500	500	500
5400 Services - Consulting	-	1,081	10,000	10,000	10,000
5365 Travel, Meetings, Dues	230	-	1,000	1,000	1,000
5367 Training	-	-	3,500	3,500	3,500
5380 GIS Expenses	14,312	-	-	-	-
Subtotal	15,020	1,185	15,000	15,000	15,000
<b>Intra-Government Transfer</b>					
5555 Labor Allocation	-	-	193,326	-	-
Total	-	-	193,326	-	-
<b>Public Services</b>	<b>\$ 67,740</b>	<b>\$ 126,806</b>	<b>\$ 310,625</b>	<b>\$ 249,657</b>	<b>\$ 264,651</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

Public Works Director/Engineer	0.25	0.25	0.25	0.25	0.25
Assistant City Engineer	0.25	0.25	-	-	-
Associate Civil Engineer			0.25	0.25	0.25
GIS Program Coordinator	0.25	0.25	0.25	0.25	0.25
Retired Annuitant - City Engineer	-	-	0.50	0.50	0.50
Total FTE	0.75	0.75	1.25	1.25	1.25

**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Personnel & Labor Relations**

**Program Description:**

The City’s Personnel and Labor Relations program was formed to capture and monitor on-going personnel related expenses in the City’s General Fund. Line items included in this department are employee training, advertising employment opportunities, retired employee medical contributions, and maintenance of personnel related procedures and laws. The program is managed by the Finance Department.

The goal of the program is not only to recruit talented individuals to join our team but also foster a culture and competitive pay to retain our existing employees.

**Objectives:**

- To capture and monitor non-payroll employee related expenses.
- To provide five days of general management training courses for all department heads and supervisors.
- To update personnel policies and maintain policies annually.
- Work closely with Labor Unions to ensure compliance with MOU.
- Work closely with Management to continue to ensure employees are receiving training and/or advancement opportunities.

**Budget Impacts:**

- **Personnel:** None
- **Operation and Maintenance:** No significant changes
- **Capital Outlay:** See Capital Outlay Budget (110-109)

**PERSONNEL & LABOR RELATIONS**

Fund 110

Department 115

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
	\$ -	\$ -	\$ -	\$ -	\$ -
5150 Salaries					
5150 Ins.-Health	\$ 252,814	\$ 195,667	\$ 284,208	\$ 315,342	\$ 346,876
5155 OPEB Contribution	(45,380)	60,000	-	-	-
5180 Retirement	8,383,892	-	-	-	-
Subtotal	8,591,326	255,667	284,208	315,342	346,876
<b>Material, Supplies &amp; Services</b>					
5205 General Operating Supplies	-	289	-	-	-
5365 Travel, Meetings, Dues	-	-	500	500	500
5367 Training	-	-	7,500	7,500	7,500
5368 Advertisement	1,446	1,400	5,000	5,000	5,000
5400 Services - Consulting	-	2,576	5,000	5,000	5,000
5440 Services-Miscellaneous	5,445	3,803	7,500	7,500	7,500
5720 Interest Expense	-	148,098	57,830	284,335	275,093
5730 Debt Repayment-Principal	-	370,000	370,000	380,000	390,000
5780 Costs of Issuance	157,316	-	-	-	-
5781 Debt Discount	283,741	-	-	-	-
Subtotal	447,948	526,166	453,330	689,835	690,593
<b>Personnel &amp; Labor Relations</b>	<b>\$ 9,039,274</b>	<b>\$ 781,833</b>	<b>\$ 737,538</b>	<b>\$ 1,005,177</b>	<b>\$ 1,037,469</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

None - - - - -

**TOTAL GENERAL FUND** \$ 16,361,961 \$ 9,014,028 \$ 11,115,750 \$ 10,653,703 \$ 11,019,718

**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Wastewater Reclamation Facilities  
Assessment District**

**Program Description:**

This fund accounts for the debt service requirements to retire an assessment on September 2, 1996, to finance the expansion of the Wastewater Treatment Plant. The original issue of \$5,645,500 consists of two components – Series A and Series B. The Series A component has principal payments ranging from \$51,000 to \$265,000, with interest payments of 4.5%. The Series B component has principal payments of \$6,500 to \$33,000, also with interest payments of 4.5%. The first payment began on September 2, 1995, and will mature on September 2, 2034. The repayment of this debt is accomplished through assessments against properties benefiting from the improvement.

**Budget Impacts:**

- **Personnel:** N/A
- **Operation and Maintenance:** Annual debt and interest payments.
- **Capital Outlay:** N/A

**WASTEWATER TREATMENT DEBT SERVICE**

<b>FUND SUMMARY</b>	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	3,119,738	3,141,368
Estimated Revenues, for Fiscal Year	250,000	250,000
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	228,370	231,318
Estimated Funds Available, End of Year	\$ 3,141,368	\$ 3,160,050

<b>REVENUE SUMMARY</b>	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Special Assessment	\$ 565,315	\$ 192,856	\$ 250,000	\$ 250,000	\$ 250,000
Revenue from Use of Money	9,912	(819)	-	-	-
Total Revenues	<u>575,227</u>	<u>192,037</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>

<b>EXPENDITURE SUMMARY</b>	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Wastewater Treatment Debt	234,469	235,428	230,130	228,370	231,318
Total Expenditures	<u>\$ 234,469</u>	<u>\$ 235,428</u>	<u>\$ 230,130</u>	<u>\$ 228,370</u>	<u>\$ 231,318</u>

**REVENUE DETAIL  
WASTEWATER TREATMENT DEBT  
FUND 310**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Special Assessment</b>					
310-000-4750 Assessments	\$ 565,315	\$ 192,856	\$ 250,000	\$ 250,000	\$ 250,000
Subtotal	565,315	192,856	250,000	250,000	250,000
<b>Revenue from Use of Money</b>					
310-000-4651 Interest On Investments	9,912	(819)	-	-	-
Subtotal	9,912	(819)	-	-	-
<b>Total Revenues</b>	<b>\$ 575,227</b>	<b>\$ 192,037</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

**EXPENDITURE DETAIL  
WASTEWATER TREATMENT DEBT SERVICE  
Fund 310  
Department 310**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Material, Supplies &amp; Services</b>					
5400 Services - Consulting	\$ 6,662	\$ 7,818	\$ -	\$ -	\$ -
Subtotal	6,662	7,818	-	-	-
<b>Debt Service</b>					
5720 Interest Expense	114,582	109,610	104,130	98,370	92,318
5730 Debt Repayment-Principal	113,225	118,000	126,000	130,000	139,000
Subtotal	227,807	227,610	230,130	228,370	231,318
<b>Total Expenses</b>	<b>\$ 234,469</b>	<b>\$ 235,428</b>	<b>\$ 230,130</b>	<b>\$ 228,370</b>	<b>\$ 231,318</b>

**PERSONNEL SUMMARY**  
Authorized Classifications:  
None



**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Riddle Road Assessment Bonds**

**Program Description:**

This fund accounts for the debt service required to retire the voter-approved assessments issued on August 7, 1989, to finance the construction costs for the Riddle Road water system. The original issue of \$64,932 has principal payments ranging from \$932 to \$4,000 and interest payments of 5.0%. The first payment began on March 2, 1990 and will mature on September 2, 2029. The repayment of this debt is accomplished through assessments against properties benefiting from the improvements.

**Budget Impacts:**

- **Personnel:** N/A
- **Operation and Maintenance:** Annual debt and interest payments.
- **Capital Outlay:** N/A

**RIDDLE ROAD WATER BOND**

<b>FUND SUMMARY</b>	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	36,921	37,521
Estimated Revenues, for Fiscal Year	3,750	3,750
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	3,150	3,050
Estimated Funds Available, End of Year	\$ 37,521	\$ 38,221

<b>REVENUE SUMMARY</b>	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Special Assessment	\$ 3,504	\$ 3,379	\$ 3,750	\$ 3,750	\$ 3,750
Revenue from Use of Money	123	(23)	-	-	-
Total Revenues	<u>3,627</u>	<u>3,356</u>	<u>3,750</u>	<u>3,750</u>	<u>3,750</u>

<b>EXPENDITURE SUMMARY</b>	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Riddle Road Water Bond	3,450	2,700	3,250	3,150	3,050
Total Expenditures	<u>\$ 3,450</u>	<u>\$ 2,700</u>	<u>\$ 3,250</u>	<u>\$ 3,150</u>	<u>\$ 3,050</u>

**REVENUE DETAIL  
RIDDLE ROAD WATER BOND  
FUND 320**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Special Assessment</b>					
320-000-4750 Assessments	\$ 3,504	\$ 3,379	\$ 3,750	\$ 3,750	\$ 3,750
Subtotal	3,504	3,379	3,750	3,750	3,750
<b>Revenue from Use of Money</b>					
320-000-4651 Interest On Investments	123	(23)	-	-	-
Subtotal	123	(23)	-	-	-
<b>Total Revenues</b>	<b>\$ 3,627</b>	<b>\$ 3,356</b>	<b>\$ 3,750</b>	<b>\$ 3,750</b>	<b>\$ 3,750</b>

**EXPENDITURE DETAIL  
RIDDLE ROAD WATER BOND  
Fund 320  
Department 310**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Debt Service</b>					
5720 Interest Expense	\$ 1,450	\$ 700	\$ 1,250	\$ 1,150	\$ 1,050
5730 Debt Repayment-Principal	2,000	2,000	2,000	2,000	2,000
Subtotal	3,450	2,700	3,250	3,150	3,050
<b>Total Expenses</b>	<b>\$ 3,450</b>	<b>\$ 2,700</b>	<b>\$ 3,250</b>	<b>\$ 3,150</b>	<b>\$ 3,050</b>

**PERSONNEL SUMMARY**

Authorized Classifications:  
None



**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Water Plant Facilities Department  
Capital Outlay (P&FCC)**

**Program Description:**

This program provides for the funding of capital improvements and capital replacement of plant for the Water Treatment Plant and Distribution Facilities with P&FCC funds.

**Objectives:**

- Transfer annually to support water debt loan payments.

**Budget Impacts:**

- **Personnel:** None
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** None

**WATER PLANT & FACILITIES CAPACITY**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	\$ 564,769	735,100
Estimated Revenues, for Fiscal Year	180,000	180,000
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	9,669	9,216
Estimated Funds Available End of Year	\$ 735,100	\$ 905,884

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Charges for Services	\$ 179,662	\$ 50,400	\$ 180,000	\$ 180,000	\$ 180,000
Revenue from Use of Money	4,833	(887)	-	-	-
Other Revenue	-	-	-	-	-
Total Revenues	184,495	49,513	180,000	180,000	180,000

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Water Plant & Facilities Capacity	8,817	9,082	9,354	9,669	9,216
Total Expenditures	\$ 8,817	\$ 9,082	\$ 9,354	\$ 9,669	\$ 9,216

**REVENUE DETAIL**  
**WATER PLANT AND FACILITIES**  
**Fund 211**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Charges for Current Services</b>					
211-000-4470 Plant & Facility Con. Charge	\$ 179,662	\$ 50,400	\$ 180,000	\$ 180,000	\$ 180,000
Subtotal	179,662	50,400	180,000	180,000	180,000
<b>Revenue from Use of Money</b>					
211-000-4651 Interest On Investments	4,833	(887)	-	-	-
Subtotal	4,833	(887)	-	-	-
<b>Other Revenue</b>					
211-310-5902	0	-	-	-	-
<b>Total Revenues</b>	<b>\$ 184,495</b>	<b>\$ 49,513</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>

**EXPENDITURE DETAIL**  
**Fund 211**  
**Department 310/340**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Internal Service Charge</b>					
5550 Administration Fee Allocation	\$ 8,817	\$ 9,082	\$ 9,354	\$ 9,669	\$ 9,216
Subtotal	8,817	9,082	9,354	9,669	9,216
<b>Capital Outlay</b>					
Subtotal	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 8,817</b>	<b>\$ 9,082</b>	<b>\$ 9,354</b>	<b>\$ 9,669</b>	<b>\$ 9,216</b>

**PERSONNEL SUMMARY**  
Authorized Classifications:  
None



**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Electric Plant and Facilities Department  
Capital Outlay (P&FCC)**

**Program Description:**

This program provides for the funding of capital improvements and capital replacement of plant for the City Electric Department with P&FCC funds.

**Objectives:**

- None at present.

**Budget Impacts:**

- **Personnel:** None
- **Operation and Maintenance:** No change
- **Capital Outlay:** All requests PF&CC (212-340)

**ELECTRIC PLANT AND FACILITIES CAPACITY**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	360,299	388,670
Estimated Revenues, for Fiscal Year	30,000	30,000
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	1,629	1,553
Estimated Funds Available End of Year	\$ 388,670	\$ 417,117

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Charges for Current Services	\$ 4,470	\$ 35,245	\$ 30,000	\$ 30,000	\$ 30,000
Other Revenue	5,201	(954)	-	-	-
Total Revenues	<u>9,671</u>	<u>34,291</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Electric Plant & Facilities Capacity	1,791	1,845	1,900	1,629	1,553
Total Expenditures	<u>\$ 1,791</u>	<u>\$ 1,845</u>	<u>\$ 1,900</u>	<u>\$ 1,629</u>	<u>\$ 1,553</u>

**REVENUE DETAIL**  
**ELECTRIC PLANT AND FACILITIES**  
**Fund 212**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Charges for Current Services</b>					
212-000-4470 Plant & Facility Con. Charge	\$ 4,470	\$ 35,245	\$ 30,000	\$ 30,000	\$ 30,000
Subtotal	4,470	35,245	30,000		
<b>Revenue from Use of Money</b>					
212-000-4651 Interest On Investments	5,201	(954)	-	-	-
Subtotal	5,201	(954)	-	-	-
<b>Total Revenues</b>	<b>\$ 9,671</b>	<b>\$ 34,291</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>

**EXPENDITURE DETAIL**  
**ELECTRIC PLANT & FACILITIES**  
**Fund 212**  
**Department 310/340**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Internal Service Charge</b>					
5550 Administration Fee Allocation	\$ 1,791	\$ 1,845	\$ 1,900	\$ 1,629	\$ 1,553
Subtotal	1,791	1,845	1,900	1,629	1,553
<b>Capital Outlay</b>					
Subtotal	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 1,791</b>	<b>\$ 1,845</b>	<b>\$ 1,900</b>	<b>\$ 1,629</b>	<b>\$ 1,553</b>

**PERSONNEL SUMMARY**  
 Authorized Classifications:  
 None



**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Wastewater Plant and Facilities Department  
Capital Outlay (P&FCC)**

**Program Description:**

This program provides for the funding of capital improvements and capital replacement of plant for the Wastewater Treatment Plant and Collection Facilities with P&FCC funds.

**Objectives:**

- Transfer annually to support water debt loan payments.

**Budget Impacts:**

- **Personnel:** None
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** All requests PF&CC (213-340)

**WASTEWATER PLANT & FACILITIES CAPACITY**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	\$ 19,086	10,783
Estimated Revenues, for Fiscal Year	247,500	247,500
Operating Transfers In	-	-
Operating Transfers Out	230,744	230,744
Estimated Expenditures, for Fiscal Year	25,059	23,884
Estimated Funds Available End of Year	\$ 10,783	\$ 3,655

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Charges for Services	\$ 161,962	\$ 44,800	\$ 246,000	\$ 246,000	\$ 246,000
Revenue from Use of Money	11,305	(2,074)	1,500	1,500	1,500
Total Revenues	<u>173,267</u>	<u>42,726</u>	<u>247,500</u>	<u>247,500</u>	<u>247,500</u>

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Wastewater Plant & Facilities Capacity	473,261	242,870	243,234	255,803	254,628
Total Expenditures	<u>\$ 473,261</u>	<u>\$ 242,870</u>	<u>\$ 243,234</u>	<u>\$ 255,803</u>	<u>\$ 254,628</u>

**REVENUE DETAIL**  
**WASTEWATER PLANT AND FACILITIES**  
**Fund 213**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Charges for Current Services</b>					
213-000-4470 Plant & Facility Con. Charge	\$ 161,902	\$ 44,800	\$ 237,000	\$ 237,000	\$ 237,000
213-000-4471 Trunk Capacity Charge	60	-	9,000	9,000	9,000
Subtotal	161,962	44,800	246,000	246,000	246,000
<b>Revenue from Use of Money</b>					
213-000-4651 Interest On Investments	11,305	(2,074)	1,500	1,500	1,500
Subtotal	11,305	(2,074)	1,500	1,500	1,500
<b>Total Revenues</b>	<b>\$ 173,267</b>	<b>\$ 42,726</b>	<b>\$ 247,500</b>	<b>\$ 247,500</b>	<b>\$ 247,500</b>

**EXPENDITURE DETAIL**  
**WASTEWATER PLANT & FACILITIES**  
**Fund 213**  
**Department 310**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Internal Service Charge</b>					
5550 Administration Fee Allocation	\$ 11,773	\$ 12,126	\$ 12,490	\$ 25,059	\$ 23,884
Subtotal	11,773	12,126	12,490	25,059	23,884
<b>Transfers</b>					
5902 Transfers Out	461,488	230,744	230,744	230,744	230,744
Subtotal	461,488	230,744	230,744	230,744	230,744
<b>Total Expenses</b>	<b>\$ 473,261</b>	<b>\$ 242,870</b>	<b>\$ 243,234</b>	<b>\$ 255,803</b>	<b>\$ 254,628</b>

**PERSONNEL SUMMARY**  
Authorized Classifications:  
None



**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Parks Plant and Facilities Department (P&FCC)**

**Program Description:**

This program provides for the funding of capital improvements and capital replacement of plant facilities for the City Parks System with P&FCC funds.

**Objectives:**

- Develop park improvement plans.
- Actively explore existing and outside funding to complete Windsor neighborhood park.

**Budget Impacts:**

- **Personnel:** None
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** See Capital Outlay Budget (214-340)

**PARKS PLANT AND FACILITIES CAPACITY**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	340,381	397,156
Estimated Revenues, for Fiscal Year	60,000	60,000
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	3,225	3,073
Estimated Funds Available End of Year	\$ 397,156	\$ 454,083

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Charges for Current Services	\$ 52,437	\$ 15,890	\$ 60,000	\$ 60,000	\$ 60,000
Other Revenue	4,342	(797)	-	-	-
Total Revenues	<u>56,779</u>	<u>15,093</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Parks Plant & Facilities Capacity	2,965	3,054	3,146	3,225	3,073
Total Expenditures	<u>\$ 2,965</u>	<u>\$ 3,054</u>	<u>\$ 3,146</u>	<u>\$ 3,225</u>	<u>\$ 3,073</u>

**REVENUE DETAIL  
PARKS PLANT AND FACILITIES  
Fund 44**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Charges for Current Services</b>					
214-000-4470 Plant & Facility Con. Charge	\$ 52,437	\$ 15,890	\$ 60,000	\$ 60,000	\$ 60,000
Subtotal	52,437	15,890	60,000	60,000	60,000
<b>Revenue from Use of Money</b>					
214-000-4651 Interest On Investments	4,342	(797)	-	-	-
Subtotal	4,342	(797)	-	-	-
<b>Total Revenues</b>	<b>\$ 56,779</b>	<b>\$ 15,093</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

**EXPENDITURE DETAIL  
PARKS PLANT & FACILITIES  
Fund 44  
Department 01/09**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Internal Service Charge</b>					
5550 Administration Fee Allocation	\$ 2,965	\$ 3,054	\$ 3,146	\$ 3,225	\$ 3,073
Subtotal	2,965	3,054	3,146	3,225	3,073
<b>Capital Outlay</b>					
Subtotal	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 2,965</b>	<b>\$ 3,054</b>	<b>\$ 3,146</b>	<b>\$ 3,225</b>	<b>\$ 3,073</b>

**PERSONNEL SUMMARY**  
Authorized Classifications:  
None



**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Trafficway / Transportation Funds**

**Program Description:**

This program provides for the funding of capital improvements and maintenance of the sixty miles of paved streets for the City transportation system and City roadways. The Department is also responsible for installation and maintenance of all street name and regulatory signs, and pavement markings placed in the street right-of-way. Additional functions include vegetation control, snow removal, and preparation of traffic surveys and traffic control for all major community events. These funds are managed by the Public Works Department.

**Objectives:**

- Update Engineering & Traffic Study to support use of radar equipment by law enforcement.
- Update Pavement Management Study to support paving and road maintenance needs.
- Upgrade and maintain signage, pavement striping and marking.
- Maintenance of sixty miles of paved streets.

**Budget Impacts:**

- **Personnel:** None
- **Operation and Maintenance** None
- **Capital Outlay:** Pavement overlay projects will be completed as funding becomes available. Various projects related to transportation and traffic will be funded by RTPA.

**TRAFFICWAY FUND**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	843,189	392,106
Estimated Revenues, for Fiscal Year	1,034,741	2,501,846
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	1,485,824	2,856,392
Estimated Funds Available End of Year	\$ 392,106	\$ 37,560

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Revenue from Other Agencies	\$ 496,678	\$ 1,078,961	\$ 586,474	\$ 1,034,741	\$ 2,501,846
Revenue from Use of Money	23,961	(4,396)	-	-	-
Total Revenues	<u>520,639</u>	<u>1,074,565</u>	<u>586,474</u>	<u>1,034,741</u>	<u>2,501,846</u>

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Transportation/Trafficway	1,029,513	599,555	1,045,386	1,485,824	2,856,392
Total Expenditures	<u>\$ 1,029,513</u>	<u>\$ 599,555</u>	<u>\$ 1,045,386</u>	<u>\$ 1,485,824</u>	<u>\$ 2,856,392</u>

**REVENUE DETAIL  
TRAFFICWAY FUND  
FUND 250**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Revenue from Other Agencies</b>					
250-000-4339 Streets & Highways 2103	70,850	71,101	86,816	311,984	320,000
250-000-4340 Streets & Highways 2105	52,414	54,294	54,463	-	-
250-000-4341 Streets & Highways 2106	46,998	49,213	47,958	-	-
250-000-4342 Streets & Highways 2107	66,182	73,469	65,520	-	-
250-000-4343 Streets & Highways 2107.5	3,000	3,000	3,000	-	-
250-000-4344 Streets & Highways Sb-1 Loan Repymt	11,551	-	-	-	-
250-000-4345 SB-1 Road Maint & Rehab 2031 (RMRA)	193,753	197,565	176,593	235,990	240,000
250-000-4355 Exchange Funds	-	147,173	152,124	152,124	152,124
250-000-4370 State Grant-Bridges Moody And Pine Grove	28,947	18,520	-	334,643	1,789,722
250-000-4372 State Grant - HSIP	22,984	401,807	-	250,000	-
250-000-4375 State Grant - CALTRANS	-	62,819	-	-	-
Subtotal	496,678	1,078,961	586,474	1,284,741	2,501,846
<b>Revenue from Use of Money</b>					
250-000-4651 Interest On Investments	23,961	(4,396)	-	-	-
Subtotal	23,961	(4,396)	-	-	-
<b>Total Revenues</b>	<b>\$ 520,639</b>	<b>\$ 1,074,565</b>	<b>\$ 586,474</b>	<b>\$ 1,284,741</b>	<b>\$ 2,501,846</b>

**EXPENDITURE DETAIL  
TRAFFICWAY FUND  
Fund 250  
Department 340**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Capital Outlay</b>					
6152 General Street Maintenance	280,500	222,115	400,386	432,824	473,221
6153 Pavement Striping*	-	4,262	75,000	75,000	-
6154 Street Lighting*	84,158	40,829	50,000	50,000	50,000
6157 Moody Creek Bridge Rehab	30,747	74,624	-	378,000	2,275,000
6159 Intersection Analysis	12,500	-	-	-	-
6161 Hsip Safety Guardrail Upgrade	413,981	-	-	-	-
6162 Pine Grove Ave Improvements 19-20	178,506	-	-	-	-
6198 Local Roadway Safety Plan (LRSP)	29,122	28,177	-	-	-
5334 Maint., Equip	-	-	20,000	20,000	18,171
5828 Local Roadway Safety Plan (LRSP)	-	12,500	-	-	-
6199 Lake Boulevard Improvements 20-21	-	176,593	-	-	-
6200 Street Paving Project 21-22 TBD	-	-	455,000	-	-
6201 Corp Yard - Slurry Seal	-	-	-	-	-
6208 Traffic Counts 20-21	-	40,454	-	-	-
6219 Windsor Estates Speed Table Installation	-	-	45,000	-	-
6233 Street Paving Project 22-23	-	-	-	500,000	-
6234 Street Paving Project 23-24	-	-	-	-	-
6235 Engineering & Traffic Survey	-	-	-	30,000	-
6236 Pavement Management System Study	-	-	-	-	40,000
6252 HSIP-SR-151 Crosswalk Safety Project	-	-	-	250,000	-
Subtotal	1,029,513	599,555	1,045,386	1,735,824	2,856,392
<b>Total Expenses</b>	<b>\$ 1,029,513</b>	<b>\$ 599,555</b>	<b>\$ 1,045,386</b>	<b>\$ 1,735,824</b>	<b>\$ 2,856,392</b>

\*A capital project rollover.

**PERSONNEL SUMMARY**  
Authorized Classifications:  
None

**TRANSPORTATION FUND**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	594,496	635,543
Estimated Revenues, for Fiscal Year	740,000	740,000
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	698,953	663,632
Estimated Funds Available End of Year	\$ 635,543	\$ 711,911

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Revenue from Other Agencies	\$ 633,583	\$ 831,345	\$ 690,000	\$ 690,000	\$ 690,000
Charges for Current Services	57,151	15,128	50,000	50,000	50,000
Revenue from Use of Money	5,038	(924)	-	-	-
Total Revenues	<u>695,772</u>	<u>845,549</u>	<u>740,000</u>	<u>740,000</u>	<u>740,000</u>

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Transportation/Trafficway	817,776	712,201	690,000	698,953	663,632
Total Expenditures	<u>\$ 817,776</u>	<u>\$ 712,201</u>	<u>\$ 690,000</u>	<u>\$ 698,953</u>	<u>\$ 663,632</u>

**REVENUE DETAIL  
TRANSPORTATION FUND  
FUND 255**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Revenue from Other Agencies</b>					
255-000-4350 TDA Funds	\$ 633,583	\$ 559,362	\$ 690,000	\$ 690,000	\$ 690,000
255-000-4380 Grant-Other	-	271,983	-	-	-
Subtotal	633,583	831,345	690,000	690,000	690,000
<b>Charges for Current Services</b>					
255-000-4442 Traffic Impact Fee	57,151	15,128	50,000	50,000	50,000
Subtotal	57,151	15,128	50,000		
<b>Revenue from Use of Money</b>					
255-000-4651 Interest On Investments	5,038	(924)	-	-	-
Subtotal	5,038	(924)	-	-	-
<b>Total Revenues</b>	<b>\$ 695,772</b>	<b>\$ 845,549</b>	<b>\$ 740,000</b>	<b>\$ 690,000</b>	<b>\$ 690,000</b>

**EXPENDITURE DETAIL  
TRANSPORTATION FUND  
Fund 255  
Department 340**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Material, Supplies &amp; Services-01</b>					
Subtotal	-	-	-	-	-
<b>Capital Outlay</b>					
5385 RABA Expense	239,107	271,983	290,000	290,000	290,000
5813 SR151 Utility Box Adjustment	6,300	-	-	-	-
6163 General Street Maintenance	268,937	440,218	384,025	408,953	373,632
6164 Pavement Striping	40,931	-	-	-	-
6167 Pine Grove Ave Improvements 19-20	262,500	-	-	-	-
6222 Ashby Rd Guardrail Repair	-	-	15,975	-	-
Subtotal	817,776	712,201	690,000	698,953	663,632
<b>Total Expenses</b>	<b>\$ 817,776</b>	<b>\$ 712,201</b>	<b>\$ 690,000</b>	<b>\$ 698,953</b>	<b>\$ 663,632</b>

\*A capital project rollover.

**PERSONNEL SUMMARY**  
Authorized Classifications:  
None



**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**CDBG Project Fund**

**Program Description:**

The primary federal objective of the CDBG Program is the development of viable communities by providing decent housing and a suitable living environment and by expanding economic opportunities, principally for persons of low and moderate income. “Persons of low and moderate income” or the “targeted income group” (TIG) are defined as families, households, and individuals whose incomes do not exceed 80 percent of the county median income, with adjustments for family or household size.

Each year the CDBG program makes funds available to eligible jurisdictions through several allocations: Community Development, Economic Development, Native American, and Planning and Technical Assistance. CDBG funds are used to benefit low income persons, aid in the prevention or elimination of slums and blight, or to meet an urgent community need that poses an immediate threat to public health and welfare. The major categories of activities include housing, public improvements or facilities, public services, and economic development. The program is managed by the Assistant City Manager.

**Objectives:**

- Housing Rehab Loan Program.
- Apply for CDBG funding for Street Improvement Projects within eligible areas of the City.
- Apply for CDBG Economic Development funds for projects that create eligible jobs.
- Apply for CDBG Native American Allocation funding for eligible projects that benefit eligible Non-Recognized tribes.
- Apply for CDBG Funding for a Teen Center.

**Budget Impacts:**

- **Personnel:** N/A
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** To be determined

**CDBG PROJECT FUND**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	168,904	168,904
Estimated Revenues, for Fiscal Year	-	-
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	-	-
Estimated Funds Available End of Year	\$ 168,904	\$ 168,904

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Revenue from Other Agencies	\$ -	\$ -	\$ 476,000	\$ -	\$ -
Total Revenues	-	-	476,000	-	-

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Projects	-	2,778,584	476,000	-	-
Total Expenditures	\$ -	\$ 2,778,584	\$ 476,000	\$ -	\$ -

**REVENUE DETAIL**  
**CDBG PROJECT FUND**  
**Fund 223**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Revenue from Other Agencies</b>					
223-000-4373 Grant-Other	\$ -	\$ -	\$ 476,000	\$ -	\$ -
Subtotal	-	-	476,000	-	-
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 476,000</b>	<b>\$ -</b>	<b>\$ -</b>

**PERSONNEL SUMMARY**

Authorized Classifications:  
None

**EXPENDITURE DETAIL**  
**CDBG PROJECT FUND**

**Projects**  
**Fund 223**  
**Department 620**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Material, Supplies &amp; Services</b>					
5840 Housing Rehab Loan Program	\$ -	\$ -	\$ 150,000	\$ -	\$ -
6211 COVID-19 Utility Payment Assistance Program	-	165,699	326,000	-	-
6215 Street Rehabilitation 2021	-	2,612,885	-	-	-
Subtotal	-	2,778,584	476,000	-	-
CDBG Project	<b>\$ -</b>	<b>\$ 2,778,584</b>	<b>\$ 476,000</b>	<b>\$ -</b>	<b>\$ -</b>

**PERSONNEL SUMMARY**

Authorized Classifications:  
None



**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**CDBG Housing Rehabilitation Fund**

**Program Description:**

This fund includes housing and rehabilitation program projects that are to be funded by Community Development Block Grants (CDBG) and Cal Home Program provided by the state and federal government and administered by the California Department of Housing and Community Development (HCD). The grant is for the correction of health and safety issues of low and moderate income homeowners.

This project is being administered by the Community and Economic Development Manager.

**Objectives:**

- To maintain the existing loan portfolio.
- To continue to utilize funds for the improvement of housing stock in the City of Shasta Lake to qualified homeowners.
- To educate and inform the community of available programs to benefit homeowners of low to moderate income.

**Budget Impacts:**

- **Personnel:** N/A
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** None

**CDBG HOUSING REHABILITATION**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	314,901	214,901
Estimated Revenues, for Fiscal Year	-	-
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	100,000	40,958
Estimated Funds Available End of Year	\$ 214,901	\$ 173,943

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Revenue from Use of Money	2,949	(541)	-	-	-
Total Revenues	2,949	(541)	-	-	-

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
CDBG Housing Rehabilitation	-	30,540	100,000	100,000	40,958
Total Expenditures	\$ -	\$ 30,540	\$ 100,000	\$ 100,000	\$ 40,958

**REVENUE DETAIL**  
**CDBG HOUSING REHABILITATION**  
**Fund 224/227/229**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Revenue from Use of Money</b>					
224/227/229-301 Transfers In	\$ 2,949	\$ (541)	\$ -	\$ -	\$ -
Subtotal	2,949	(541)	-	-	-
<b>Total Revenues</b>	<b>\$ 2,949</b>	<b>\$ (541)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**EXPENDITURE DETAIL**  
**CDBG HOUSING REHABILITATION**  
**Fund 224/227/229**  
**Department 620**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Material, Supplies &amp; Services</b>					
5881 Deferred Loans	-	-	100,000	100,000	40,958
6212 COVID-19 Business Grant Program	-	30,540	-	-	-
Subtotal	-	30,540	100,000	100,000	40,958
<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ 30,540</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 40,958</b>

**PERSONNEL SUMMARY**  
Authorized Classifications:  
None



**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**HOME Grant**

**Program Description:**

This fund was established in Fiscal Year 1999-00. It includes Homebuyer’s Program Assistance and when available, owner occupied rehabilitation program projects that are to be funded by Home program funds provided by the federal government and administered by the California Department of Housing and Community Development (HCD). This grant is for the purpose of homebuyer assistance and housing rehabilitation. It is managed by the Community and Economic Development Manager.

**Objectives:**

- First Time Homebuyer Program Assistance Program.
- When feasible, assist Program Income funds toward affordable Housing Development Projects.

**Budget Impacts:**

- **Personnel:** None
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** None

**HOME PROGRAM**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	1,023,925	520,925
Estimated Revenues, for Fiscal Year	100,000	100,000
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	603,000	103,000
Estimated Funds Available End of Year	\$ 520,925	\$ 517,925

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Revenue from Use of Money	\$ 8,929	\$ (1,638)	\$ -	\$ -	\$ -
Revenue from Other Agencies	219,725	79,650	100,000	100,000	100,000
Total Revenues	<u>228,654</u>	<u>78,012</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
HOME Program	180	67,648	59,000	603,000	103,000
Total Expenditures	<u>\$ 180</u>	<u>\$ 67,648</u>	<u>\$ 59,000</u>	<u>\$ 603,000</u>	<u>\$ 103,000</u>

**REVENUE DETAIL  
HOME PROGRAM  
Fund 230**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Revenue from Use of Money</b>					
230-000-4651 Interest On Investments	8,929	(1,638)	-	-	-
<b>Revenue from Other Agencies</b>					
230-000-4371 State Grant-CDBG	\$ 219,725	\$ 79,650	\$ -	\$ -	\$ -
230-000-4656 Principal - Program Income	-	-	100,000	100,000	100,000
Subtotal	219,725	79,650	100,000	100,000	100,000
<b>Total Revenues</b>	<b>\$ 228,654</b>	<b>\$ 78,012</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

**EXPENDITURE DETAIL  
HOME PROGRAM  
Fund 230  
Department 620**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Materials, Supplies &amp; Services</b>					
5450 Bad Debt	\$ -	\$ 60,417	\$ -	\$ -	\$ -
5357 General Administration	-	2,450	2,000	3,000	3,000
5358 Activity Delivery	180	4,781	-	-	-
Subtotal	180	67,648	2,000	3,000	3,000
<b>Capital Outlay</b>					
5880 Loans-Dap	-	-	57,000	100,000	100,000
6202 Veterans Village Rental Housing Loan	-	-	-	500,000	-
Subtotal	-	-	57,000	600,000	100,000
<b>Total Expenses</b>	<b>\$ 180</b>	<b>\$ 67,648</b>	<b>\$ 59,000</b>	<b>\$ 603,000</b>	<b>\$ 103,000</b>

**PERSONNEL SUMMARY**

Authorized Classifications:  
None



**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Supplemental Law Enforcement**

**Program Description:**

The City of Shasta Lake received moneys allocated by the State of California for Supplemental Law Enforcement Services (SLESF). These funds are governed by Section 30062 of the California Government Code and under this section all funds shall be expended exclusively to provide front line law enforcement services. In addition, these funds may only be used to supplement existing services.

**Objectives:**

- Program funds are currently being used to partially fund a Traffic Officer.

**Budget Impacts:**

- **Personnel:** Contract with Shasta County
- **Operations and Maintenance:** N/A
- **Capital Outlay:** None

**SUPPLEMENTAL LAW ENFORCEMENT FUND (SLESF)**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	\$ 11,315	11,315
Estimated Revenues, for Fiscal Year	100,000	100,000
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	100,000	100,000
Estimated Funds Available End of Year	\$ 11,315	\$ 11,315

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Intergovernmental Revenue	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Revenue from Use of Money & Property	369	(68)	-	-	-
Total Revenues	<u>100,369</u>	<u>99,932</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
SLESF	100,000	100,000	100,000	100,000	100,000
Total Expenditures	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>

**REVENUE DETAIL**

**SLESF**

**Fund 260**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Intergovernmental Revenues</b>					
260-000-4372 State Grant-COPS	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Subtotal	100,000	100,000	100,000	100,000	100,000
Revenue from Use of Money:					
260-000-4651 Interest On Investments	369	(68)	-	-	-
Total	369	(68)	-	-	-
<b>Total SLESF</b>	<b>100,369</b>	<b>99,932</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>

**EXPENDITURE DETAIL**

**Fund 260**

**Department 213**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
5110 Salaries-Regular	100,000	100,000	100,000	100,000	100,000
Subtotal	100,000	100,000	100,000	100,000	100,000
<b>Total Expenses</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

Sheriff Service Officer	-	-	-	-	-
Traffic Officer	1.00	1.00	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00	1.00	1.00

**GRANT FUND**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	\$ 1,374,038	1,374,038
Estimated Revenues, for Fiscal Year	1,873,457	1,477,418
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	1,873,457	1,477,418
Estimated Funds Available End of Year	\$ 1,374,038	\$ 1,374,038

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Intergovernmental Revenue	\$ -	\$ -	\$ 1,271,505	\$ 1,873,457	\$ 1,477,418
Total Revenues	-	-	1,271,505	1,873,457	1,477,418

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Grant Fund	-	-	1,271,505	1,873,457	1,477,418
Total Expenditures	\$ -	\$ -	\$ 1,271,505	\$ 1,873,457	\$ 1,477,418

**REVENUE DETAIL**

**GRANT FUND**

**Fund 270**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Intergovernmental Revenues</b>					
270-000-4381 CalFire Grant	\$ -	\$ -	\$ 26,000	\$ 200,000	\$ 1,477,418
270-000-4383 ARPA Grant	-	-	1,245,505	1,245,505	-
270-000-4384 Per Capita Grant-Parks	-	-	-	177,952	-
270-000-4346 State Grant-SB2	-	-	-	250,000	-
Subtotal	-	-	1,271,505	1,873,457	1,477,418
<b>Total Grant Fund</b>	-	-	1,271,505	1,873,457	1,477,418

**EXPENDITURE DETAIL**

**Fund 270**

**Department 110/340**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Grant Fund Costs</b>					
5363 Outside Agency Assistance	-	-	1,245,505	1,245,505	-
6223 CalFire Wildfire Guide	-	-	26,000	-	-
6250 Summit City Sewer Feasibility Study	-	-	-	250,000	-
6251 Fuel Reduction Project (Cal Fire)	-	-	-	200,000	1,477,418
6228 Per Capita Grant-Parks	-	-	-	177,952	-
Subtotal	-	-	1,271,505	1,873,457	1,477,418
<b>Total Expenses</b>	\$ -	\$ -	\$ 1,271,505	\$ 1,873,457	\$ 1,477,418

**PERSONNEL SUMMARY**

Authorized Classifications:

None

**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Grant Fund**

**Program Description:**

Fund for keeping one-time grants separate from other funds, so that historical trends are not skewed.

**Objectives:**

None

**Budget Impacts:**

- **Personnel:** None
- **Operation and Maintenance:** None
- **Capital Outlay:** See Capital Outlay budget (270-340-62xx)

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	\$ 1,374,038	1,374,038
Estimated Revenues, for Fiscal Year	1,873,457	1,477,418
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	1,873,457	1,477,418
Estimated Funds Available End of Year	\$ 1,374,038	\$ 1,374,038

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Intergovernmental Revenue	\$ -	\$ -	\$ 1,271,505	\$ 1,873,457	\$ 1,477,418
Total Revenues	-	-	1,271,505	1,873,457	1,477,418

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Grant Fund	-	-	1,271,505	1,873,457	1,477,418
Total Expenditures	\$ -	\$ -	\$ 1,271,505	\$ 1,873,457	\$ 1,477,418

**REVENUE DETAIL**

**GRANT FUND**

**Fund 270**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Intergovernmental Revenues</b>					
270-000-4381 CalFire Grant	\$ -	\$ -	\$ 26,000	\$ 200,000	\$ 1,477,418
270-000-4383 ARPA Grant	-	-	1,245,505	1,245,505	-
270-000-4384 Per Capita Grant-Parks	-	-	-	177,952	-
270-000-4346 State Grant-SB2	-	-	-	250,000	-
Subtotal	-	-	1,271,505	1,873,457	1,477,418
<b>Total Grant Fund</b>	-	-	1,271,505	1,873,457	1,477,418

**EXPENDITURE DETAIL**

**Fund 270**

**Department 110/340**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Grant Fund Costs</b>					
5363 Outside Agency Assistance	-	-	1,245,505	1,245,505	-
6223 CalFire Wildfire Guide	-	-	26,000	-	-
6250 Summit City Sewer Feasibility Study	-	-	-	250,000	-
6251 Fuel Reduction Project (Cal Fire)	-	-	-	200,000	1,477,418
6228 Per Capita Grant-Parks	-	-	-	177,952	-
Subtotal	-	-	1,271,505	1,873,457	1,477,418
<b>Total Expenses</b>	\$ -	\$ -	\$ 1,271,505	\$ 1,873,457	\$ 1,477,418

**PERSONNEL SUMMARY**

Authorized Classifications:

None

**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



**Housing Authority  
(Successor Agency of the Former RDA Low and Moderate  
Income Fund)**

**Program Description:**

On January 9, 2012, the City of Shasta Lake Housing Authority resolved to become the Successor Agency to the former Redevelopment Agency Low and Moderate Housing Funds which was dissolved with all redevelopment agencies on February 1, 2012 pursuant to the California Health and Safety Code as amended by Assembly Bill x1 26 (“ABx1 26”). Under ABx1 26, the Successor Agency, by operation of law, receives all assets, properties, contracts, leases, books and records, buildings, and equipment of the former Redevelopment Agency. The purpose of the Housing Authority is to increase, improve, and preserve the community’s supply of low and moderate- income housing.

**Objectives:**

With the State of California’s elimination of the RDA L&M fund, the City of Shasta Lake Housing programs and projects will seek funding from HOME, CalHOME, CDBG, or any other funding source to provide affordable housing opportunities. Projects previously funded with RDA L&M Funds include: Affordable Housing Development Subsidies, First Time Homebuyer Assistance, Owner Occupied Rehab, Paint Rebate, Code Enforcement, and Relocation Assistance are eliminated under the Housing Authority (formally the RDA Low and Moderate Fund).

- Maintain the existing loan portfolio for the former RDA L&M loans
- Maintain the assets, including property of the Housing Authority
- Work with VRDC on Shasta Lake Veterans Village

**Budget Impacts:**

- **Personnel:** None
- **Operation and Maintenance:** Administration of programs performed by Housing Authority
- **Capital Outlay:** See Capital Outlay budget (240-620-62xx)

**SHASTA LAKE HOUSING AUTHORITY**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	18,658	1,658
Estimated Revenues, for Fiscal Year	-	-
Operating Transfers In	-	-
Operating Transfers Out	17,000	1,658
Estimated Expenditures, for Fiscal Year	\$ 1,658	\$ (0)
Estimated Funds Available End of Year		

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Revenue from Use of Money	\$ 1,024	\$ (188)	\$ -	\$ -	\$ -
Other Revenue	20,950	-	-	-	-
Total Revenues	<u>21,974</u>	<u>(188)</u>	<u>-</u>	<u>-</u>	<u>-</u>

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Low and Moderate	37,030	6,086	55,000	17,000	1,658
Total Expenditures	<u>\$ 37,030</u>	<u>\$ 6,086</u>	<u>\$ 55,000</u>	<u>\$ 17,000</u>	<u>\$ 1,658</u>

**REVENUE DETAIL**  
**SHASTA LAKE HOUSING AUTHORITY**  
**Fund 240**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Revenue from Use of Money</b>					
240-000-4651 Interest On Investments	\$ 1,024	\$ (188)	\$ -	\$ -	\$ -
Subtotal	1,024	(188)	-	-	-
<b>Other Revenue</b>					
240-000-4710 Miscellaneous Revenue	20,950	-	-	-	-
Subtotal	20,950	-	-	-	-
<b>Total Revenues</b>	<b>\$ 21,974</b>	<b>\$ (188)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**EXPENDITURE DETAIL**  
**SHASTA LAKE HOUSING AUTHORITY**  
**Fund 240**  
**Department 620**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Material, Supplies &amp; Services</b>					
5303 Building Abatement	\$ 20,950	\$ 5,226	\$ 40,000	\$ 15,000	\$ -
5332 Special Department Expense	1,900	860	5,000	2,000	1,658
5450 Bad Debt	13,725	-	-	-	-
5841 Loans	-	-	10,000	-	-
5870 Contribution For Affordable Housing Proj	454	-	-	-	-
Subtotal	37,030	6,086	55,000	17,000	1,658
<b>Total Expenses</b>	<b>\$ 37,030</b>	<b>\$ 6,086</b>	<b>\$ 55,000</b>	<b>\$ 17,000</b>	<b>\$ 1,658</b>

**PERSONNEL SUMMARY**

Authorized Classifications:  
None

<b>Total Low and Moderate</b>	<b>\$ 37,030</b>	<b>\$ 6,086</b>	<b>\$ 55,000</b>	<b>\$ 17,000</b>	<b>\$ 1,658</b>
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**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Motor Pool Department**

**Program Description:**

Motor Pool is responsible for the maintenance and repair of all City vehicles and equipment. Additional responsibilities include maintaining records of all repairs, parts utilized in this repair process and total labor hours required and record keeping associated with CHP Biannual Inspection Terminal (BIT) Program. Motor Pool is also responsible for maintaining and inspecting the City's various generators for all Departments.

**Objectives:**

- Manage Master Vehicle Maintenance Schedule.
- Assist departments with the purchasing and outfitting of vehicles.
- Replace aging equipment in Motor Pool Department.

**Budget Impacts:**

- **Personnel:** 2 FTE
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** Capital outlay budget (610-58xx)

**MOTOR POOL INTERNAL SERVICE FUND**

<b>FUND SUMMARY</b>	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	317,958	314,203
Estimated Revenues, for Fiscal Year	1,129,153	1,516,872
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year*	1,132,908	1,521,012
Estimated Funds Available End of Year	\$ 314,203	\$ 310,063

\*Add back depreciation

<b>REVENUE SUMMARY</b>	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Charges for Current Services	\$ 938,671	\$ 932,835	\$ 862,713	\$ 1,129,153	\$ 1,516,872
Revenue from Use of Money	8,068	(1,480)	-	-	-
Other Revenue	2,687	24	25,000	-	-
Total Revenues	<u>949,426</u>	<u>931,379</u>	<u>887,713</u>	<u>1,129,153</u>	<u>1,516,872</u>

<b>EXPENDITURE SUMMARY</b>	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Motor Pool	754,005	574,375	987,713	1,087,908	1,111,012
Motor Pool Capital	-	312,334	165,000	325,000	690,000
Total Expenditures	<u>\$ 754,005</u>	<u>\$ 886,709</u>	<u>\$ 1,152,713</u>	<u>\$ 1,412,908</u>	<u>\$ 1,801,012</u>

**REVENUE DETAIL  
MOTOR POOL INTERNAL SERVICE FUND  
Fund 610**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Charges for Current Services</b>					
610-000-4481 Cost Trans. In-Motor Pool	\$ 938,671	\$ 932,835	\$ 862,713	\$ 1,129,153	\$ 1,516,872
Subtotal	938,671	932,835	862,713	1,129,153	1,516,872
<b>Revenue from Use of Money</b>					
610-000-4651 Interest On Investments	8,068	(1,480)	-	-	-
Subtotal	8,068	(1,480)	-	-	-
<b>Other Revenue</b>					
610-000-4710 Miscellaneous Revenue	2,687	24	-	-	-
610-000-4705 Sales Of Assets	-	-	25,000	-	-
Subtotal	2,687	24	25,000	-	-
<b>Total Revenues</b>	<u>\$ 949,426</u>	<u>\$ 931,379</u>	<u>\$ 887,713</u>	<u>\$ 1,129,153</u>	<u>\$ 1,516,872</u>

**EXPENDITURE DETAIL**  
**MOTOR POOL**  
**Fund 610**  
**Department 315**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ 76,207	\$ 113,887	\$ 146,598	\$ 152,300	\$ 155,332
Benefits	50,963	57,467	\$ 104,120	\$ 122,971	\$ 129,525
Subtotal	127,171	171,353	250,718	275,271	284,857
<b>Material, Supplies &amp; Services</b>					
5210 Janitorial Supplies	2,173	1,649	-	1,500	1,500
5310 Utilities	3,142	27,821	4,000	4,000	4,000
5330 Alarms	420	398	600	600	600
5205 General Operating Supplies	969	744	2,000	2,000	2,000
5326 Services - Janitorial	-	-	-	1,500	1,500
5440 Services-Miscellaneous	25,021	2,868	28,000	28,000	28,000
5229 Outside Repairs-Labor & Equip	6,042	31,137	55,000	55,000	55,000
5254 Repair Parts - Patrol Cars	74,135	65,306	80,000	80,000	80,000
5255 Repair Parts	54,851	67,106	75,000	75,000	75,000
5256 Fuel	71,809	73,801	75,000	75,000	75,000
5257 Fuel - Patrol Cars	54,614	61,573	70,000	70,000	70,000
5367 Training	-	-	1,500	1,500	1,500
5826 Small Tools & Equipment	1,979	3,131	2,500	2,500	2,500
5375 Maintenance Agreements	15,899	1,706	6,500	2,000	2,000
5390 Insurance-General	7,507	5,257	7,388	7,388	7,388
5394 Safety	599	1,176	-	1,500	1,500
5316 Building Maintenance	715	16,140	5,000	25,000	25,000
5720 Interest Expense	289	-	-	-	-
Subtotal	320,166	359,811	412,488	432,488	432,488
<b>Internal Service Charges</b>					
5510 Depreciation Expense*	264,717	-	280,000	280,000	280,000
5550 Administration Fee Allocation	41,952	43,211	44,507	100,149	113,667
Subtotal	306,669	43,211	324,507	380,149	393,667
*Depreciation is not a funded item.					
<b>Total Expenses</b>	<b>\$ 754,005</b>	<b>\$ 574,375</b>	<b>\$ 987,713</b>	<b>\$ 1,087,908</b>	<b>\$ 1,111,012</b>

**PERSONNEL SUMMARY**

Authorized Classifications:

Senior Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic Lead Worker	-	-	-	1.00	1.00
Equipment Mechanic	-	1.00	1.00	-	-
Motor Pool Assistant-Part Time	0.48	-	-	-	-
Total FTE	1.48	2.00	2.00	2.00	2.00

**MOTOR POOL CAPITAL PROJECTS**  
**Fund 610**  
**Department 340**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Capital Outlay</b>					
5821 Vehicle Replacement	\$ -	\$ 159,740	\$ 115,000	\$ 175,000	\$ 640,000
5824 Police Vehicle Replacement	-	152,594	50,000	150,000	50,000
Subtotal	-	312,334	165,000	325,000	690,000
<b>Total Capital Outlay</b>	-	312,334	165,000	325,000	690,000

**PERSONNEL SUMMARY**

Authorized Classifications:

None

Motor Pool	\$ 754,005	\$ 886,709	\$ 1,152,713	\$ 1,412,908	\$ 1,801,012
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**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



**Public Works Maintenance Department**

**Program Description:**

The Public Works Department is responsible for maintenance of the sixty miles of paved streets throughout the City, as well as installation and maintenance of all street name and regulatory signs placed in the street right-of-way. Additional functions include administration and maintenance of the storm water management program, vegetation control, snow removal, and traffic control for all major community events. Public Works assists Water and Wastewater Departments with various capital outlay projects and repair and maintenance.

**Objectives:**

- Administration and Maintenance of Storm Water Management Program.
- Respond to requests for pavement repairs.
- Maintain vegetation control on major streets.
- Install and maintain street name and regulatory signs.

**Budget Impacts:**

- **Personnel:** 11 FTE
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** See Capital Outlay (620-310-62xx)

**PUBLIC WORKS INTERNAL SERVICE FUND**

<b>FUND SUMMARY</b>	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	1,432,954	1,484,728
Estimated Revenues, for Fiscal Year	2,650,238	2,666,220
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year*	2,598,464	2,616,798
Estimated Funds Available End of Year	\$ 1,484,728	\$ 1,534,150

\*Add back depreciation

<b>REVENUE SUMMARY</b>	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Charges for Current Services	\$ 21,391	\$ -	\$ -	\$ -	\$ -
Charges for Current Services	1,967,806	2,348,922	2,449,182	2,650,238	2,666,220
Other Revenue	38,396	(4,401)	-	-	-
Total Revenues	<u>2,027,593</u>	<u>2,344,521</u>	<u>2,449,182</u>	<u>2,650,238</u>	<u>2,666,220</u>

<b>EXPENDITURE SUMMARY</b>	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Public Works	2,041,088	2,061,658	2,456,882	2,606,164	2,624,498
Total Expenditures	<u>\$ 2,041,088</u>	<u>\$ 2,061,658</u>	<u>\$ 2,456,882</u>	<u>\$ 2,606,164</u>	<u>\$ 2,624,498</u>

**REVENUE DETAIL  
PUBLIC WORKS  
Fund 620**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Revenues from Other Agencies</b>					
620-000-4390 FEMA Proceeds	21,391	-	-	-	-
Subtotal	<u>21,391</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Charges for Current Services</b>					
620-000-4482 Cost Trans. In-Public Works	\$ 1,967,806	\$ 2,348,922	\$ 2,449,182	\$ 2,650,238	\$ 2,666,220
Subtotal	<u>1,967,806</u>	<u>2,348,922</u>	<u>2,449,182</u>	<u>2,650,238</u>	<u>2,666,220</u>
<b>Other Revenue</b>					
620-000-4651 Interest On Investments	24,617	(4,517)	-	-	-
620-000-4710 Miscellaneous Revenue	13,779	116	-	-	-
Subtotal	<u>38,396</u>	<u>(4,401)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenues</b>	<u>\$ 2,027,593</u>	<u>\$ 2,344,521</u>	<u>\$ 2,449,182</u>	<u>\$ 2,650,238</u>	<u>\$ 2,666,220</u>

**EXPENDITURE DETAIL**  
**PUBLIC WORKS**  
**Fund 620**  
**Department 310**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Personnel Costs</b>					
Salaries	\$ 970,563	\$ 1,028,634	\$ 1,073,859	\$ 1,065,398	\$ 1,117,047
Benefits	569,472	465,778	\$ 710,329	\$ 795,740	\$ 848,209
Subtotal	1,540,035	1,494,412	1,784,188	1,861,138	1,965,256
<b>Material, Supplies &amp; Services</b>					
5210 Janitorial Supplies	4,036	1,183	-	1,200	1,200
5310 Utilities	12,673	3,985	14,000	14,000	14,000
5320 Telephone	3,741	5,585	4,000	5,000	5,000
5330 Alarms	900	610	1,000	1,000	1,000
5205 General Operating Supplies	7,836	6,659	7,500	7,500	7,500
5213 Permits & Fees	8,539	13,518	10,000	11,000	11,000
5400 Services - Consulting	1,091	1,139	10,000	10,000	10,000
5326 Services - Janitorial	3,543	4,628	5,000	5,000	5,000
5440 Services-Miscellaneous	5,375	11,414	20,000	20,000	20,000
5365 Travel, Meetings, Dues	(517)	-	1,000	1,000	1,000
5367 Training	430	-	2,500	2,500	2,500
5825 Equipment Rental Fees	5,742	2,784	10,000	10,000	10,000
5826 Small Tools & Equipment	7,135	5,567	7,000	7,500	7,500
5873 Signs	4,654	4,257	8,500	8,500	8,500
5375 Maintenance Agreements	8,124	15,284	13,500	20,000	20,000
5390 Insurance-General	13,691	12,006	12,548	12,548	12,548
5394 Safety	7,275	7,880	6,500	8,000	8,000
5306 General Maintenance	2,627	6,738	7,500	7,500	7,500
5316 Building Maintenance	1,383	493	5,000	15,000	15,000
Subtotal	98,278	103,731	145,548	167,248	167,248
<b>Internal Service Charges</b>					
5510 Depreciation Expense*	7,659	-	7,700	7,700	7,700
5550 Administration Fee Allocation	195,301	201,160	207,195	257,827	247,043
5560 Motor Pool	196,424	262,355	237,251	237,251	237,251
Subtotal	399,384	463,515	452,146	502,778	491,994
*Depreciation is not a funded item.					
<b>Debt Service</b>					
5720 Interest Expense	3,392	-	-	-	-
Subtotal	3,392	-	-	-	-

**Capital Outlay**

6201 Corp Yard - Slurry Seal	-	-	75,000	-	-
6248 PW Office Renovations	-	-	-	50,000	-
6249 PW Warehouse Renovations	-	-	-	25,000	-
Total	-	-	75,000	75,000	-

**PUBLIC WORKS**

<b>\$ 2,041,088</b>	<b>\$ 2,061,658</b>	<b>\$ 2,456,882</b>	<b>\$ 2,606,164</b>	<b>\$ 2,624,498</b>
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**PERSONNEL SUMMARY**

Authorized Classifications:

Public Works Director/Engineer	0.75	0.75	0.75	0.75	0.75
Assistant City Engineer	0.75	0.75			
Associate Civil Engineer			0.75	0.75	0.75
Public Works Supervisor	1.00	1.00	1.00	1.00	1.00
Public Works Leadworker	1.00	1.00	1.00	1.00	1.00
GIS Program Coordinator	0.75	0.75	0.75	0.75	0.75
Engineer Tech II	1.00	1.00	1.00	1.00	1.00
Equipment Operator	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I & II	5.00	5.00	5.00	5.00	5.00
Total FTE	12.25	12.25	12.25	12.25	12.25

**TWO-YEAR BUDGET  
FISCAL YEARS 2022-23 AND 2023-24**



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**Community Facilities Districts**

**Program Description:**

The Community Facilities District was formed in 2000 to maintain designated open space and storm water retention facilities in the Windsor Estates, Deer Creek and Hazelwood/Oakridge Estates Subdivisions.

**Objectives:**

- Maintain weed and sediment control in and around storm water retention facilities.
- Maintain weed control and tree care in designated open space areas within the subdivisions.

**Budget Impacts:**

- **Personnel:** None
- **Operation and Maintenance:** No significant change
- **Capital Outlay:** None

**COMMUNITY FACILITIES DISTRICTS**

**FUND SUMMARY**

	Council Approved FY 2022-23	Council Approved FY 2023-24
Funds Available, Beginning of Year	82,052	84,797
Estimated Revenues, for Fiscal Year	70,000	70,000
Operating Transfers In	-	-
Operating Transfers Out	-	-
Estimated Expenditures, for Fiscal Year	67,255	67,255
Estimated Funds Available End of Year	\$ 84,797	\$ 87,542

**REVENUE SUMMARY**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Revenue from Use of Money	\$ 73,860	\$ 67,130	\$ 70,000	\$ 70,000	\$ 70,000
Total Revenues	<u>73,860</u>	<u>67,130</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>

**EXPENDITURE SUMMARY**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
Community Facilities District	73,588	37,967	57,255	67,255	67,255
Total Expenditures	<u>\$ 73,588</u>	<u>\$ 37,967</u>	<u>\$ 57,255</u>	<u>\$ 67,255</u>	<u>\$ 67,255</u>

**REVENUE DETAIL**

**COMMUNITY FACILITIES DISTRICT**

**Fund 810**

	Actual Revenue FY 2019-20	Actual Revenue FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Revenue from Use of Money</b>					
810-000-4651 Interest On Investments	\$ 6,225	\$ (1,142)	\$ -	\$ -	\$ -
810-000-4750 Assessments	67,635	68,272	70,000	70,000	70,000
Subtotal	<u>73,860</u>	<u>67,130</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>
<b>Total Revenues</b>	<u>\$ 73,860</u>	<u>\$ 67,130</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>

**EXPENDITURE DETAIL  
COMMUNITY FACILITIES DISTRICT #1 (WINDSOR)  
Fund 810**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Materials, Supplies &amp; Services</b>					
5400 Services - Consulting	\$ 2,643	\$ 2,666	\$ 2,000	\$ 2,000	\$ 2,000
5440 Services-Miscellaneous	3,370	8,150	16,000	16,000	16,000
Subtotal	6,013	10,816	18,000	18,000	18,000
<b>Capital Outlay</b>					
6168 Retention Basin Fence	\$ 33,671	\$ -	\$ -	\$ -	\$ -
6203 Fuel Reduction Projects	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Subtotal	33,671	-	-	10,000	10,000

**EXPENDITURE DETAIL  
COMMUNITY FACILITIES DISTRICT #2 (WINDSOR)  
Fund 810**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Materials, Supplies &amp; Services</b>					
5521 Consulting	\$ 2,701	\$ 2,701	\$ -	\$ -	\$ -
5527 Services-Miscellaneous	11,085	14,800	17,000	17,000	17,000
Subtotal	13,786	17,501	17,000	17,000	17,000

**EXPENDITURE DETAIL  
DRAINAGE MAINTENANCE DISTRICT (DEER CREEK)  
Fund 810**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Materials, Supplies &amp; Services</b>					
5521 Consulting	\$ 500	\$ 375	\$ -	\$ -	\$ -
5527 Services-Miscellaneous	-	4,450	3,000	3,000	3,000
Subtotal	500	4,825	3,000	3,000	3,000

**EXPENDITURE DETAIL  
LANDSCAPING AND LIGHTING DISTRICT (DEER CREEK)  
Fund 810**

	Actual Expended FY 2019-20	Actual Expended FY 2020-21	Council Approved FY 2021-22	Council Approved FY 2022-23	Council Approved FY 2023-24
<b>Materials, Supplies &amp; Services</b>					
5521 Consulting	\$ 500	\$ 375	\$ -	\$ -	\$ -
5527 Services-Miscellaneous	19,117	4,450	19,255	19,255	19,255
Subtotal	19,617	4,825	19,255	19,255	19,255
<b>Total Expenses</b>	<b>\$ 73,588</b>	<b>\$ 37,967</b>	<b>\$ 57,255</b>	<b>\$ 67,255</b>	<b>\$ 67,255</b>

## **Glossary of Terms (Note: Authority Statement is included after definition, if applicable)**

**Appropriated Budget.** The expenditure authority created by resolution that is approved by the City Council, which includes related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriation and other legally authorized Council changes. (NCGA Interpretation 10)

**Basis of Accounting.** The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes. For example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transaction or events take place), or on a cash basis (that is, when cash is received or paid). (SGAS 11)

**Comparative Data.** Information from prior fiscal periods provided to enhance the analysis of financial data for the current fiscal period.

**Component Unit.** A legally separate organization for which the elected officials of the government are financially accountable. For example, the City of Shasta Lake and the Shasta Lake Redevelopment Agency. (SGAS 14)

**Connection Fee.** Fees charged to join or to extend an existing utility system.

**Consistency.** The principle according to which once an accounting principal or reporting method is adopted, it will be used for all similar transactions and events. The concept of consistency in financial reporting extends to many areas such as valuation methods, basis of accounting, and determination of the financial reporting entity. (SGAC 1)

**Debt Service Fund.** Governmental fund type used to account for accumulation of resources for, and the payment of, general long-term debt principal and interest. (NCGA Statement 1)

**Developer Fees.** Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g. parks, sidewalks).

**Encumbrances.** Commitments related to unperformed contracts for goods and services. (NCGA Statement 1)

**Enterprise Fund.** Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services. (SGAS 34)

**Fiduciary Fund.** Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. (SGAS 34)

**Final Amended Budget.** Term used in connection with budgetary reporting. The original budget adjusted by all reserves, transfers, allocations, supplemental appropriations, and other legally authorized changes applicable to the fiscal year. (SGAS 34)

**Financial Reporting Entity.** A primary government, organizations for which the primary government is financial accountable, and other organizations for which the nature and significance

of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Financial Resources. Resources that are or will become available for spending. Financial resources include cash and resources ordinarily expected to be converted to cash.

Fiscal Accountability. The responsibility of governments to justify that their actions in the current period have complied with public decisions concerning the raising and spending of public moneys in the short term (usually one budgetary cycle or one year). (SGAS 34)

Fixed Budget. Budgets that embody estimates of specific (fixed) dollar amounts. (NCGA Statement 1)

Flexible Budget. Budgets that embody dollar estimates that vary according to demand for the goods or services provided. (NCGA Statement 1)

Function. A group of related activities aimed at accomplishing a major service for which a government is responsible (e.g. public safety).

Fund. A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, that are separated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. (NCGA Statement 1)

Fund Balance. The difference between assets and liabilities reported in a governmental fund.

Fund Classifications. One of the three categories (governmental, proprietary, and fiduciary) used to classify fund types.

General Fund. The general fund is one of five governmental fund types and typically services as the chief operating fund of a government. The general fund is used to account for all financial resources except those required to be accounted for in another fund. (NCGA Statement 1)

Generally Accepted Accounting Principles (GAAP). The conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements. The various sources of

GAAP for state and local government are set forth by SAS No. 60, the *Meaning of "Present Fairly in Conformity with Generally Accepted Accounting Principles" in the Independent Auditor's Report.*

Governmental Funds. Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent fund.

Internal Financial Reporting. Financial reporting specifically designed to meet the needs of management.

Internal Service Funds. Proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments, or agencies of the City and its component units, or to other governments, on a cost-reimbursement basis. (SGAS 34)

Legal Level of Budgetary Control. The level at which a government's management may not reallocate resources without special approval from the City Council.

Original Budget. The first complete appropriated budget. The original budget may be adjusted by reserves, transfers, allocations, supplemental appropriations, and other legally authorized Council changes before the beginning of the fiscal year. The original budget should also include actual appropriation amounts automatically carried over from prior years by law. (SGAS 34)

Proprietary Funds. Funds that focus on the determination of operating income, changes in net assets, financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Reserved (Restricted) Fund Balance. The portion of a governmental fund's net assets that is not available for appropriation.

Restricted Assets/Funds. Assets whose use is subject to constraints that are either a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of the other governments or (b) imposed by law through constitutional provisions or enabling legislation. (SGAS 34)

Rollover Funds. Funds that were adopted in a previous year budget (spending plan) into the current fiscal period for spending. This is a result of not completing a project in the year it was budgeted.

Special Assessment. A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Fund. A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes. (NCGA Statement 1)

Supplemental Appropriation. The method/process in which the City Council authorizes additional spending in a fiscal year, not included in the original budget.

Undesignated Unreserved Fund Balance. Available expendable financial resources in a government fund that are not the object of tentative management plans.

## Commonly Used Acronyms

- CAFR-Comprehensive Annual Financial Report
- CDBG-Community Development Block Grant
- CMAS-California Multiple Award Schedule
- COPS-Community Oriented Policing Services
- CSMFO-California Society of Municipal Finance Officers
- ERAF-Educational Revenue Augmentation Fund
- GAAFR-Governmental, Accounting, Auditing, and Financial Reporting
- GAAP-Generally accepted account principles
- GASB-Government Account Standards Board
- GFOA-Government Finance Officers Association
- HOME-Home Investment Partnership Program
- MFOA-Municipal Finance Officers Association
- MPO- Metropolitan Planning Organization
- NCGA-National Council on Governmental Accounting
- PARS-Public Agency Retirement Services
- PERS-Public Employee Retirement System
- PF&CC-Plant, Facility, and Capacity Charge
- RAWC-Redding Area Water Council
- SRTA-Shasta Regional Transportation Agency
- SCORE-Small Cities Organized Risk Effort
- SGAS-Statement on Government Accounting Standards
- SLESF-Supplemental Law Enforcement Services Funds
- TDA-Transit Development Act
- VLF-Vehicle License Fee
- USBR-United States Bureau of Reclamation
- WAPA-Western Area Power Administration

**CITY OF SHASTA LAKE**  
**2022-23 Salary & Benefit Budget**  
**By Fund/Department**

Rates:

IBEW  
 Teamsters  
 Management  
 Non-permanent

		(C)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)
		5010:5040	5050	5150	5210	5230	5220	5140	5110, 5120, 5130		
	CLASS	ANNUAL	OVERTIME/ TEMP./ACCR/ CASHOUT	15.250% PERS UAL: 737,466	MEDICARE 1.45%	12.5551% WKRS COMP	SUI (7,000 * 6.2%)	LIFE & DISABILITY	MEDICAL	TOTAL BENEFITS (SUM H...M)	TOTAL SAL. & BEN. (C+G+N)
<b>WATER; 510-330</b>											
Overtime			20,000		290					290	20,290
Water Utility Specialist	M	121,597	2,338	18,544	1,797	12,014	434	2,059	28,812	63,660	187,595
Chief Water Treatment Plant Operator	M	112,341	2,160	17,132	1,660	11,100	434	2,059	28,812	61,197	175,698
Water Treatment Plant Operator II	T	74,194	1,427	11,315	1,097	7,331	434	2,059	28,812	51,048	126,669
Water Treatment Plant Operator II	T	74,194	1,427	11,315	1,097	7,331	434	2,059	28,812	51,048	126,669
Position Upgrade/Standby Pay		10,000		1,525	765	976				3,266	13,266
Annual Unfunded PERS				54,086						54,086	54,086
<b>WATER TOTAL:</b>		<b>392,326</b>	<b>27,352</b>	<b>113,917</b>	<b>6,706</b>	<b>38,752</b>	<b>1,736</b>	<b>8,236</b>	<b>115,248</b>	<b>284,595</b>	<b>704,273</b>
<b>ELECTRIC; 520-320</b>											
Overtime			25,000	-	363	-	-			363	25,363
Electric Utilities Director	M	210,704	4,052	32,132	3,114	20,818	434	2,059	28,812	87,369	302,125
Electric Operations Manager	M	170,726	3,283	26,036	2,523	16,868	434	2,059	28,812	76,732	250,741
Assistant Electric Director	M	170,726	3,283	26,036	2,523	16,868	434	2,059	28,812	76,732	250,741
Electric Leadworker	I	151,195	2,908	23,057	2,234	14,939	434	2,059	28,812	71,535	225,638
Electric Lineman	I	140,629	2,704	21,446	2,078	13,895	434	2,059	28,812	68,724	212,057
Electric Lineman	I	140,629	2,704	21,446	2,078	13,895	434	2,059	28,812	68,724	212,057
Electric Lineman	I	140,629	2,704	21,446	2,078	13,895	434	2,059	28,812	68,724	212,057
Electric Lineman	I	140,629	2,704	21,446	2,078	13,895	434	2,059	28,812	68,724	212,057
Electric Troublemn	I	147,202	2,831	22,448	2,175	14,544	434	2,059	28,812	70,472	220,505
Line Staking Technician	I	112,528	2,164	17,161	1,663	11,118	434	2,059	28,812	61,247	175,939
Retired Annuitant - 960 Hours	N	41,251			598	4,024	434	-			41,251
Position Upgrade/Standby Pay		20,000		3,050	290	1,617				4,957	24,957
Annual Unfunded PERS				213,076						213,076	213,076
* Add note											
<b>ELECTRIC TOTAL:</b>		<b>1,586,848</b>	<b>54,337</b>	<b>448,780</b>	<b>23,795</b>	<b>156,376</b>	<b>4,774</b>	<b>20,590</b>	<b>288,120</b>	<b>937,379</b>	<b>2,578,564</b>
<b>WASTEWATER; 530-330</b>											
Overtime			40,000	-	580	559	-			1,139	41,139
Public Works Superintendent-Wastewater	M	121,597	2,338	18,544	1,797	12,014	434	2,059	28,812	63,660	187,595
Senior WW Treatment Operator	T	85,530	1,645	13,043	1,264	8,451	434	2,059	28,812	54,063	141,238
Wastewater Treatment Plant Operator II	T	74,194	1,427	11,315	1,097	7,331	434	2,059	28,812	51,048	126,669
Wastewater Treatment Plant Operator II	T	74,194	1,427	11,315	1,097	7,331	434	2,059	28,812	51,048	126,669
Position Upgrade/Standby Pay		10,000		1,525	145	976		-	-	2,646	12,646
Annual Unfunded PERS				50,390						50,390	50,390
<b>WASTEWATER TOTAL:</b>		<b>365,515</b>	<b>46,837</b>	<b>106,132</b>	<b>5,980</b>	<b>36,662</b>	<b>1,736</b>	<b>8,236</b>	<b>115,248</b>	<b>273,994</b>	<b>686,346</b>
<b>CITY COUNCIL; 110-101</b>											
COUNCILMEMBER		3,600	-	-	551	22	223	-	12,105	12,901	16,501
COUNCILMEMBER		3,600	-	-	551	22	223	-	-	796	4,396
COUNCILMEMBER		3,600	-	-	551	22	223	-	-	796	4,396
COUNCILMEMBER		3,600	-	-	551	22	223	-	-	796	4,396
COUNCILMEMBER		3,600	-	-	551	22	223	-	-	796	4,396
<b>CITY COUNCIL TOTAL:</b>		<b>18,000</b>	<b>-</b>	<b>-</b>	<b>2,754</b>	<b>111</b>	<b>1,116</b>	<b>-</b>	<b>12,105</b>	<b>16,086</b>	<b>34,086</b>

Rates:

IBEW  
Teamsters  
Management  
Non-permanent

	CLASS	(C) 5010:5040 ANNUAL	(G) 5050 OVERTIME/ TEMP./ACCR/ CASHOUT	(H) 5150 15.250% PERS UAL: 737,466	(I) 5210 MEDICARE 1.45%	(J) 5230 12.5551% WKRS COMP	(K) 5220 SUI (7,000 * 6.2%)	(L) 5140 LIFE & DISABILITY	(M) 5110, 5120, 5130 MEDICAL	(N) TOTAL BENEFITS (SUM H...M)	(O) TOTAL SAL. & BEN. (C+G+N)
<b>CITY MANAGER; 110-102</b>											
City Manager	M	184,392	3,546	28,120	2,725	18,219	434	2,059	28,812	80,369	268,307
City Clerk	M	99,403	1,912	15,159	1,469	9,821	434	2,059	28,812	57,754	159,069
Executive Assistant	M	58,427	1,124	8,910	863	5,773	434	2,059	28,812	46,851	106,402
CD/ED Manager	M	96,886	1,863	14,775	1,432	9,573	434	2,059	28,812	57,085	155,834
Annual Unfunded PERS				60,536					-	60,536	60,536
<b>CITY MANAGER TOTAL:</b>		<b>439,108</b>	<b>8,445</b>	<b>127,500</b>	<b>6,489</b>	<b>43,386</b>	<b>1,736</b>	<b>8,236</b>	<b>115,248</b>	<b>302,595</b>	<b>750,148</b>
<b>FINANCE &amp; CUSTOMER SERVICE; 110-103</b>											
Finance Director	M	140,691	5,411	21,455	2,118	14,077	434	2,059	28,812	68,955	215,057
Finance & General Services Manager	M	102,378	1,969	15,613	1,513	10,115	434	2,059	28,812	58,546	162,893
Utility Manager	M	74,942	1,441	11,429	1,108	7,405	434	2,059	28,812	51,247	127,630
Accounting Technician	M	66,934	1,287	10,207	989	6,613	434	2,059	28,812	49,114	117,335
Accounting Technician	M	66,934	1,287	10,207	989	6,613	434	2,059	28,812	49,114	117,335
Utilities Accounting Technician	M	66,934	1,287	10,207	989	6,613	434	2,059	28,812	49,114	117,335
Account Clerk II	T	56,576	1,088	8,628	836	5,590	434	2,059	28,812	46,359	104,023
Account Clerk II	T	56,576	1,088	8,628	836	5,590	434	2,059	28,812	46,359	104,023
Meter Reader/Service and Warehouse Worker	T	64,501	1,240	9,836	953	6,373	434	2,059	28,812	48,467	114,208
On-Call Meter Reader/Part-time Assistance		10,000	-	-	145	62	434			641	10,641
Annual Unfunded PERS				97,394						97,394	97,394
<b>FINANCE &amp; CUSTOMER SERVICE TOTAL:</b>		<b>706,466</b>	<b>16,098</b>	<b>203,604</b>	<b>10,476</b>	<b>69,051</b>	<b>4,340</b>	<b>18,531</b>	<b>259,308</b>	<b>565,310</b>	<b>1,287,874</b>
<b>DEVELOPMENT SERVICES; 110-410</b>											
Senior Planner	M	97,802	1,881	14,915	1,445	9,663	434	2,059	28,812	57,328	157,011
Development Services Technician III	T	54,101	1,040	8,250	800	5,345	434	2,059	28,812	45,700	100,841
Building Official	M	104,104	2,002	15,876	1,539	10,286	434	2,059	28,812	59,006	165,112
Development Services Technician I	T	42,973	826	6,553	635	4,246	434	2,059	28,812	42,739	86,538
Building Inspector and Code Enforcement Officer	T	75,088	1,444	11,451	1,110	7,419	434	2,059	28,812		76,532
Retired Annuitant - 960 Hours	N	65,222			946	6,363	434				65,222
Annual Unfunded PERS				51,569						51,569	51,569
<b>DEVELOPMENT SERV. TOTAL:</b>		<b>439,290</b>	<b>7,193</b>	<b>108,614</b>	<b>6,475</b>	<b>43,322</b>	<b>2,604</b>	<b>10,295</b>	<b>144,060</b>	<b>256,342</b>	<b>702,825</b>
<b>ANIMAL CONTROL; 110-210</b>											
Animal Control Officer-Supervisor*	M	63,315	1,218	9,656	936	6,256	434	2,059	28,812	48,153	112,686
Animal Control Officer	T	51,834	997	7,905	766	5,121	434	2,059	28,812	45,097	97,928
Animal Control Officer	T	51,834	997	7,905	766	5,121	434	2,059	28,812	45,097	97,928
Annual Unfunded PERS				23,020						23,020	23,020
<b>ANIMAL CONTROL TOTAL:</b>		<b>166,983</b>	<b>3,212</b>	<b>48,486</b>	<b>2,468</b>	<b>16,498</b>	<b>1,302</b>	<b>6,177</b>	<b>86,436</b>	<b>161,367</b>	<b>331,562</b>
<b>PARKS; 110-510</b>											
Parks Maintenance Worker	T	48,859	940	7,451	722	4,827	434	2,059	28,812	44,305	94,104
Parks Maintenance Worker	T	48,859	940	7,451	722	4,827	434	2,059	28,812	44,305	94,104
Annual Unfunded PERS				13,471						13,471	13,471
<b>PARKS TOTAL:</b>		<b>97,718</b>	<b>1,880</b>	<b>28,373</b>	<b>1,444</b>	<b>9,654</b>	<b>868</b>	<b>4,118</b>	<b>57,624</b>	<b>102,081</b>	<b>201,679</b>

Rates:

IBEW  
Teamsters  
Management  
Non-permanent

		(C) 5010:5040	(G) 5050	(H) 5150 15.250% PERS UAL: 737,466	(I) 5210 MEDICARE 1.45%	(J) 5230 12.5551% WKRS COMP	(K) 5220 SUI (7,000 * 6.2%)	(L) 5140 LIFE & DISABILITY	(M) 5110, 5120, 5130 MEDICAL	(N) TOTAL BENEFITS (SUM H...M)	(O) TOTAL SAL. & BEN. (C+G+N)
CLASS		ANNUAL	OVERTIME/ TEMP./ACCR/ CASHOUT								
<b>ENGINEER; 110-314</b>											
Public Works Director/Engineer 25%	M	38,215	2,940	5,828	597	3,919	109	515	7,203	18,171	59,326
Associate Civil Engineer 25%	M	29,869	2,298	4,555	466	3,063	109	515	7,203	15,911	48,078
GIS Program Coordinator 25%	M	24,684	1,899	3,764	385	2,532	109	515	7,203	14,508	41,091
Retired Annuitant - 960 Hours	N	73,373			1,064	7,158	434				73,373
Annual Unfunded PERS				12,789						12,789	12,789
<b>ENGINEER TOTAL:</b>		<b>166,141</b>	<b>7,137</b>	<b>26,936</b>	<b>2,512</b>	<b>16,672</b>	<b>761</b>	<b>1,545</b>	<b>21,609</b>	<b>61,379</b>	<b>234,657</b>
<b>MOTOR POOL; 610-315</b>											
Senior Mechanic	T	78,333	1,506	11,946	1,158	7,740	434	2,059	28,812	52,149	131,988
Equipment Mechanic Lead Worker	T	71,094	1,367	10,842	1,051	7,024	434	2,059	28,812	50,222	122,683
Annual Unfunded PERS				20,600						20,600	20,600
<b>MOTOR POOL. TOTAL:</b>		<b>149,427</b>	<b>2,873</b>	<b>43,388</b>	<b>2,209</b>	<b>14,764</b>	<b>868</b>	<b>4,118</b>	<b>57,624</b>	<b>122,971</b>	<b>275,271</b>
<b>PUBLIC WORKS; 620-310</b>											
Overtime		-	25,000	-	363	-	-	-	-	363	25,363
Public Works Director/Engineer 75%	M	114,644	2,940	17,483	1,705	11,375	326	1,544	21,609	54,042	171,626
Associate Civil Engineer 75%	M	89,606	2,298	13,665	1,333	8,891	326	1,544	21,609	47,368	139,272
Public Works Supervisor	M	111,218	2,139	16,961	1,644	10,989	434	2,059	28,812	60,899	174,256
GIS Program Coordinator 75%	M	74,053	1,899	11,293	1,101	7,348	326	1,544	21,609	43,221	119,173
Public Works Leadworker	T	76,190	1,465	11,619	1,126	7,528	434	2,059	28,812	51,578	129,233
Public Works Engineer Tech II	T	76,918	1,479	11,730	1,137	7,600	434	2,059	28,812	51,772	130,169
Public Works Equipment Operator	T	69,888	1,344	10,658	1,033	6,905	434	2,059	28,812	49,901	121,133
Public Works Equipment Operator	T	69,888	1,344	10,658	1,033	6,905	434	2,059	28,812	49,901	121,133
Public Works Maintenance Worker II	T	63,398	1,219	9,668	937	6,264	434	2,059	28,812	48,174	112,791
Public Works Maintenance Worker II	T	63,398	1,219	9,668	937	6,264	434	2,059	28,812	48,174	112,791
Public Works Maintenance Worker II	T	63,398	1,219	9,668	937	6,264	434	2,059	28,812	48,174	112,791
Public Works Maintenance Worker II	T	63,398	1,219	9,668	937	6,264	434	2,059	28,812	48,174	112,791
Public Works Maintenance Worker II	T	63,398	1,219	9,668	937	6,264	434	2,059	28,812	48,174	112,791
Position Upgrade/Standby		20,000		3,050	290	1,951			-	5,291	25,291
Annual Unfunded PERS				140,534						140,534	140,534
<b>*PUBLIC WORKS TOTAL:</b>		<b>1,019,395</b>	<b>46,003</b>	<b>295,991</b>	<b>15,450</b>	<b>100,812</b>	<b>5,318</b>	<b>25,222</b>	<b>352,947</b>	<b>795,740</b>	<b>1,861,138</b>
<b>GENERAL FUND TOTALS</b>		<b>2,033,706</b>	<b>43,965</b>	<b>543,513</b>	<b>32,618</b>	<b>198,693</b>	<b>12,727</b>	<b>48,902</b>	<b>696,390</b>	<b>1,465,159</b>	<b>3,542,830</b>
<b>COMBINED TOTALS</b>		<b>5,547,217</b>	<b>221,367</b>	<b>1,551,721</b>	<b>86,757</b>	<b>546,059</b>	<b>27,159</b>	<b>115,304</b>	<b>1,625,577</b>	<b>3,879,837</b>	<b>9,648,421</b>

**CITY OF SHASTA LAKE**  
**2023-24 Salary & Benefit Budget**  
**By Fund/Department**

Rates:

IBEW  
 Teamsters  
 Management  
 Non-permanent

		(C) 5010:5040 ANNUAL	(G) 5050 OVERTIME/ TEMP./ACCR/ CASHOUT	(H) 5150 15.300% PERS UAL: 738,224	(I) 5210 MEDICARE 1.45%	(J) 5230 12.5551% WKRS COMP	(K) 5220 SUI (7,000 * 6.2%)	(L) 5140 LIFE & DISABILITY	(M) 5110, 5120, 5130 MEDICAL	(N) TOTAL BENEFITS (SUM H...M)	(O) TOTAL SAL. & BEN. (C+G+N)
<b>WATER; 510-330</b>											
Overtime			20,000		290					290	20,290
Water Utility Specialist	M	125,237	2,408	19,161	1,851	12,374	434	2,265	31,692	67,777	195,422
Chief Water Treatment Plant Operator	M	115,710	2,225	17,704	1,710	11,433	434	2,265	31,692	65,238	183,173
Water Treatment Plant Operator II	T	75,670	1,455	11,578	1,118	7,476	434	2,265	31,692	54,563	131,688
Water Treatment Plant Operator II	T	75,670	1,455	11,578	1,118	7,476	434	2,265	31,692	54,563	131,688
Position Upgrade/Standby Pay		10,000		1,530	765	976				3,271	13,271
Annual Unfunded PERS				53,215						53,215	53,215
<b>WATER TOTAL:</b>		<b>402,287</b>	<b>27,543</b>	<b>114,766</b>	<b>6,852</b>	<b>39,735</b>	<b>1,736</b>	<b>9,060</b>	<b>126,768</b>	<b>298,917</b>	<b>728,747</b>
<b>ELECTRIC; 520-320</b>											
Overtime			25,000	-	363	-	-			363	25,363
Electric Utilities Director	M	217,027	4,174	33,205	3,207	21,443	434	2,265	31,692	92,246	313,447
Electric Operations Manager	M	175,843	3,382	26,904	2,599	17,374	434	2,265	31,692	81,268	260,493
Assistant Electric Director	M	175,843	3,382	26,904	2,599	17,374	434	2,265	31,692	81,268	260,493
Electric Leadworker	I	161,782	3,111	24,753	2,391	15,985	434	2,265	31,692	77,520	242,413
Electric Lineman	I	150,467	2,894	23,021	2,224	14,867	434	2,265	31,692	74,503	227,864
Electric Lineman	I	150,467	2,894	23,021	2,224	14,867	434	2,265	31,692	74,503	227,864
Electric Lineman	I	150,467	2,894	23,021	2,224	14,867	434	2,265	31,692	74,503	227,864
Electric Lineman	I	150,467	2,894	23,021	2,224	14,867	434	2,265	31,692	74,503	227,864
Electric Troublemens	I	157,498	3,029	24,097	2,328	15,561	434	2,265	31,692	76,377	236,904
Line Staking Technician	I	120,411	2,316	18,423	1,780	11,897	434	2,265	31,692	66,491	189,218
Retired Annuitant - 960 Hours	N	42,490			616	4,145	434	-			42,490
Position Upgrade/Standby Pay		20,000		3,060	290	1,617				4,967	24,967
Annual Unfunded PERS				215,655						215,655	215,655
<b>ELECTRIC TOTAL:</b>		<b>1,672,762</b>	<b>55,970</b>	<b>465,085</b>	<b>25,069</b>	<b>164,864</b>	<b>4,774</b>	<b>22,650</b>	<b>316,920</b>	<b>994,167</b>	<b>2,722,899</b>
<b>WASTEWATER; 530-330</b>											
Overtime			40,000	-	580	559	-			1,139	41,139
Public Works Superintendent-Wastewater	M	125,237	2,408	19,161	1,851	12,374	434	2,265	31,692	67,777	195,422
Senior WW Treatment Operator	T	87,235	1,678	13,347	1,289	8,619	434	2,265	31,692	57,646	146,559
Wastewater Treatment Plant Operator II	T	75,670	1,455	11,578	1,118	7,476	434	2,265	31,692	54,563	131,688
Wastewater Treatment Plant Operator II	T	75,670	1,455	11,578	1,118	7,476	434	2,265	31,692	54,563	131,688
Position Upgrade/Standby Pay		10,000		1,530	145	976		-	-	2,651	12,651
Annual Unfunded PERS				49,448						49,448	49,448
<b>WASTEWATER TOTAL:</b>		<b>373,812</b>	<b>46,996</b>	<b>106,642</b>	<b>6,101</b>	<b>37,480</b>	<b>1,736</b>	<b>9,060</b>	<b>126,768</b>	<b>287,787</b>	<b>708,595</b>
<b>CITY COUNCIL; 110-101</b>											
COUNCILMEMBER		3,600	-	-	551	22	223	-	12,105	12,901	16,501
COUNCILMEMBER		3,600	-	-	551	22	223	-	-	796	4,396
COUNCILMEMBER		3,600	-	-	551	22	223	-	-	796	4,396
COUNCILMEMBER		3,600	-	-	551	22	223	-	-	796	4,396
COUNCILMEMBER		3,600	-	-	551	22	223	-	-	796	4,396
<b>CITY COUNCIL TOTAL:</b>		<b>18,000</b>	<b>-</b>	<b>-</b>	<b>2,754</b>	<b>111</b>	<b>1,116</b>	<b>-</b>	<b>12,105</b>	<b>16,086</b>	<b>34,086</b>

Rates:

IBEW  
Teamsters  
Management  
Non-permanent

		(C) 5010:5040	(G) 5050	(H) 5150 15.300% PERS UAL: 738,224	(I) 5210 MEDICARE 1.45%	(J) 5230 12.5551% WKRS COMP	(K) 5220 SUI (7,000 * 6.2%)	(L) 5140 LIFE & DISABILITY	(M) 5110, 5120, 5130 MEDICAL	(N) TOTAL BENEFITS (SUM H...M)	(O) TOTAL SAL. & BEN. (C+G+N)
CLASS		ANNUAL	OVERTIME/ TEMP./ACCR/ CASHOUT								
<b>CITY MANAGER; 110-102</b>											
City Manager	M	193,419	3,720	29,593	2,859	19,111	434	2,265	31,692	85,954	283,093
City Clerk	M	102,378	1,969	15,664	1,513	10,115	434	2,265	31,692	61,683	166,030
Executive Assistant	M	60,174	1,157	9,207	889	5,945	434	2,265	31,692	50,432	111,763
CD/ED Manager	M	99,798	1,919	15,269	1,475	9,860	434	2,265	31,692	60,995	162,712
Annual Unfunded PERS				60,290					-	60,290	60,290
<b>CITY MANAGER TOTAL:</b>		<b>455,769</b>	<b>8,765</b>	<b>130,023</b>	<b>6,736</b>	<b>45,031</b>	<b>1,736</b>	<b>9,060</b>	<b>126,768</b>	<b>319,354</b>	<b>783,888</b>
<b>FINANCE &amp; CUSTOMER SERVICE; 110-103</b>											
Finance Director	M	144,914	5,574	22,172	2,182	14,499	434	2,265	31,692	73,244	223,732
Finance & General Services Manager	M	108,618	2,089	16,619	1,605	10,732	434	2,265	31,692	63,347	174,054
Utility Manager	M	77,189	1,484	11,810	1,141	7,627	434	2,265	31,692	54,969	133,642
Accounting Technician	M	68,952	1,326	10,550	1,019	6,813	434	2,265	31,692	52,773	123,051
Accounting Technician	M	68,952	1,326	10,550	1,019	6,813	434	2,265	31,692	52,773	123,051
Utilities Accounting Technician	M	77,189	1,484	11,810	1,141	7,627	434	2,265	31,692	54,969	133,642
Account Clerk II	T	57,699	1,110	8,828	853	5,701	434	2,265	31,692	49,773	108,582
Account Clerk II	T	57,699	1,110	8,828	853	5,701	434	2,265	31,692	49,773	108,582
Meter Reader/Service and Warehouse Worker	T	65,790	1,265	10,066	972	6,500	434	2,265	31,692	51,929	118,984
On-Call Meter Reader/Part-time Assistance		10,000	-	-	145	62	434			641	10,641
Annual Unfunded PERS				97,492						97,492	97,492
<b>FINANCE &amp; CUSTOMER SERVICE TOTAL:</b>		<b>737,002</b>	<b>16,768</b>	<b>208,725</b>	<b>10,930</b>	<b>72,075</b>	<b>4,340</b>	<b>20,385</b>	<b>285,228</b>	<b>601,683</b>	<b>1,355,453</b>
<b>DEVELOPMENT SERVICES; 110-410</b>											
Senior Planner	M	100,734	1,937	15,412	1,489	9,953	434	2,265	31,692	61,245	163,916
Development Services Technician III	T	55,203	1,062	8,446	816	5,454	434	2,265	31,692	49,107	105,372
Building Official	M	113,651	2,186	17,389	1,680	11,229	434	2,265	31,692	64,689	180,526
Development Services Technician II	T	50,315	968	7,698	744	4,971	434	2,265	31,692	47,804	99,087
Building Inspector and Code Enforcement Officer	T	76,586	1,473	11,718	1,132	7,567	434	2,265	31,692		78,059
Retired Annuitant - 960 Hours	N	67,181			974	6,554	434				67,181
Annual Unfunded PERS				52,448						52,448	52,448
<b>DEVELOPMENT SERV. TOTAL:</b>		<b>463,670</b>	<b>7,626</b>	<b>113,111</b>	<b>6,835</b>	<b>45,728</b>	<b>2,604</b>	<b>11,325</b>	<b>158,460</b>	<b>275,293</b>	<b>746,589</b>
<b>ANIMAL CONTROL; 110-210</b>											
Animal Control Officer-Supervisor*	M	69,805	1,342	10,680	1,032	6,897	434	2,265	31,692	53,000	124,147
Animal Control Officer	T	52,853	1,016	8,087	781	5,222	434	2,265	31,692	48,481	102,350
Animal Control Officer	T	52,853	1,016	8,087	781	5,222	434	2,265	31,692	48,481	102,350
Annual Unfunded PERS				23,217						23,217	23,217
<b>ANIMAL CONTROL TOTAL:</b>		<b>175,511</b>	<b>3,374</b>	<b>50,071</b>	<b>2,594</b>	<b>17,341</b>	<b>1,302</b>	<b>6,795</b>	<b>95,076</b>	<b>173,179</b>	<b>352,064</b>
<b>PARKS; 110-510</b>											
Parks Maintenance Worker	T	49,837	958	7,625	737	4,924	434	2,265	31,692	47,677	98,472
Parks Maintenance Worker	T	49,837	958	7,625	737	4,924	434	2,265	31,692	47,677	98,472
Annual Unfunded PERS				13,185						13,185	13,185
<b>PARKS TOTAL:</b>		<b>99,674</b>	<b>1,916</b>	<b>28,435</b>	<b>1,474</b>	<b>9,848</b>	<b>868</b>	<b>4,530</b>	<b>63,384</b>	<b>108,539</b>	<b>210,129</b>

Rates:

IBEW  
Teamsters  
Management  
Non-permanent

		(C) 5010:5040	(G) 5050	(H) 5150 15.300% PERS UAL: 738,224	(I) 5210 MEDICARE 1.45%	(J) 5230 12.5551% WKRS COMP	(K) 5220 SUI (7,000 * 6.2%)	(L) 5140 LIFE & DISABILITY	(M) 5110, 5120, 5130 MEDICAL	(N) TOTAL BENEFITS (SUM H...M)	(O) TOTAL SAL. & BEN. (C+G+N)
CLASS		ANNUAL	OVERTIME/ TEMP./ACCR/ CASHOUT								
<b>ENGINEER; 110-314</b>											
Public Works Director/Engineer 25%	M	40,934	3,149	6,263	639	4,198	109	566	7,923	19,698	63,781
Associate Civil Engineer 25%	M	31,793	2,446	4,864	496	3,261	109	566	7,923	17,219	51,458
GIS Program Coordinator 25%	M	27,461	2,112	4,202	429	2,816	109	566	7,923	16,045	45,618
Retired Annuitant - 960 Hours	N	75,571			1,096	7,372	434				75,571
Annual Unfunded PERS				13,253						13,253	13,253
<b>ENGINEER TOTAL:</b>		<b>175,759</b>	<b>7,707</b>	<b>28,582</b>	<b>2,660</b>	<b>17,647</b>	<b>761</b>	<b>1,698</b>	<b>23,769</b>	<b>66,215</b>	<b>249,681</b>
<b>MOTOR POOL; 610-315</b>											
Senior Mechanic	T	79,893	1,536	12,224	1,181	7,894	434	2,265	31,692	55,690	137,119
Equipment Mechanic Lead Worker	T	72,509	1,394	11,094	1,072	7,164	434	2,265	31,692	53,721	127,624
Annual Unfunded PERS				20,160						20,160	20,160
<b>MOTOR POOL. TOTAL:</b>		<b>152,402</b>	<b>2,930</b>	<b>43,478</b>	<b>2,253</b>	<b>15,058</b>	<b>868</b>	<b>4,530</b>	<b>63,384</b>	<b>129,571</b>	<b>284,903</b>
<b>PUBLIC WORKS; 620-310</b>											
Overtime		-	25,000	-	363	-	-	-	-	363	25,363
Public Works Director/Engineer 75%	M	122,803	3,149	18,789	1,826	12,185	326	1,699	23,769	58,594	184,546
Associate Civil Engineer 75%	M	95,378	2,446	14,593	1,418	9,463	326	1,699	23,769	51,268	149,092
Public Works Supervisor	M	114,546	2,203	17,526	1,693	11,318	434	2,265	31,692	64,928	181,677
GIS Program Coordinator 75%	M	82,384	2,112	12,605	1,225	8,174	326	1,699	23,769	47,798	132,294
Public Works Leadworker	T	77,730	1,495	11,893	1,149	7,680	434	2,265	31,692	55,113	134,338
Public Works Engineer Tech II	T	78,458	1,509	12,004	1,160	7,752	434	2,265	31,692	55,307	135,274
Public Works Equipment Operator	T	71,282	1,371	10,906	1,053	7,043	434	2,265	31,692	53,393	126,046
Public Works Equipment Operator	T	71,282	1,371	10,906	1,053	7,043	434	2,265	31,692	53,393	126,046
Public Works Maintenance Worker II	T	64,688	1,244	9,897	956	6,391	434	2,265	31,692	51,635	117,567
Public Works Maintenance Worker II	T	64,688	1,244	9,897	956	6,391	434	2,265	31,692	51,635	117,567
Public Works Maintenance Worker II	T	64,688	1,244	9,897	956	6,391	434	2,265	31,692	51,635	117,567
Public Works Maintenance Worker II	T	64,688	1,244	9,897	956	6,391	434	2,265	31,692	51,635	117,567
Position Upgrade/Standby		20,000		3,060	290	1,951				5,301	25,301
Annual Unfunded PERS				139,862						139,862	139,862
<b>*PUBLIC WORKS TOTAL:</b>		<b>1,057,303</b>	<b>46,876</b>	<b>301,629</b>	<b>16,010</b>	<b>104,564</b>	<b>5,318</b>	<b>27,747</b>	<b>388,227</b>	<b>843,495</b>	<b>1,947,674</b>
<b>GENERAL FUND TOTALS</b>		<b>2,125,385</b>	<b>46,156</b>	<b>558,947</b>	<b>33,983</b>	<b>207,780</b>	<b>12,727</b>	<b>53,793</b>	<b>764,790</b>	<b>1,560,348</b>	<b>3,731,889</b>
<b>COMBINED TOTALS</b>		<b>5,783,951</b>	<b>226,471</b>	<b>1,590,547</b>	<b>90,267</b>	<b>569,481</b>	<b>27,159</b>	<b>126,840</b>	<b>1,786,857</b>	<b>4,114,284</b>	<b>10,124,706</b>