

City of Shasta Lake
 CATALOG OF ENTERPRISE SYSTEMS
 Pursuant to CA Government Code 6270.5

Vendor	Product	System Purpose	Description or categories of types of data	Custodian	Frequency Collected	Frequency Updated
Tyler Technologies	Incode and Eden	Financial Accounting System	Accounts Receivable Accounts Payable General Ledger Utility Billing Payroll Business Licenses Cash Management Human Resources Budgeting	Finance	Daily	Daily
Microsoft	Microsoft Office Suite	Outlook Word Excel	Email system Word processing Spreadsheet program	All employees have access to Office suite	Daily	Daily
Microsoft	Microsoft Exchange	Email system	Enterprise electronic mail	I.T.	Daily	Daily
Tantalus	tunet	utility management	Utility meter read	Public Works	As needed	As needed
Laserfiche	Laserfiche	Document management	Storage of documents in portable document format (pdf) for record retention: Council agendas, minutes, records HR records Financial records: audit reports Contracts, agreements, etc.	City Clerk Public Works Finance HR	As needed	As needed